

Minutes of the Annual Meeting of the Ramsey & Parkeston Parish Council held in the Ramsey War Memorial Hall, Ramsey on Thursday 12th May 2010 at 7.30 p.m.

Present: Cllrs: E Barrenger, J Brown, L Donn, M Donn, G Elmer, G Lee, R Passmore, N Prior, D Smith
Also Present: Mrs Hilary Sheers, Mr Edwin Ramsay

- 1) **Election of Chairperson and to receive their Declaration of Office**
Cllr G Elmer, proposed by Cllr M Donn, seconded by Cllr L Barrenger with all in favour Cllr Elmer accepted the position and signed a Declaration of Office.
- 2) **Election of Vice Chairperson and to receive their Declaration of Office**
Cllr M Donn, proposed by Cllr D Smith, seconded by Cllr L Barrenger with all in favour Cllr M Donn accepted the position and signed a Declaration of Office.
- 3) **Apologies for absence:** All members present
- 4) **To receive Declaration of Interest Register amendments from all councillors where applicable**
Cllrs Smith and E Barrenger submitted amendments with all other members details remaining the same.
- 5) **To consider applications received for the vacancies of Councillor (Ramsey Ward x 2)**
The closing date for the second position for any request for an election to fill the casual vacancy is 17th May 2010, however confirmation has been received from TDC for the RPPC to appoint provisionally until such time. The two applications received were considered with Mrs Hilary Sheers being co-opted as Councillor for the Ramsey Ward. Mr Edwin Ramsay was invited to accept a provisional appointment, with an explanation of procedures given, Mr Ramsay accepted the appointment.
Mrs Sheers signed a Declaration of Acceptance of Office and joined the meeting, welcomed by the Chairman.
Mr Ramsay is to be notified of the outcome of any request for an election and his appointment.
Action: Clerk
- 6) **Councillors to be appointed to the following committees, outside bodies and groups:**
The following appointments were accepted as representatives of the RPPC:
 - a) **Crime Prevention Panel:**
 1. Ramsey: Cllr Passmore
 2. Parkeston: Cllr Prior
 - b) **Ramsey War Memorial Hall:** Cllrs E Barrenger (Custodian Trustee Rep), Cllr Passmore, Cllr L Donn, Cllr Sheers
 - c) **The Welfare Park:** Cllr Prior, Cllr M Donn, Cllr Passmore, Cllr Smith, Cllr Gee
 - d) **Tree Wardens:**
 1. Ramsey: Cllr Passmore
 2. Parkeston: Cllr Elmer, Cllr M Donn
 - e) **Transportation:**
 1. Ramsey: Vacancy to be addressed at the next RPPC meeting
 2. Parkeston: Cllr M Donn
 - f) **Carless:**
 1. Ramsey: Cllr Sheers
 2. Parkeston: Cllr Elmer
 - g) **TDALC (Tendring District Association of Local Councils):** Cllr Elmer
 - h) **Harwich International Port Liaison Committee:**
 1. Ramsey: Vacancy to be addressed at the next RPPC meeting
 2. Parkeston: Cllr M Donn
 - i) **Parkeston Cemetery:** Cllr Elmer, Cllr M Donn
 - j) **Planning:**
It was resolved to hold planning meeting on demand at the time of receipt of any applications with a quorum of members of the Council. All members were reminded that they are welcomed to attend TDC planning meetings held at Weeley Council Chambers.
- 7) **To confirm proposed dates and venues of meetings of the RPPC for the municipal year 2010/11** as copied with this agenda. The date of future meetings to be held on the 3rd Thursday of each month excluding the month of December, when no meeting will be held, were accepted.
- 8) **To hear a report from Essex Police:** information only. No details received
- 9) **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.**
- 10) **To hear questions from members of the public:** 15 minutes allowed. None submitted.
- 11) **To confirm the minutes of the meeting held on 22nd April 2010**
With the correction of Cllr R Gee's name, Cllr M Donn proposed and Cllr D Smith seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

Exclusion of the public: In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public, including the press, from the meeting so that any items containing exempt and confidential information (for example confidential personal or tender issues) can be considered by the council.

12) To hear a report on actions taken by the clerk and members as agreed at the last meeting:

Item 10: Cllr M Donn reported that following the distribution of letters relating to the fly tipping in the cemetery boundary, 2 replies had been received with one concern raised of broken panels in the fence to be addressed. No further fly tipping has been reported.

Cllr M Donn also reported on some erosion on the bank in the cemetery boundary needs addressing together with the ridges on the road within the cemetery that need to be infilled with wood chippings.

Action: Cllrs M Donn/Elmer

Item 14: Cllr M Donn reported that the RCCE are prepared to attend a meeting of the RPPC to give a presentation on the project to develop affordable rural housing for local people within the Council's wards. A possible will be given to invite RCCE at a later meeting following further consideration by RPPC.

13) To consider any Planning issues: None

14) To receive a report regarding the Parkeston Cemetery:

A report of a careless driver in the cemetery is being addressed by the Police

An internal inspection of the Cemetery Lodge is to be arranged with the current residents. Peter Barranger has agreed to attend in the capacity as consultant in relation to any maintenance issues raised.

Action: Cllrs Elmer/M Donn/Clerk

15) To receive a report regarding the Ramsey War Memorial Hall:

Cllr Barranger reported on the AGM being reasonably well attended. New committee members were enrolled with Cllr Barranger being elected Chair, Cllr Sheers elected Vice Chair, Cllr Passmore elected Vice Treasurer, Cllr L Donn elected Booking Secretary.

Cllr Elmer requested a copy of the full committee members to be made available.

Action: Cllr Barranger

The committee are in the process of gaining a drinks licence and to erect a bar to encourage further bookings.

A report from a member of public relating to the deterioration of the memorial attached to the wall is being addressed with the Wargraves Commission as owners.

The committee has asked for the donation of 2 Poppy Wreaths from RPPC to continue annually.

16) To receive a report from the Transport Representatives: Nothing to report

17) To receive reports from councillors attending other meetings:

Cllr Prior: Welfare Park reported that funding for the MUGA has now been secured with the next project being considered is to enhance the ground and Toddler's play area. A Clean up day is planned for June 2nd.

The next meeting of the Welfare Park Committee is to be held in the Railway Club on 17th May.

The committee have requested that the RPPC become Custodian Trustees of the Welfare Park. Further details to be obtained and a written request/agreement from the Committee/Public are to be received.

18) To receive any correspondence not covered elsewhere

- i. A reported leak in Ramsey Village has been passed to ECC as the pathway is part of the Essex Way.
- ii. Ramsey Lights Inspection: annual maintenance report received to be discussed in full at the next meeting.
- iii. Questionnaire to Parish Councils on Responsible Dog Ownership/Exercise to be circulated for completion at the next meeting.

19) To agree the accounts for payment

Welfare Park Donation	£1000.00	Ramsey Methodist Chapel Donation	£650.00
L Keating Annual Holiday Pay	£951.74	Parkeston Methodist Church Donation	£650.00
Harwich 1 st Responders Donation	£500.00	Clerks Salary	£532.00
A & J Lighting (including 9 replacement lamps)	£3005.00	A & J Lighting	£53.11
Landscape Services	£279.65	CVST Membership	£20.00
Accent Stationers	£54.81	E-On	79.31
RWMH Hall Rental (AGM)	£20.00		

20) Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.

Cllr Prior requested for a report to be received relating to the Welfare Park to be made a permanent agenda item.

21) To confirm the next meeting of Ramsey & Parkeston Parish Council to be held in the Parkeston Methodist Church Hall on Thursday 17th June 2010 at 7.30 p.m.

The Chairman closed the meeting at 2045 hrs

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