

**Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in the Ramsey Methodist Chapel  
on Thursday 16<sup>th</sup> September at 7.30 p.m.**

**Present:** Cllrs L Donn, M Donn, Elmer, Passmore, Prior, Ramsay, Sheers, Smith

1. **To accept apologies for absence:** Cllrs Barrenger, Brown
2. **To receive a report from Essex Police:** information only  
The monthly report received for September was circulated and discussed with no concerns raised from the data.
3. **Members Declaration of Interest in items on the agenda:** Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items: None
4. **To hear questions from members of the public:** 15 minutes allowed. None
5. **To confirm the minutes of the RPPC meeting held on 19<sup>th</sup> August 2010**  
Cllr Smith proposed and Cllr Sheers seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
6. **To receive any announcement by the Chairman**
  - i) **Newsletter :** agreed as a useful way to communicate with parishioners; format and content to be agreed and all invited to bring forward ideas/examples.

**Action: All**
  - ii) **Budget Meeting:** date agreed for the meeting to be held on Thursday 28<sup>th</sup> October in the Parkeston Methodist Church Hall; The Chairman asked all Councillors to make the effort to attend this important annual meeting.
  - iii) **A&J Lighting:** The proposal to have all RPPC lampposts marked with plastic signage boards; the size of the labels are approx 10x3 inches and are mounted vertically was agreed. This is to identify ownership and number to assist in defect reporting was accepted by all. The Clerk confirmed the cost of £6.95/post x 31 (£215.45) would be met in this year's budget.

**Action: Clerk**
  - iv) **Xmas Meal:** Towers Hotel has been booked, Friday 26<sup>th</sup> November 7pm :  
3 course meal £15 per head; to be paid to Cllr L Donn at the next meeting.
7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**

**Item 13: Parkeston House Noticeboard;** unable to secure and in poor condition, it has now been taken down with a replacement to be considered within the next financial year.

**Item 13: Station Road:** no response has been received to date from D Taylor, HIP to the request for the overhanging vegetation along the pathway to be addressed: Cllr M Donn will ask for a response at the HIP Liaison meeting he is due to attend.

**Item 13: A120 speed control towards Ramsey Roundabout/cycle route:** Cllr Sheers reported that this fell on National Route No. 51 that does not have a complete cycle route to Dovercourt and would monitor any progression.

**Item 15: Harwich Industrial Estate:** the container sited at the entrance of Europa Way has now been removed.  
week or so.

**Rural Broadband Partnership Parish Needs Survey:** following a request from the East of England Development Agency a letter stating the needs of a quality high speed broadband for the RPPC wards would enhance businesses/education and the council itself has been submitted by the Clerk.
8. **To consider any Planning issues:**

TDC Decisions Received:

**Application No:** 10/00670/FUL  
**Location:** Brook House, The Street, Ramsey  
**Proposal:** Single storey rear extension and raised deck area  
**Decision:** Approval – Full

**Application No:** 10/00713/FUL  
**Location:** The Fish Stall F Page Butchers, 5 Main Road, Ramsey  
**Proposal:** Stationing of mobile fish stall at front of forecourt, to be used for the sale of fish, and to keep stall in position at front of forecourt without moving it adjacent to butchers shop when not trading.  
**Decision:** Refusal – Full

The view in relation to the Fish Stall remaining in position was discussed at length and full support would be given by the RPPC in any appeal to be submitted by the applicant.  
121 Garland Road: Untidy Site – The site has now been completed cleared and cordoned off for security.
9. **To receive a report regarding the Parkeston Cemetery:** Cllrs Elmer/M Donn
  - Fencing been completed successfully; vegetation overgrowth needs to be addressed along the perimeter of the new fence and being researched as additional deterrent to 4ft height further research to be carried out before a decision made.
  - Tree Planting Scheme 2010/11 50-50% funding with TDC is available with a deadline for applications to be received by 22<sup>nd</sup> October 2010 with consideration for applying to be made.

**Action: Cllrs Elmer/M Donn**
  - Damaged rose bowls reported on graves is to be addressed with landscaper regarding insurance cover for repair/replacement.

**Action: Clerk**
  - Oak tree T19 : needs a reduction to the canopy; Cllr M Donn is in the process of making an application for consent
  - **Spoil Area:** gravediggers leaving spoil in ad hoc areas – contact with undertakers to see what could be done advice to be sought from local undertakers.

**Exclusion of the public:** In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public, including the press, from the meeting so that any items containing exempt and confidential information (for example confidential personal or tender issues) can be considered by the council.

**Action: Clerk**

- **Approach to entrance untidy needing strimming/weedkiller:** possible project for payback team, Cllr M Donn explained the need to be near amenities for rest period and refreshments therefore unlikely to be suitable.
10. **To receive a report regarding the Ramsey War Memorial Hall/Playing Field:** Cllr E Barringer/Passmore
- Cllr Passmore no longer on committee:
  - Adult team remains in league; gaining more fees with another joining the league next year.
  - Changing rooms only discussed as an option against a new village hall that will be decided by the RWMH Committee
  - The creek has been dug out and cleared of rubbish
11. **To receive a report regarding the Welfare Park:** Cllr Prior
- Request for RPPC to become Custodian Trustee: further information to be researched with the need of the terms of its governing document; subject to all in order Cllr L Donn proposed and Cllr Sheers seconded the motion; all members present in favour.

**Action: Clerk/Cllr Prior**

- Muga installation has been halted through planning permission not being in place although TDC have been acting in an advisory capacity; assurance is in place that the funding will not be lost. To assist Cllr Sheers proposed and Cllr Passmore seconded a motion that the planning application will be submitted with the RPPC as agent.
- Youth Shelters, possibly looking to be modernised/ replaced
- Quotes for levelling the land are being sourced
- Crime prevention panel have made a donation of £1000
- Deeds to be retrieved from Hanslip Wards, copied to RPPC and originals to be placed with Essex Records, Chelmsford for safe keeping.

**Action: Cllr M Donn**

12. **To receive a report on the Community Pay Back Scheme:** Cllr M Donn reported on the work currently being carried out under the scheme:
- Team clearing main part for contractors in preparation of MUGA in the Welfare Park
  - RWMH clearance of vegetation and lawns
  - Parkeston Methodist Church Hall- re rendering of side wall
  - Parkeston back alleyways being kept clear

Additional on hand assistance is needed and it was agreed that a working party during the winter would be beneficial: contact Cllr M Donn for details.

13. **To receive a report from the Transport Representatives**

- i) **Dog Fouling:** Cllr Smith reported on a meeting with the Environmental Health: it transpired that the Clerk can be trained up to issue fixed penalties. An alternative of highlighting the problem throughout the villages by posters was discussed.
- ii) 20mph for both villages ; essentially Mayes Lane – consultation with Lt Oakley Council to assist in making an application, the first attempt failing in 2009, was proposed by Cllr M Donn, seconded by Cllr Passmore.

**Action: Clerk**

- iii) Wrabness Road Speed reduction: a proposal put forward to apply for a 30mph speed limit to be introduced from the corner of the hill and to continue towards Ramsey Village. Options available are to be sourced, in contacting Jennifer Gudkar, ECC Highways.

**Action: Cllr Ramsey**

14. **To receive reports from Councillors attending other meetings**

The Chairman, Vice Chairman and Clerk are to attend a day training 'Election Day' delivered by the EALC at Gt Dunmow 4<sup>th</sup> November; Cllr Smith and Cllr Sheers made their availability to attend be known should the Chairman be unable to attend.

15. **To receive any correspondence for action/information not covered elsewhere:**

16. **To agree the accounts for payment:**

|                    |        |                                  |         |
|--------------------|--------|----------------------------------|---------|
| Clerks Salary      | 894.69 | C&W Fencing                      | 4112.50 |
| Landscape Services | 662.70 | BT – Chair's quarterly allowance | 56.92   |
| SLCC Publication   | 13.95  | A & J Lighting                   | 53.11   |
| E-On               | 79.31  | Hall Rent – Parkeston            | 45.00   |
| Hall Rent – Ramsey | 30.00  |                                  |         |

17. **Councillors report and items for future agendas:** each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

**Cllr Passmore stepping down as Councillor from tonight leave of absence for 6 months**

18. **To confirm that the next meeting of Ramsey & Parkeston Parish Council** will be held on **Thursday, 21<sup>st</sup> October 2010** in the **Parkeston Methodist Church Hall, Garland Road, Parkeston at 7.30 p.m.**
19. **To confirm that the annual Budget meeting of the Ramsey & Parkeston Parish Council** will be held on **Thursday 28<sup>th</sup> October 2010** in the **Parkeston Methodist Church Hall, Garland Road, Parkeston at 7.30 p.m.**

The Chairman closed the meeting at 2110

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