

**Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 21<sup>st</sup> April 2011 at 7.30 p.m.**

**Present:** Cllrs Elmer, L Donn, M Donn, Ramsay, Smith

**Also Present:** Mr Prithvi Singh, Mrs Sarah Stertz

1. **To accept apologies for absence:** Cllrs Barrenger, Brown, Passmore, Prior, Sheers

2. **To receive a report from Essex Police:** information only

The report received to March 2011 was tabled and discussed; the crime figures showed a total of 11 crimes reported.- overall figures on previous year down by 25 on reported crimes.

Horse trough: a person from Hertfordshire has been charged with the theft of the trough; material identified as tin; and is to appear in court, date to be advised. A claim has been submitted on behalf of the RPPC for £500 as compensation.

3. **Members Declaration of Interest in items on the agenda:** Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items. None

4. **To hear questions from members of the public:** 15 minutes allowed: No questions put forward

5. **To confirm the minutes of the RPPC meeting held on 16<sup>th</sup> March 2011:**

Cllr Smith proposed and Cllr M Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

6. **To receive any announcement by the Chairman:**

- The Chairman reminded those present of the importance in attending the Annual Meeting of the RPPC scheduled 12<sup>th</sup> May 2011.

7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**

- Item 7: Bathside Bay visit to Port of Felixstowe; no further information received
- Item 9: Walbeth Stables Ramsey: concern of use of caravan being used as residential: no further information received

8. **To consider any Planning issues received to the meeting date:**

i. Application No: 11/00344/FUL

Proposal: Proposed change of use from agriculture to paddock land and erection of replacement stables  
Location: Paddock Adj. Ramsey Bridge Main Road Ramsey

View of RPPC: No Objection: proposed by Cllr L Donn, seconded E Ramsay

ii. Application No: 11/00342/FUL

Proposal: Erection of detached two storey dwelling and ancillary detached garage and construction of new vehicular access

Location: 24 Mayes Lane Ramsey

View of RPPC is to request further information due to:

Drawing NO: 1211/P/02 indicates 3 bedrooms, together with the details of the submitted application form whereas the design and access statement sites a proposed 4 bedroom house; clarification is to be requested before any comment can be made and an extension on comments received from 18th April, 21 days for inclusion of the comments of the RPPC once the information requested has been received.

**Decisions Received:**

Application No: 10/01415/NMA

Location: The Old Bakehouse, The Street Ramsey

Proposal: 1. To change the width of the building extension externally to 7.500m from 7.400 as shown 2. To change the depth from 5.200 to 5.260. 3. To change the width and depth of the chimney stack externally from 1.200 wide and .3500 deep to 1.500 wide and .4600 deep

**Exclusion of the public:** In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public, including the press, from the meeting so that any items containing exempt and confidential information (for example confidential personal or tender issues) can be considered by the council.

Decision: Approval Non Material Amendment

A discussion in relation to an application for 38 properties on Stanton Europark site led to request a copy of the plans and submit a complaint to reflect the RPPC's disapproval of not being consulted on this application as neighbours to the site.

**Action:** Cllr Elmer/Clerk

**9. To receive a report regarding the Parkeston Cemetery:** Cllr Elmer/Cllr M Donn

Cllr M Donn reported:

- Boundary fence leading to the Hangings: the replacement fence panel required is in hand
- Additional fencing to the east boundary would add to the security of the cemetery; further information and costs to be sourced for further discussion:

**Action** Cllr M Donn

- Main driveway: surface needs addressing; further information and costs to be sourced for further discussion.

**Action:** Cllr M Donn

- Familiarisation site visit to be arranged in summer months

**Action:** Cllr M Donn/Clerk

**10. To receive a report regarding the Ramsey War Memorial Hall/Playing Field:**

Cllr L Donn reported;

- Work on roof on outer building has been given the go ahead
- Bookings remain high
- Audit of accounts currently being undertaken

The Chairman asked as custodian trustees for a copy of the audit findings.

**Action:** Cllr Smith

**11. To receive a report regarding the Welfare Park:** Cllr Prior

Cllr M Donn reported:

- Gate joining Welfare park and The Jubilee Park has been repaired and locked: additional keys are held by Cllr M Donn and RPPC
- Muga has proved popular and noted that has assisted in taking from the streets: official launch party to be held.
- £50k funding is awaiting administration procedures to be completed; 8 tenders are going out for placement of equipment; the committee has the support of Kirsty Richardson TDC.
- Training session held for funding was found to be useful, albeit more valuable if it had been available earlier to assist in the bidding for funding carried out over the recent years.
- Insurance company is to be advised of the new developments in the park to ensure all details and relevant cover is correct together with committee members to be registered.

**12. To receive a report on the Community Pay Back Scheme:** Cllr M Donn

Due to government cut backs the team will now be available to be on site fortnightly against the weekly schedule that has been in place up to date. A minimum of a team of 7 has been set to enable any work to be carried out on the day.

**13. To receive a report from the Transport Representatives:**

**Parkeston:**

Cllr M Donn reported:

- Transport & Travel update; a monthly electronic newsletter is available of bus service information by signing up to [essex.gov.uk/publictransport](http://essex.gov.uk/publictransport)
- There has been a good response on the bus route inbound from Manningtree
- Bus pass eligibility changes have been proposed making it a more restricted benefit
- Recycling bins are back on site outside the Cpt Fryatt PH, Garland Road, Parkeston

The Chairman reported:

- ECC diversion Footpath 12 Parkeston: the proposed diversion of the footpath received was discussed with the view of the RPPC to be no objection, proposed by Cllr Smith, seconded L Donn with all in favour.

**Ramsey:**

Cllr Ramsay reported that contact has been made with Stanway Traffic Police requesting statistics on accidents and incident type.

**14. To receive reports from Councillors attending other meetings:**

Cllr M Donn: summarised his report in attending the HIP Liaison meeting as in Appendix i.  
Cllr Ramsay was not notified of the meeting although Ramsey representative.

**Action:** Clerk

**15. To receive any correspondence for action/information not covered elsewhere:** None

**16. To receive end of year finance report and to agree the accounts for payment.**

The finance report is to be received at the Annual meeting of the RPPC scheduled 12<sup>th</sup> May 2011  
The clerk reported that in conjunction with the new legislation the RPPC has been registered with HMRC in relation to PAYE.

L Keating/Office Rent	1334.69	Harwich Horse Ranger (Donation)	450.00
H&D First Responders (Donation)	500.00	EALC 2011/12 Affiliation	423.98
Homecraft (materials/Donation Parkeston Methodist Church)	17.84	E-On	79.31
A&J Lighting	50.74	Accent Stationers	27.65
W G Elmer (Chairs allowance)	250.00	Landscape Services	676.80

17. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

**Cllr Smith June agenda: Harwich School**

18. To confirm that the **Annual Meeting** of the **Ramsey & Parkeston Parish Council** will be held on **Thursday 12<sup>th</sup> May 2011 at 7.00pm** directly followed by the next meeting of **Ramsey & Parkeston Parish Council** will be in the **Millennium Room, St Michael's Church, Ramsey**

Chairman closed the meeting at 9.00 p.m.