



Minutes of the meeting of the Ramsey & Parkeston Parish Council held in Hamilton House,
Foster Road, Parkeston on 16th March 2017 at 7.15 p.m.

Present: Cllrs Davidson, Donn, Elmer (Chair), Howe, Passmore, Ramsay, Smith, Stertz

Also Present: None

Clerk: Lin Keating

Absent: Cllrs Bird, Collis

1. **To accept apologies for absence:** Cllr Ferguson, ECC Cllr Erskine
2. **To receive a report on Essex Police crime information: a report taken from Police.UK website for the months of December (19 crimes) and January (13 crimes) was circulated and discussed.**

Crimes reported in January 2017:

<u>PARKESTON (10)</u>		
East Dock Road (1)	Violence and sexual offences	Under investigation
Una Road (1)	Violence and sexual offences	Under investigation
Foster Road (1)	Public order	Under investigation
Adelaide Street (2)	Anti-social behaviour (1)	
	Burglary	Under investigation
Hamilton Street (1)	Violence and sexual offences	Under investigation
Princess Street (4)	Criminal damage/arson (1)	Awaiting court outcome
	Anti-social behaviour(1)	
	Violence and sexual offences (2)	Under investigation (1) Awaiting court outcome (1)
<u>RAMSEY (3)</u>		
Stour Close (1)	Anti-social behaviour	
Clayton Road (1)	Anti-social behaviour	
Chevy Court (1)	Vehicle Crime	Investigation complete- no suspect identified

The additional information added is that shown on the Police UK website of the status of the crimes. With reference to Anti-social behaviour no details are provided.

3. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda: None**

4. **To receive a report from Essex County Councillor Andrew Erskine:** Nothing received.
5. **To receive a report from TDC Councillor Tanya Ferguson:** Cllr Elmer reported on her behalf:
 - a) Mega Prison: no plans have been published to date on the proposal
 - b) Hamilton Street: fly tipping in the alleyway has been reported to TDC supported by photographs
 - c) Emperor House (formerly Parkeston House): the trollies have been mostly removed; Cllr Davidson attended a positive meeting with the agent who is looking at installing gates across the entrance to the car park, the large items of rubbish are to be removed, a further meeting is due to be held with the agent in April.
 - d) Derelict Garage site at HIP: the building has been broken into again, Barry Eldridge TDC, is looking into the issues of the site.
 - e) Collier Road, old railway lines: a site visit by TDC James Ennos proved positive with works arranged with TDC Rangers to tidy the area.
 - f) A120 litter picking: a programme of the four annual litter picks (every 13 weeks) has been confirmed by TDC Adam McGoldrick as:
 - 15/16th and 22/23rd March
 - 14/15th and 21/22nd June
 - 13/14th and 20/21st September
 - 13/14th and 20/21st DecemberLitter in the laybys are to be included, bins are not provided as deemed to attract additional fly tipping.
 - g) Clayton Road/Chevy Court parking restrictions: a request for yellow lines to be in place will be taken forward.
 - h) Essex Way, Ramsey: issues of access reported by Cllr Passmore due to fencing erected has been established as a reaction of gates being left open, threatening the safety of livestock.
6. **To confirm the minutes of the meeting of the RPPC held on 16th February 2017:**

With the addition of Cllr Smith having sent in apologies for his absence, Cllr Smith proposed and Cllr Davidson seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
7. **To receive any announcement by the Chairman:**
 - i) Christmas Meal: the proposal was welcomed by all for members and partners to be included, venue to be confirmed.
8. **To hear a report on actions taken by the clerk and members as agreed at the last meeting.**

Nothing not covered elsewhere.
9. **To consider any Planning issues and receive any decisions submitted to the meeting date:**
 - Application No: 17/00165/FUL
Proposal: Erection of a new outbuilding to be used as a kennel and store, a new greenhouse, and to replace the driveway gates.
Location: Lord Nelson, Wrabness Road, Ramsey
View of the RPPC proposed by Cllr Ramsay, seconded by Cllr Davidson with all in favour is:
No Objection
 - j) **To receive decisions submitted by the RPPC Planning Sub-Committee since the last meeting: None**
 - k) **To receive decisions received from TDC:**
 - Application No: 17/0035/FUL
Proposal: Erection of garden building
Location: Misty meadows, The Street, Ramsey
Delegated Decision – Approval Full
10. **To allow public participation: 15 minutes allowed: None Present**
11. **To receive any report from Members on Community Activities:**
 - a) **Parkeston Residents Association:** Cllr Davidson reported:
 - Precept: the rise shown as 64% on TDC Council Tax invoices has been challenged by a few residents, further enquiries are to be directed to the Clerk to answer with a formal statement to be written and agreed.

12. To receive a report regarding Parkeston Cemetery: Cllrs Davidson and Elmer reported:

- **CCTV:** following the recent spate of fly-tipping incidents both in and on the boundary of the cemetery quotes have been sourced for the installation of CCTV to protect the site. The favoured contractor made a site visit and option 1 was proposed:

HD Digital Recorder with up to 4 cameras able to be connected direct to the system. All cameras record a high quality HD picture for playbacks; the harddrive will store recordings for more than 40 days with a simple search system by date and time to view playbacks. Cost of supply and installation at positions agreed best including 2 additional cameras at the Chapel is £945 plus VAT. The Clerk summarised the cemetery accounts proving £8,156.15 available for reinvestment in the cemetery; with the funds available from the cemetery income Cllr Passmore proposed that the system to be ordered, seconded by Cllr Davidson, 5 in favour with 1 abstention, the motion was carried. The RPPC is registered with the ICO (Information Commissioner's Office) in relation to data protection who will need to be advised of the installation of the system, together with signs to be erected and a policy, in line with relevant legislation, to be written for adoption at the next council meeting.

Action: Cllr Davidson/Clerk

- **Chapel Lodge:** the residents have reported the front door needing attention to stop drafts
Action: Clerk/Cllr Elmer
- **Chapel renovation:** a discussion of installation of new windows is to be covered with the project of fundraising to be revisited.

13. To receive a report regarding the Community pay Back Team: nothing new to report

14. To receive a report regarding Spring Meadows CP School and the Two Village School

b) Spring Meadows CP School: Cllr Smith reported

- Restriction to 20mph is now in place, however there are some concerns of motorist not adhering to the speed.
- Parkeston Roundabout: safety concerns of students from the school crossing over the roundabout as a short cut has been raised with the Head; students from the Harwich and Dovercourt High School are also crossing the roundabout, a letter to the Head asking for awareness of the dangers in doing so is to be sent on behalf of the RPPC

Action: Clerk/Chairman

- Site Extension: full details of the application to extend the school are to be sourced at the next Governors meeting to be attended by Cllr Davidson.

c) Two Village CP School: Cllr Howe reported:

- The new Head will be in place 18th April, they have been in school to for familiarisation prior to their start date.
- Dog Fouling: a letter received from a parent with concerns of fouling on the approach footpath to the school have been taken forward to TDC who made a site visit resulting in their contractors being issued with an informal notice to ensure the area was clear of dogs mess and will continue to monitor the area. TDC Dog Wardens have also been made aware of the issues and will be including the area in their patrols when in the Harwich area.

15. To receive a report from the Transport Representative:

- The England Coast Path: Cllr Elmer reported on the proposed new route under consideration by Natural England in Parkeston – Harwich which would include part of the Refinery Road and East Dock Road. No concerns were raised.
- a) Ramsey:
- Clayton Road: issues of overgrown trees over a footpath have been established as the responsibility of private landowners.
 - Sewerage Access Road: reports of fly-tipping items of furniture are being addressed by TDC.

b) Parkeston:

- Refinery Road open area: the old football pitch on HIP land is being used by motorcycle riders as a race track causing noise nuisance to local residents both day and night. Issue to be taken forward to the HIP liaison meeting 29th March together with a request of issues of HGVs parking in the area deemed as a result of charges now imposed by the port. Cllrs Ramsay and Davidson are to attend the meeting.
- Garland Road: a skip reported as a permanent feature in a private garden has raised concerns of the site being untidy and complaints received from neighbouring residents. A request for TDC environment to be made aware via Cllr Ferguson in her role as District Councillor is to be passed on.

Action: Clerk

16. To receive a report from Councillors attending other meetings:

- a) Mayflower Medical Centre: Cllr Smith reported on a recent meeting for patient participation where it was reported that the centre is closed to new patients due to a shortage of doctors, 17,500 patients are currently registered at the centre.

17. Correspondence to note:

- a) Ramsey War Memorial Hall: letter of thanks for the donation of £1,540.00 received from RPPC as the cost of the planning application for the New Village Hall.
- b) Cloverwood Stores: an email received from the clerk of Little Oakley Parish Council of concerns of drivers parking outside the stores and bouncing off the pavement has been responded to as deemed the issues are for the Parking Partnership at TDC who have been notified of the reports.
- c) Essex Youth Offending Services: an invitation to submit projects in the Tendring Area has been received.

18. Councillor's report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. To agree accounts for payment: The Clerk reported that the 2017/18 National Non Domestic Rate Bill has been received for the Cemetery £1086.10 with a full rebate of 100% through the Small Business Rate Relief scheme; the potential cost remains in the precept with no guarantee that the scheme will continue in future years.

The annual VAT claim has been submitted for the period of 1st March 2016 to 28th February 2017 to the total of £2,266.21.

EXPENDITURE				INCOME			Bank Balance
Payee	Description	Payment Ref	£p	Name	Description	£p	
A&J Lighting	Contract	cheque	£55.80		Brought Forward		£48,812.40
E-On	Supply	cheque	£114.27				
Aon	Insurance	cheque	£928.40				
L Keating	Salary/expenses February	online	£802.48	M Jay	Cemetery Lodge Rent (February)	£570.00	
Affinity Water	Supply	online	404.95				
Accent Stationers	Supply	online	£79.60				
			Total		Total	£570.00	£46,996.90
			£2,385.50				

20. To confirm that date of the next meeting of the Ramsey & Parkeston Parish Council:

- a) Assembly at 6.45 p.m. followed by a full council meeting to be held on Wednesday 19th April 2017 at the Ramsey War Memorial Hall, Church Hill, Ramsey (Cllr Ramsay unable to attend)
- b) Annual meeting at 7.15 p.m. followed by a limited council meeting to be held on Thursday 18th May 2017 at the Ramsey War Memorial Hall, Church Hill, Ramsey

The Chairman closed the meeting at 8.35 p.m.