



Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 15th March 2012 at 7.00 p.m.

Present: Cllrs L Donn, M Donn, Elmer , Smith, Singh, Colbourne, Stertz, Prior

1. **To accept apologies for absence:** None received
2. **To receive a report from Essex Police: information only:** None received
3. **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.**
4. **To hear questions from members of the public: 15 minutes allowed.** None present
5. **To confirm the minutes of the RPPC meeting held on 16th February 2012**
Cllr Smith proposed and Cllr L Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

6. To receive any announcement by the Chairman

- a) St Paul's Church: no more information on the proposed closure has been received to date.
- b) Neighbourhood Network Meeting: Thursday 5th April; RPPC to host at Parkeston Methodist Church Hall 7pm with an open invite to be sent.

Action: Clerk

- c) RPPC Website: All were asked to view the new active website for comment. Cllr Prior agreed to submit some input in relation to the Welfare Park with Cllrs L Donn and Smith agreeing to submit some input in relation to the RWMH. Individual photographs of all Councillors will be taken at the Assembly meeting on 19th April to be uploaded to the contact page of the website.

Action: All

7. **To consider any input to the Echo Newsletter:** Proposed by Cllr Elmer and seconded by Cllr M Donn Cllr Smith will take the responsibility of subscribing to the publication [£20 offer] and to have any input from the RPPC to be agreed with the Chairman and Vice Chairman prior to submitting for publishing.

Action: Cllr Smith

8. To agree guest speakers at the Assembly meeting

- a) **Mr William Smith, Senior Waste & Recycling Officer, Department of Public Experience – Environment, TDC :** confirmed to be in attendance.
- b) **Rachael Jackson, Public Relations Manager, Fred. Olsen Cruise Lines:** to be invited at a later date.
- c) **First Responders:** to be invited to attend with a 10 minute slot

The above were proposed by Cllr M Donn, seconded D Smith with the intention to advertise the meeting in the Echo Newsletter.

Action: Cllr Smith

9. To hear a report on actions taken by the clerk and members as agreed at the last meeting

- I. Item 2: Statistics breakdown from the Harwich Police were advised showed figures including actions carried out by a person who had broken their bail conditions.
- II. Item 6: Queens Jubilee Celebrations:
Cllr Elmer proposed both the Two Village and Spring Meadow schools to be invited to plant a tree with a plaque to celebrate the occasion. The cost of the proposal is to be investigated prior to agreement.

Action: Clerk/Cllr M Donn

10. To consider any Planning issues received to the meeting date:

- a) Cllr Elmer reported on the Old Ramsey School site; a new owner is proposing to apply to TDC to erect 2 new dwellings on the site and restore the Caretakers house for own use as a private dwelling. Cllr Elmer proposed that once the application is received by RPPC a public meeting should be organised: seconded by Cllr Smith with all in favour.



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- b) Cllr M Donn reported on the fencing erected without planning permission [necessity of such to be established] together with a large mound of foliage left on the river bank as a result of the work carried out in relation to the new fencing by Suray Rice. Further investigations are to be carried out.

Action: Cllr Colbourne

- c) Concerns of an advertisement of secure lorry/caravan park having been erected on the Surya Rice site without any sight of the necessary planning application was discussed. Further investigations are to be carried out.

Action: Cllr Colbourne/Cllr Elmer

- d) Application No: 12/00182/FUL

Proposal: Proposed change of use from ground floor retail to residential

Location: Parkeston Post Office, 30 Garland Road, Parkeston

The view of the RPPC is to strongly object to the proposal with the following to be taken into account:

- No suitable parking offered within the application; on road parking is already a major issue currently within the village
- Safety of road users both vehicles and pedestrians at the junction of Garland Road/Hamilton Street, already low visibility due to vehicles parked at both junctions.
- Loss of retail facility within the village with no other available
- A site visit by TDC planning is strongly advised
- RPPC request that this application is discussed at a full Planning Committee proposed by Cllr M Donn, seconded by Cllr Singh with all in favour

- e) Application No: 12/00199/FUL

Proposal: Change of use from office to an engineering workshop, IT rooms and classrooms, for use by Colchester Institute

Location: Hamilton House, Foster Road,

The view of the Ramsey & Parkeston Parish Council is to fully support the application: proposed by Cllr Prior, seconded by Cllr L Donn with all in favour

- f) Application No: 12/00142/FUL

Proposal: Second storey extension

Location: 1 Sea View Cottages, Oakley Road, Dovercourt

The view of the Ramsey & Parkeston Parish Council is No Objection: proposed by Cllr M Donn, seconded Cllr Prior with all in favour

g) Decisions Received:

- Application No: 11/01472/FUL
Proposal: Erection of 1 no dwelling [following demolition of existing bungalow] and detached double garage with storage over
Decision: Approval Full – Determined
- Application NO: 11/00653/OUT
Proposal: Demolition of bungalow and erection of five houses and one flat
Location: 119-121 Garland Road Parkeston
Decision: Refusal – Outline – Determined

Although the RPPC supported this application no detail of refusal has been received; further information to be requested.

Action: Clerk

- Application Nos: 12/00052/FUL and 12/00530/CON
Proposal: Demolition of existing bungalow and garages and erection of 2no. private residential properties with garaging and new vehicular access.
Location: Noyna The Street Ramsey
Following the original view of the RPPC of no objection, further investigations were carried out with a site visit by Cllrs Elmer and M Donn following which a further comment was submitted to TDC:
Further to the original comment of no objection submitted to this planning application, and following a further site visit and with further consultation with local residents to the site the



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Ramsey and Parkeston Parish Council withdraw the previous view of No Objection submitted and submit the following recommendation of full refusal due to the following points on the drawings received: 1. Plot 1: The drawing does not represent the overpowering height of the proposed development on the existing building [the old barn]. 2. Plot 2: The drawing does not represent the forward out of the building line in the proposed developed that is considered out of keeping to the area. It is understood that a site visit is undertaken by the TDC Planning Committee as normal practice and ask that the above be taken into consideration prior to any decision made.

11. To receive a report regarding the Parkeston Cemetery.

Cllr: M Donn reported;

- a) The project for planting of a hedge on the northern boundary has been accepted with a start date to be confirmed.
- b) The Cemetery Lodge tenants have accepted the rent increase to be implemented as of 1st April 2012 and to clear the corner; a skip is in situ at present. An update of the tenancy agreement is to be put in place and presented to the tenants at the lodge inspection to be carried out early April.

Action: Clerk/Cllr M Donn/Cllr Elmer

12. To receive a report regarding the Ramsey War Memorial Hall/Playing Field:

Cllr L Donn reported:

- a) Installation of the new windows has now been completed with an improvement of the heat of the building evident.
- b) The Payback team are currently decorating the interior
- c) New sign over the entrance door is being costed.
- d) Bookings are high; a proposal of regular bookings to be increased to £9 per hour and individual parties increased to £10 per hour is to be considered by the committee to cover rising running costs
- e) Maintenance of the car park has been agreed as the next project following the installation of the 2 remaining doors to be replaced.
- f) Playing field; 2 teams remain using the field, paying £25 for use of pitch per game; making the field self funding.

13. To receive a report regarding the Welfare Park.

Cllr Prior reported:

- a) The S106 funding from Parkeston House has been received via RPPC to the value of £17,007.00 allowing outstanding invoices from the upgrade project be paid, drawing the project to a close.
- b) Renewal of the current insurance is in hand to cover all of the new equipment
- c) A site visit with Safer Essex exposed the possibility of further funding circa £13k; the availability is to be confirmed.

14. To receive a report on the Community Pay Back Scheme.

Cllr Donn reported on work being carried out by the team in the following areas;

- a) Clearing the pathway in Ramsey along the roadside at the RWMH and in Ramsey Village
- b) Interior painting of the RWMH

15. To receive a report from the Transport Representatives

a) **Ramsey:** nothing received

Highway Rangers: report submitted in relation to required maintenance to the street nameplates is ongoing and to be followed up.

Action: Clerk

b) **Parkeston:**

Cllr Smith reported no further movement has been made in relation to subsidence at Garland Road or potholes in Station Road and has passed the issues to ECC Councillor Mick Skeels for assistance.



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Petrochem Carless have responded in relation to the concerns raised of vehicles parking in Refinery Road and have confirmed that the contractors have been contacted to instruct vehicles to park elsewhere and their response will be monitored.

Cllr M Donn reported on signage in place approaching Wix that he felt appropriate to introduce to Ramsey and Parkeston Villages to encourage motorists to slow down. Cllr M Donn will further investigate their origin/ownership with ECC Cllr Mick Skeels.

Action: Cllr M Donn

- **Parkeston Back Alleys [Cllr Elmer]**

Concerns of rubbish build up and the difficulty in approaching the issue was discussed; the land is privately shared by the households on the boundaries and to be given further consideration of the approach to property owners.

- **Parkeston Clean Up [Cllr Elmer]**

A further clean up of large household items is to be requested from TDC as co-ordinated by the RPPC on a bi-annual programme.

Action: Cllr Colbourne

16. To receive reports from Councillors attending other meetings

- a) Cllr Smith attended a meeting at the Harwich and Dovercourt High School that as from 1st March 2012 will be have the status as an Academy closely linking with the Colchester Institute.

17. To receive any correspondence for action/information not covered elsewhere:

- I. London Taxi Benevolent Association for War Disabled: an invite for all to attend the Railway Club, Parkeston on Wednesday 2nd May [approx 6pm] for light refreshments prior to the departure of 160 veterans being transported by 80 London taxis over to the Netherlands for a 5 day trip to join the Dutch in their Liberation Celebrations
- II. Veolia VAT Declaration Questionnaire: Cllr M Donn to complete and return on behalf of the RPPC.

Action: Cllr M Donn

18. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.

19. To agree accounts for payment and to agree donations for the remainder of the municipal year 2011/12

The Clerk reported that a VAT claim has been submitted for the 2011/12 end of year accounts to the amount of £2992.30.

Donations: Funding available to the end of 2011/12 stands at £117.16

Following a discussion the Harwich Swimming Club and Spring Meadows CP School [to assist in funding a French Trip being organised] were nominated to receive £59 each: proposed by Cllr Colbourne, seconded by Cllr Prior with all in favour.

Action: Clerk

Clerks Salary	795.28	Hall Rent	75.00
E-On Electricity	79.31	Accent Stationers	217.18
A&J Lighting	166.53	BT	94.25
Acumen Wages Sers	21.00	A-On Insurance	881.73
Chairs BT allowance	79.00		

20. To confirm a date for the Annual Council Meeting, early May, to be held at the Parkeston Methodist Church Hall, Garland Road, Parkeston

The date was set for Thursday, 10th May 2012 at 7.00 pm



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21. To confirm that the Annual Assembly of the Ramsey & Parkeston Parish Council will be held on Thursday 19th April 2012 in the Ramsey War Memorial Hall, Ramsey at 6.30

Due to a new regular booking secured in the RWMH the venue will be changed to the Parkeston Methodist Church Hall, Garland Road, Parkeston.

Action: Clerk

The Chairman closed the meeting at 9.10 p.m.