



Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 25<sup>th</sup> July 2013 at 7.00 p.m.

**Present:** Cllrs Elmer (Chair), Colbourne, M Donn, Ferguson, Howe, Smith, Stertz

**Also Present:** Mrs L Keating (Clerk)

ECC Andrew Erskine

1. **To accept apologies for absence:** Cllrs L Donn, Singh  
The Chairman asked Cllr M Donn to update the members on Cllr L Donn's recovery and to send her best wishes for a speedy recovery from all the members of the RPPC.
2. **To receive a report from Essex Police: information only**  
The report for June, showing 65 incidents against 60 for the same period of the previous year was circulated for discussion with no specific concerns raised.
3. **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.**
4. **To receive a report from Essex County Councillor Andrew Erskine**

**Contact details for Cllr Erskine:**

**Mobile:** 07809 314805

**Email:** [cllr.andy.erskine@essex.gov.uk](mailto:cllr.andy.erskine@essex.gov.uk)

Cllr Erskine summarised his report as copied with these minutes with the following points raised: Two Village Primary School (Item 3) the simple solution of signage being erected to deter parents using the road as access to the Windmill Childrens Centre was supported, proposed by Cllr M Donn, seconded by Cllr D Smith with all in favour. Action required from RPPC to move forward is to be formalised.

**Action: Cllr Erskine**

Cllr Ferguson asked Cllr Erskine for his assistance in approaching ECC Highways in relation to disabled parking bays in Hamilton Street that have been approved, however still not in place after some months.

**Action: Cllr Erskine**

Copies of documents brought forward for information by Cllr Erskine are copied with these minutes:

- a) Highways Rangers – list of minor maintenance works that can be undertaken by the Rangers; should any problems arise in requests submitted not being carried out Cllr Erskine asked to be notified.
  - b) 20 MPH Speed Limits: copy of letter from Cllr Rodney L Bass, Cabinet Member for Highways and Transportation showing criteria for 20MPH speed limit requests.
  - c) ECC Replacement Minerals Local Plan Pre-Submission Draft – details of proposed site at Harwich International Port.
5. **To receive a report from TDC Councillor Tony Colbourne**  
Cllr Colbourne reported:
- a) Veolia Contract: the company have stated that they are not under any obligation to allow a copy of the refuse collection contract to be viewed by RPPC. It was agreed to check if an application for a copy under the Freedom of Information Act would be successful.

**Action: Clerk**

- b) Flytipping: a copy letter from TDC states that '*the earliest permitted time to put your rubbish out for collection is the evening before the collection day. Failure to follow these guidelines could attract a fixed penalty of £75.*' The Clerk has requested for a similar letter to be sent to all residents in Parkeston and will contact Tim Clarke as nothing to date has been received.

**Action: Clerk**



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Cllr Elmer has been in contact with Jonathan Hamlet (TDC Monitoring Officer) with a complaint of the rubbish in Station Road; an invite is to be made for Nick Turner to attend a site visit with Cllrs Elmer and Ferguson.

**Action: Cllr Ferguson**

6. **To hear questions from members of the public: 15 minutes allowed.** None Present
7. **To confirm the minutes of the RPPC meeting held on 20<sup>th</sup> June 2013**  
Cllr M Donn proposed and Cllr Howe seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
8. **To receive any announcement by the Chairman:** Nothing not covered elsewhere.
9. **To hear a report on actions taken by the clerk and members as agreed at the last meeting:**  
Nothing not covered elsewhere
10. **To consider requests for funding:**
  - a) Citizens Advice Bureau: Cllr Erskine explained there is funding available from ECC, together with the limited funds available in the RPPC budget Cllr M Donn proposed the request to be rejected, seconded by Cllr Smith with all in favour.

**Action Clerk:**
11. **To receive a report regarding Highspeed Broadband:** Nothing received from Cllr Singh.
12. **To consider any Planning issues received to the meeting date:**

Application No: 13/00673/FUL  
Location: The Old Parsonage Makins Road; previously approved  
Proposal: Construction of new 2 storey garages plus residential accommodation (previously approved under 08/01478/FUL).  
The view of the RPPC is No Objection, proposed by Cllr M Donn, seconded by Cllr Smith with all in favour
13. **To receive a report regarding the Parkeston Cemetery.**

Cllr M Donn reported:

  - a) The hole in the fence on the Hangings boundary has been temporarily addressed by obstacles put in the way but since has been removed leaving the area unsecure: the contractor is to be contacted to install wooden stakes with wiring or other measures to be taken as he may advise.

**Action: G Elmer**

  - b) Brambles growing through the laurels around the chapel are to be addressed with the contractor.
  - c) Cemetery Lodge Inspection to be arranged.
14. **To receive a report regarding the Ramsey War Memorial Hall/Playing Field.**

Cllr Smith reported :

  - a) Bookings for children's parties have been high.
  - b) Bingo number were lower than previous; next Bingo 14/08.
  - c) Coffee Catch Up morning was well attended; plans are in place to hold a special catch up morning on 27/09 in support of the MacMillan campaign.
  - d) Flytipping: an incident at the entrance of the playing field was advised by Cllr Erskine to make a report to Tendring Rangers if on the Higways boundary and offered to take the matter to them.

**Action: Cllr Erskine**

  - e) The Community Consultation questionnaire analysis has been received for discussion at the next committee meeting to be held 05/08.
  - f) The Family Funday has been cancelled. The absence of Cllrs L Donn and M Donn and their valued input has had an effect on the Hall and what can be carried out successfully.
15. **To receive a report regarding the Welfare Park.** Nothing to report
16. **To receive a report regarding Parkeston Neighbourhood Watch:**

Cllr Stertz reported that formalising the group is ongoing.  
Cllr Colbourne reported that the annual cost for one PCSO is circa £30/40k; the proposal to link with neighbouring councils to share such costs will be discussed at the next neighbourhood network meeting; to date only Harwich Town Council have responded to the invitation sent.



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**17. To receive a report from the Transport Representatives**

a) Ramsey: Nothing received

- Wrabness Road Speed Limit: following a discussion on the attempts by Cllr Ramsay to lower the speed limit down towards Ramsey Village, Cllr Erskine is to take a request to erect wooden style gates with a 30mph from Wrabness Road at the cattery.

**Action: Cllr Erskine**

- Wash Road Sign: the request for a sign to show no HGV entrance and a blanket speed limit of 20mph through the village was discussed: Cllr Erskine brought forward a notice from Cllr Rodney Bass, Cabinet Member for Highways and Transport stating the criteria to be met for 20mph restriction (notice copied with this agenda).

b) Parkeston:

- Cllr Ferguson raised concerns of people crossing the Parkeston roundabout that was recognised as a safety issue but at the risk of the individual.
- Street Nameplates: following the survey all new signs are now in place as requested.
- Parkeston Village: the sign at the top of Station Road was agreed to be replaced with the cost to the RPPC: Ramsey Village signs are still to be agreed.

**Action: Clerk**

- Cllr Elmer asked for any meeting attended by Cllr Erskine in relation to any proposal for a roundabout to be sited at Hare Green to show the support of RPPC.

**18. To receive reports from Councillors attending other meetings**

- Essex Highways Rangers: Cllr Erskine submitted a full list of work that can be undertaken by the Highway Rangers (as copied with this agenda)
- Essex Replacement Minerals Local Plan: Cllr Erskine submitted a document for information which included a site proposed at the back of Carless refinery (as copied with this agenda)

**19. To receive any correspondence for action/information not covered elsewhere: None**

**20. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

- Parish Magazine

**21. To agree accounts for payment.**

Members were in agreement of the 1% increase to the Clerks salary backdated to 1<sup>st</sup> April 2013 as set by the National Joint Council (NJC) for Local Government Services (equates to an increase of £0.0994ph therefore the hourly rate is now £10.04)

L Keating	1434.23	P Strelitz (legal)	1482.00
SLCC Membership	127.00	E-On	78.23
A&J Lighting	50.74	Accent Stationers	54.30
Acumen Wages	22.20	Landscape Services	1200.00

**22. To confirm that the next meeting of the Ramsey & Parkeston Parish Council will be held on Thursday 26<sup>th</sup> September 2013 in Hamilton House, Parkeston at 7.00 p.m.**

**The Chairman closed the meeting at 20:35**