



Minutes of the meeting of the Ramsey & Parkeston Parish Council held in Hamilton House,
Station Road, Parkeston on Thursday 26th June 2014 at 7.00 p.m.

Present: Cllrs Elmer (Chair), L Donn, M Donn, Howe, Passmore, Ramsay, Singh, Smith, Stertz

Also Present: Lin Keating (Clerk), ECC Cllr Erskine

1. To accept apologies for absence:

2. To receive a report from Essex Police: information only

The report received for May 2014 was circulated and discussed: stats for the month showed 114 incidents and 18 crimes recorded against 61 incidents and 5 crimes for the same period of the previous year.

Crimes recorded during May 2014 consisted of: **Criminal damage x 5** (2 in Clayton Rd; 2 x damage of motor vehicle in Stour Close; glass door in Garland Rd); **Burglary non-dwelling x 3** (sheds in Edwards St and Una Rd, Parkeston); **Theft x 5** (Door bell, Garland Rd; Wood, Parkeston House; Lawn Mower, Ramsey; Cash on board a ship; Pedal cycle, Parkeston); **Theft of Motor vehicle** (Edward St, Parkeston); **Aggravated vehicle taking** (Ramsey); **ABH** (Domestic related in Ramsey); **Drugs possession** (at Harwich International); **Harassment** (Ramsey)

3. Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion and/or debate and declare any interest on any of the remaining agenda items.

4. To receive a report from Essex County Councillor Andrew Erskine:

- At a recent meeting of the Highways Panel the request for 'Welcome to Ramsey' gates were approved.
- Funding has been sourced for the footpath connecting the Ramsey Windmill Centre through to the Two Village Primary School with signage to be put in place at the Ramsey roundabout
- Signage to deter HGVs entering Ramsey Village via Tinker Street is to be put in place
- Recommendations for street lighting to be reinstated overnight have been submitted to Cllr Bass for a decision to be made by December 2014
- Funding for addressing reported pot holes prioritised as a defect of 1 and 2 in both rural and urban areas has been sourced at £17.5m

Cllr Erskine asked for any outstanding highways issues to be sent via email to him to be able to take forward.

Action: All Councillors/Clerk

5. To receive a report from TDC Councillor Tony Colbourne:

- TDC have confirmed that details of the street sweeping contract currently in place is available to District Councillors, who are not authorised to pass onto the Parish Council. Cllr Elmer made a request for the information of how many times street sweeping is contracted to be carried out mechanically or manually to be made available to be made to the TDC Monitoring Officer, Jonathan Hamlet.

Action: Cllr Colbourne

6. To hear questions from members of the public: 15 minutes allowed. None Present

7. To confirm the minutes of the RPPC meeting held on 15th May 2014

Referring to Item 20 (b) Cllr Passmore asked for his disagreement to be recorded; a request to submit his reasons in writing is to be held with these minutes; with notes recorded on the minutes Cllr Colbourne proposed and Cllr M Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

Action: Cllr Passmore



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8. To receive any announcement by the Chairman:

- a) RPPC Standards and Code of Conduct : CD being produced as item for next meeting to be signed for
All have hard copies asked for any comments to be brought forward for next meeting:

Action Clerk

9. To hear a report on actions taken by the clerk and members as agreed at the last meeting:

- a) Village Agents: Cllr Smith reported that 3 out of 4 agents had been recruited for the Tending Area to date

10. To consider any Planning issues received to the meeting date:

- a) **Application No:** 14/00782/TELLIC – For Information Only

Proposal: The replacement and installation of cabinets with a volume not exceeding 2.5 cubic metres together with the replacement of the existing antennas with new antennas and associated configuration, the installation of a total of 4 no. 600mm diameter transmission dishes and development ancillary thereto at the existing telecommunications mast site. All development is to be within the existing fenced compound.

Location: South Hall Farm Oakley Road Dovercourt

Details of the application were noted

- b) **Application No:** 14/00776/FUL

Proposal: Proposed stables and barn (resubmission of expired planning approval 02/01417/FUL)

Location: Copperas Wrabness Road Ramsey

The view of the RPPC, proposed by Cllr M Donn, seconded by Cllr Ramsay is no objection, with all in favour.

- c) **Application No:** 14/00842/FUL

Proposal: Variation of condition 2 of 13/01384/FUL to substitute approved drawing number 573/2 to 573/2 Rev'A'

Location: Copperas Wood Cottage Wrabness Road Ramsey

The view of the RPPC, proposed by Cllr Smith, seconded by Cllr Colbourne is no objection, with all in favour.

- d) **Appeal Ref:** APP/P1560/A/14/2216699

Appeal start date: 13 May 2014

Site Address: 119-121 Garland Road Parkeston

Description of Development: Demolition of bungalow and erection of five houses and one flat

Application reference: 12/00975/OUT

A letter of support re-iterating favourable comments from the RPPC has been submitted to the Planning Inspectorate.

- e) **Decisions:** No decisions have been published by TDC since the last meeting of RPPC

11. To receive a report regarding the Parkeston Cemetery:

Cllr M Donn reported:

A quote, valid until the end of September, for installation of mock lead glass winds as been received at a cost of £3,259.00 for both windows on the northern side of the chapel; to be in the same design of the large window installed on the eastern side of the chapel; to assist in lighting the top of the window would be uncoloured; in the same style as the large replacement window and clear at the top of window; an update of the cemetery accounts is to be considered at the next meeting of the council before any decision is made.

Action: Clerk

- Reports of cuts not being to the normal standards are to be monitored with a request for a site visit with the contractor if felt necessary. Full details of the contract are to be included on the CD to be issued to Councillors.

Action: Clerk

- Additional water butt to be installed is ongoing
- Maintenance of the benches are to be undertaken

Action: Clerk/Cllr M Donn



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12. To receive a report regarding the Ramsey War Memorial Hall/Playing Field:

Cllr L Don reported that with no meeting held no report available

13. To receive a report regarding the Welfare Park:

Cllr Stertz reported:

- Mr Bill Davidson has been elected as the Chairman of the Committee
- additional bins are being sourced
- maintenance to repair benches has been undertaken
- Rospa report received with no major issues
- a new quote for the insurance has been requested to ensure all equipment is covered with assurance gained that the current insurance will be carried over the expiry date of 8th July until the new policy has been agreed and in place
- CCTV notices have been installed to the gates at the entrance to the park
- a laptop has been sourced from ECC to hold CCTV recordings and will be held by the Clerk until such time the system is in place and procedures in place

14. To receive a report regarding the Payback Team

The following projects are to be considered:

- St Michaels Churchyard grass cutting
- Bridleway
- Garland Road, triangle of grass at the entrance to the Jubilee Park

Action: Cllr Passmore

15. To receive a report regarding Parkeston Neighbourhood Watch: No further information has been received and the item is to be removed from the agenda pending any movement on the scheme.

16. To receive a report from the Transport Representatives:

a) **Ramsey:** Cllr Ramsay reported:

- Bus routes 20/20A and 104 are not being affected by changes within First Group's services. The discontinuation/reduction in Bus Passes will be considered at a future consultation.
- Contact with individuals at Highways Agencies is proving problematic in following up issues.

b) **Parkeston:**

- Station road; a complaint of the debris left over the footpath and road following cutting, seemingly with a flail mower is to taken forward.

Action: Cllr Erskine

- Parkeston House: the developer of the building has been taken to trial by the HSE with an outcome expected at the end of the week; following the outcome RPPC are to consider actions to be taken to have the site tidied up and made secure by TDC.

17. To receive reports from Councillors attending other meetings:

- a) Cllr Smith attended a meeting of the Spring Meadow School; a request to hold a mock council meeting with students at the school was received with favour. Cllr Smith has been invited to join as a Local Authority Governor at the school with the support of RPPC proposed by Cllr M Donn, seconded by Cllr L Donn with all in favour.



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- b) Cllr M Donn reported on his attendance of a meeting of TDLC:
- LDF (Local Development Framework) the housing stock increase of 12000 equates to 5% in rural areas
 - A120 is to be updated/upgraded as recognised as a trans-European highway

18. To receive any correspondence for action/information not covered elsewhere:

- a) **Tending Local Plan Vision and Strategy:** invitation to attend a briefing meeting on 7th July in the Council Chamber Council Offices where Officers will explain the recommendations in the report and the possible implications for different parts of the district with opportunity ask questions, raise concerns and make suggestions.

Cllrs Elmer and M Donn to Attend

- b) **Tyler Street Alleyways:** complaint of fly tipping has been received; the RPPC have no powers as the land is private and best guidance to give is to report the issue to TDC Waste Crusaders via the website.

19. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.

20. To agree accounts for payment:

Landscape Services	1014.00 306.00	Accent Stationers	192.83
W G Elmer (Chairs Telephone Allowance Q2)	69.00	South & West Internal Audit	170.00
P Strelitz (legal)	1044.00	L Keating (Salary)	935.02
Acumen Wages Services	22.10	A&J Lighting	55.80
E-On	80.83		

21. **To confirm the next meeting of the Ramsey & Parkeston Parish Council will be held on Thursday 24th July 2014 in Hamilton House, Parkeston at 7.00 p.m.**

The Chairman closed the meeting at 9.18 p.m.