



Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 26th September 2013 at 7.00 p.m.

Present: Cllrs Elmer (Chair), M Donn, E Ramsay, D Smith, S Howe

Also Present: Mrs L Keating (Clerk)
ECC Andrew Erskine
8 members of the Public

1. **To accept apologies for absence:** Cllrs Singh, L Donn, Stertz, Prior
2. **To receive a report from Essex Police: information only**
The report received for August 2013 was circulated and discussed; stats for the month showed 57 incidents and 13 crimes recorded against 37 incidents and 4 crimes for the same period of the previous year; with no major issues raised.
3. **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.**
4. **To receive a report from Essex County Councillor Andrew Erskine**
Cllr Erskine summarised his report as copied with these minutes (see Appendix I) with the following points raised:

a) **Part Night Street Lighting:** following notification of ECC lights being switched off between midnight and 5.00 a.m. Cllr Elmer proposed, seconded by Cllr Smith with all in favour for Cllr Erskine is to request that:

- the lights located in Station Road (1 opposite Una Road and 1 opposite Garland Road) remain on during the night to allow both drivers and pedestrians a clear view of both junctions.
- an extension on the switching off time of the lamp located at the junction with Hamilton Street/Garland Road to exceed the closing time of the Captain Fryatt PH by 1 hour on Friday and Saturday (currently license to close 01.00 a.m.)

N..B. The street lights owned by RPPC (29 located in Ramsey) are not affected and will remain on during the night.

Further requests are to be submitted to Essex Highways following identification of lamp post numbers and locations considered essential.

Action: Cllrs M Donn/ECC Erskine

5. **To receive a report from TDC Councillor Tony Colbourne** Nothing received
6. **To hear questions from members of the public: 15 minutes allowed.**
Those present raised concerns of:

a) **Parkeston House:** The Chairman read the Section 36 notice dated, 2nd September, placed on the property by TDC, explaining the intention to have sub standard work to be corrected under supervision of TDC; the owner has 28 days to appeal.

It was further explained that the HSE are still entangled in legal matters with the owners and have stipulated that no work, including clearing the site, can be done until such matters have been concluded; the RPPC have been advised that court action is to take place in January 2014.

A request for a temporary litter bin to be placed by the bust stop outside Parkeston House in Station Road is to be submitted to TDC.

Action: Cllr Elmer



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- b) **Station Road Bank:** clarification of the ownership of the banks is to be confirmed thereafter a request for the bank to be cleared of rubbish and maintained to allow clear access for pedestrians is to be carried out.

Action: Cllr Elmer/Clerk

- c) **Garland Road Methodist Church:** clarification of the development classification D1 was requested.

Post Meeting Note: The Town and Country Planning (Use Classes) Order 1987 stipulates Class D1 as Non-residential institutions; any use not including a residential use:

- (a) for the provision of any medical or health services except the use of premises attached to the residence of the consultant or practitioner,
- (b) as a crèche, day nursery or day centre,
- (c) for the provision of education,
- (d) for the display of works of art (otherwise than for sale or hire),
- (e) as a museum,
- (f) as a public library or public reading room,
- (g) as a public hall or exhibition hall,
- (h) for, or in connection with, public worship or religious instruction.

Cllr Erskine, on behalf of RPPC, is making tentative enquires of the feasibility of the property being purchased to provide as a facility for the community of Parkeston.

Ongoing Action: Cllr Erskine

- d) **121 Garland Road:** the two planning applications for the site, currently with the old bungalow standing, have been refused by TDC; the site was made safe and cleared following a report from RPPC being submitted of an Untidy Site.

7. To confirm the minutes of the RPPC meeting held on 25th July 2013

Cllr Howe proposed and Cllr M Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

8. To receive any announcement by the Chairman:

- a) **Fly tipping:** Cllr Elmer reported on concerns of fly tipping on the by-pass between Ramsey & Parkeston roundabouts, by the entrance to the spoon at Dock River, and made a request for Cllr Erskine to take the report forward to ECC Highways.

Action: Cllr Erskine

9. To hear a report on actions taken by the clerk and members as agreed at the last meeting:
Nothing not covered elsewhere

10. To receive a report regarding Highspeed Broadband: Cllr Singh had submitted a report that the lines are currently being put in place in Parkeston with the area being prioritised to support Harwich International Port.



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11. To consider any Planning issues received to the meeting date

- a) **Application No:** 13/01036/FUL
Proposal: Erection of two apartments with parking and associated works
Location: Captain Fryatt 65 Garland Road Parkeston
The view of the RPPC, proposed by Cllr M Donn, seconded by Cllr Ramsay, is to object due to the following:

to raise the concerns that the proposed plans not taking into consideration risk of flooding; the site falls within Zone 3 and is not supported by a flood risk assessment. Consideration should be made to make the access road to a suitable standard for additional vehicles with safety of pedestrians to be taken into account bearing in mind access to Welfare Park is along this access road.

12. To consider the publication of a Parish Magazine: the proposal to produce a quarterly, tri-fold information leaflet was discussed with Cllr Howe taking ownership and content to be authorised by the Chairman and Vice Chairman; costings to be sourced.

Action: Cllr Howe

13. To receive a report regarding the Parkeston Cemetery.

Cllr M Donn reported:

- a) the temporary blocking of the fence on the Hangings boundary remains stable
- b) a War Grave headstone has been laid down, without any reason known
- c) the contractor is to be asked to clear the brambles from the Laurels by the chapel
- d) the Cemetery Lodge resident is to be asked to trim the hedge on his boundary
- e) signs of erosion on the bank along the driveway by the chapel is to be investigated by making contact TDC officer Clive Dawson for advice.
- f) The memorial plaques from the Lichgate are to be put back in place for Armistice Day as a temporary measure; thereafter consideration of a safe secure permanent site is to be confirmed
- g) Additional mock-stain glass windows for installation at the chapel are to be considered in the new budget under funds for projects
- h) Cemetery Lodge inspection still to be arranged

14. To receive a report regarding the Ramsey War Memorial Hall/Playing Field.

Cllr Smith reported:

- a) the memorial has been cleaned
- b) bookings for the hall remain high
- c) Bingo remains popular with high attendance
- d) concerns of fly-tipping by the recycling bins are being addressed

Cllr Howe reported;

- a) the public meeting on the proposal new hall and playing field equipment held on 04/09 was well supported
- b) Stage One of the play area: in process of fund being sourced, following Stage Two; MUGA and Stage Three being the proposed new hall.
- c) the issue of fly tipping at the gates of the playing field has been reported to the police with evidence of addresses etc being found amongst the rubbish dumped at the spot.



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15. To receive a report regarding the Welfare Park. Nothing received

16. To receive a report regarding Parkeston Neighbourhood Watch: Nothing received

17. To receive a report from the Transport Representatives

a) Ramsey: Cllr Ramsay reported:

- he continues in a bid to recognise the ownership of the land at Orchard Close in relation to the responsibility of grass cutting
- Wrabness Road Speed Limit: there is no indication that the bid to have it reduced to 30mph will be successful due to the volume of recorded incidents proving the request invalid by ECC Highways.

Cllr Howe reported on an issue received from the resident of 20 Clayton Road where a small area outside the property has not been cut: contact details for Mike Badger are to be passed to the resident to make a formal complaint with TDC Highways.

b) Parkeston:

- **Flytipping:** a copy letter from TDC stating that *'the earliest permitted time to put your rubbish out for collection is the evening before the collection day. Failure to follow these guidelines could attract a fixed penalty of £75.'*, as requested by RPPC has been distributed to all households in Parkeston by TDC in a bid to tidy up the village.

Closed

- **Station Road:** Cllr Elmer has been in contact with Jonathan Hamlet (TDC Monitoring Officer) with a complaint of the rubbish in Station Road; an invite is to be made for Nick Turner to attend a site visit with Cllrs Elmer and Ferguson.

Ongoing Action: Cllr Ferguson

18. To receive reports from Councillors attending other meetings

- a) **TDALC:** Cllr M Donn reported the agenda items discussed included high speed broadband and asked the RPPC members to be mindful of applications for solar farms being installed within Tendring.

19. To receive any correspondence for action/information not covered elsewhere: None

20. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.



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- 21. To agree accounts for payment- (August and September)** The Annual return for the year ended 31 March 2013 has been received from the external auditors; payments as recorded in Box 6 have been changed to read 32,603 to include payments from petty cash that was countersigned by the Chairman and Clerk. The external auditor report proved that the RPPC are in accordance with proper practices with no matters of concern relevant to legislation and regulatory requirements have not been met.

L Keating August /September	803.20/722.88	C Pigram Legal	780.00
Namesco Web/email	311.97	E-On	80.83/83.43
EALC Training Village Halls	328.00	Accent Stationers	350.75
Acumen Wages Sers	22.20	A&J Lighting (inc 4 replacement lamps)	1585.13
Landscapes Service	1920.00/1122.00	Affinity Water Ltd	361.60
W Elmer 2 nd ½ Chairs Allowance Telephone Allowance	300.00 69.00	BT	136.21

- 22. To confirm that the next meeting of the Ramsey & Parkeston Parish Council will be held on Thursday 17th October 2013 in Hamilton House, Parkeston at 7.00 p.m.**

The Chairman closed the meeting at 21:35