



Minutes of the meeting of the Ramsey & Parkeston Parish Council held in Hamilton House,
Station Road, Parkeston on Thursday 31st July 2014 at 7.00 p.m.

Present: Cllrs Elmer (Chair), Colbourne, L Donn, M Donn, Howe, Passmore, Ramsay, Smith, Stertz

Also Present: Lin Keating (Clerk), ECC Cllr Erskine, 5 residents of Parkeston

1. **To accept apologies for absence:** Cllrs Singh, Ferguson
2. **To receive a report from Essex Police: information only:** none received
The Clerk brought forward a report from the Essex Police website for June:
Criminal Damage x 8 (x 2 relating to neighbour dispute in Clayton Road – suspect arrested; damage to bike in Clayton Road; damage to 2 cars at the Ambulance Station, Ramsey Road; damage to car in Stour Road; damage to car in Garland Road; damage to hides in Wrabness Road; Burglary dwelling – Hewitt Road; Public order offence in Parkeston; Non-dwelling Burglary – spate of shed and garage break ins in Parkeston.
Attention drawn to rouge traders in the area.
3. **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion and/or debate and declare any interest on any of the remaining agenda items.**
4. **To receive a report from Essex County Councillor Andrew Erskine:**
 - Travellers: Weeley Parish Council have encountered problems in moving travellers on after an agreement of a short term stay was given by the Chairman of the parish council; an offer from the Essex County Travellers Unit to attend a meeting of RPPC during the Autumn was welcomed.

Action: Cllr Erskine

 - ECC Highways contact details should be available soon following a changeover of telephone numbers.
5. **To receive a report from TDC Councillor Tony Colbourne:**
 - Veolia Contract: Cllr Colbourne passed a copy of the schedule of street cleaning to the Chairman who asked if a full copy of the cost of contract to TDC was available.

Action: Cllr Colbourne
6. **To hear questions from members of the public: 15 minutes allowed.**

Parkeston House: 5 residents of Parkeston were in attendance; they reported that a petition has been done throughout the village in relation to improvements to be made at the site of Parkeston House who were advised to present the petition to the TDC Leader Cllr Mick Page and or TDC CEO Ian Davidson at TDC Town Hall and invite the press to be present.

Cllr Elmer reported that following his contact with TDC, Catherine Bicknell, Head of Planning, a letter has been received to confirm that the site is being monitored and options being considered, all complaints and concerns are being taken seriously.

Cllr Elmer proposed the suspension of Standing Order 1c) *The period of time which is designated for public participation shall not exceed 15 minutes* to allow the discussion to continue; seconded by Cllr L Donn and Cllr M Donn with the motion was carried.



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Vegetation: a complaint was brought forward in relation to weeds along pavements not being addressed and is to be taken forward to TDC Officer, Jonathan Hamlet

Station Road: a request for the responsibility of overgrown vegetation along the highway from Garland Road to the Parkeston Roundabout to be established is to be taken forward by Cllr Erskine.

HIP Liaison meeting: a request for RPPC representatives attending the meeting in September were asked to raise the issue and gain assistance from the port in maintaining the vegetation along the port boundary.

7. To confirm the minutes of the RPPC meeting held on 16th June 2014

The Clerk asked for it to be recorded that referring to item 7, no correspondence has been received from Cllr Passmore.

Following the amendment to the spelling of Cllr L Donn (item 12) Cllr Stertz proposed and Cllr M Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

8. To receive any announcement by the Chairman:

- a) RPPC Standards and Code of Conduct : Cllr Elmer proposed a special motion for the following amendment of the current Standing Orders of the RPPC:

Item 1 - Meetings

- (j) *A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The Chairman may at any time permit an individual to be seated when speaking*

Proposal: to exclude the need to stand when speaking: seconded by Cllr M Donn and Cllr Smith the motion was carried:

Action: Clerk

Cllr Elmer also drew attention to the following Standing Order:

Item 1 - Meetings

- (l) *Only one person is permitted to speak at a time. If more than one person wishes to speak, the Chairman shall direct the order of speaking.*

- b) There is no scheduled meeting of the RPPC during August, however the Chairman will call an extraordinary meeting of the council to cover any business felt necessary during this period.

9. To hear a report on actions taken by the clerk and members as agreed at the last meeting:

Nothing not covered elsewhere



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10. To consider any Planning issues received to the meeting date:

- a) **Application No:** 14/01027/TELLIC – INFORMATION ONLY
Proposal: The removal of 3 no. existing antennas to be **replaced by 3 no. new** multi-band antennas and 2 no. 0.6m dishes on the existing mast. The removal of 2 no. cabinets to be replaced by 2 no. new cabinets and ancillary development thereto.
- Location:** Telephone Mast Site South House Farm South House Farm Road Ramsey
Details Noted.
- b) **Harwich Valley Development Presentation 7th August at the Waterfront, 7.00 pm**
Cllrs Elmer, M Donn, Smith, Erskine and the Clerk will be attending
- c) **Decisions Received:** No decisions have been published by TDC since the last meeting of RPPC

11. To receive a report regarding the Parkeston Cemetery:

- Additional Mock Stained Glass Windows to the northern side of the chapel have been quoted at a cost of £3,259. The Clerk reported that the Cemetery accounts projection at year end 2014/15 shows a healthy balance of £7,692 therefore the cost of the windows would be covered from cemetery income. Cllr L Donn proposed with Cllr Smith seconded the motion; Cllr Passmore abstained with all others in favour.
Action: Clerk
- Chapel Cemetery Maintenance: work required to supply and apply sand and cement rendered plinth with water proof additive around the full area of the Chapel, supply and fit a water butt connected with a water diverter to collect water and to remove all debris from site has been estimated in a quotation received at a cost of £1500. Two additional quotes are to be sourced.

12. To receive a report regarding the Ramsey War Memorial Hall/Playing Field:

No report received as the committee have advised the RPPC representative that meetings are private and confidential; Cllr Elmer asked for this item to be removed from the agenda.

13. To receive a report regarding the Welfare Park:

- A painting party has been arranged for 13th August
- Additional benches and bins have been installed
- Plans to hold a football competition are in hand
- Renewal insurance still in hand with additional equipment to be included
- A request for the landscaper to cut the grass on 29th August in readiness for the fun day to be held on 31st August is to be put to the contractor.

Action: Clerk



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14. To receive a report regarding the Payback Team

- Teams cannot work on public footpaths
- Any work including machinery will need the cost of any fuel covered
- RWMH can be used as a centre for the teams and will be able to travel to Parkeston from there
- Parkeston Railway club may also be able to offer the use of their facilities

15. To receive a report regarding Spring Meadows CP School and the Two Village School

Cllr Smith has had an invite to join as a school governor and has approached the school in relation to holding a mock council meeting with their school council; Cllr M Donn reported that the idea was discussed and encouraged at the TDALC meeting he attended and are looking for RPPC to run a test with the school with the aim to role the event across Essex schools if proven beneficial. An agenda is to be presented for approval to the school.

Action: Cllr Smith

16. To receive a report from the Transport Representatives:

a) **Ramsey:** Cllr Ramsay reported:

- Clearance of ditches and drains along the Street have been concluded
- Pot holes in Ramsey have been addressed
- Vegetation cutting in problem areas are to be monitored with the area near Lucas Cottages in hand.

b) **Parkeston:** Cllr Ferguson reported:

- The broken post at the junction of Adelaide Street/Garland Road has now been taken down and filled to pavement level
- Fly tipping at the site of Collier Road where the fence is laying down and viewed generally as an untidy site is to be taken forward with a request for a site visit with the TDC Enforcement Officer, Alan Rushbridge.

Action: Cllr Colbourne

- Village Sign: Colchester Institute students had produced 2 x ¼ scale models for comment; they will be able to take the task on to complete on their return w/c 08/09. The models were discussed and an option chosen; material costs have been quoted at approximately £75. The 'crows nest' design was proposed as the choice of the RPPC by Cllr Smith, seconded by Cllr Elmer with all in favour.
- Parkeston House: contact with TDC to request for an update of any movement in clearing the site has been made

17. To receive reports from Councillors attending other meetings:

- a) **LDF Framework:** Cllr M Donn reported that at present there is the need for 12000 houses in Tendring by 2031; majority of those to be on the boundary with Colchester; the percentage of that figure equates to 12% per parish with the bulk being placed in 'Garden Cities and Villages'.
- b) **TDALC:** Cllr M Donn attended a meeting and reminded with the forthcoming elections in May 2015 funding will need to be covered in the precept.



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- 18. To receive any correspondence for action/information not covered elsewhere: None**
- 19. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

Standing Orders – Cllr Elmer

- 20. To agree accounts for payment:**

L Keating Salary/Office Rent	1584.32	Namesco (web host)	143.87
Landscape Services	708.00	SLCC Affiliation	147.00
TDALC Affiliation	15.00		

- 21. To confirm the next meeting of the Ramsey & Parkeston Parish Council will be held on Thursday 18th September 2014 in Hamilton House, Parkeston at 7.00 p.m.**

The Chairman closed the meeting at 9.18 p.m.