



Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in Hamilton House, Station Road, Parkeston on Thursday 17th October 2013 at 7.00 p.m.

Present: Cllrs Elmer (Chair), M Donn, S Howe, P Singh, D Smith, S Stertz, T Ferguson (Part)

Also Present: Mrs L Keating (Clerk)
ECC Andrew Erskine
3 members of the Public

1. **To accept apologies for absence:** Cllr L Donn, E Ramsay
2. **To receive a report from Essex Police: information only**
The report received for September 2013 was circulated and discussed; stats for the month showed 47 incidents and 5 crimes recorded against 48 incidents and 5 crimes for the same period of the previous year. Ask for HTC figures to be supplied also

Action: Clerk
3. **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.**
4. **To receive a report from Essex County Councillor Andrew Erskine: (see Appendix 1)**
Cllr Erskine summarised his report, confirming that the request for specific lights to remain on has been submitted to ECC Highways, he stated that he awaits responses to queries made on behalf of the RPPC.
 - a) Bus Stop seating: a request from a resident of High Oaks, Ramsey Road requesting for the provision of a seat near the bus stops in both directions outside Michaelstowe Drive was passed to Cllr Erskine. Cllr Elmer reported that he had made a visit to the resident to explain the ownership is not that of the RPPC, however Harwich Connexions do supply a transport service that can accommodate the Harwich area at a subsidised rate and at the convenience of the caller. A request for details for display in RPPC noticeboards and for inclusion in the newsletter is to be requested from Harwich Connexions.

Action: Clerk

Cllr Erskine advised that Highways Panels could put seats in Colchester Bound side however Harwich bound is not expected to be done: petition would assist

Action: Cllr Erskine
 - b) Village Agents: Cllr Smith reported on meeting on he has recently attended in relation to 'Village Agents' advertised as employed by Rural Community Council of Essex with an aim to visit individuals at home to discuss and help with a variety of services including available home equipment and security and to promote health and independence. Funded by the ECC it is not apparent that this service is available in Tendring. Further details are to be sought.

Action: Cllr Erskine
5. **To receive a report from TDC Councillor Tony Colbourne** Nothing received
6. **To hear questions from members of the public: 15 minutes allowed.**
A request for an update in relation to Parkeston House was answered; no further movements have been confirmed; a report has been submitted to TDC in relation to the hoarding in the car park of the building being damaged in the recent high winds together with the suspicion of people accessing the building
The request for a temporary litter bin to be place by the bus shelter in Station Road has been declined due to no secure fastening of the bin available.
7. **To confirm the minutes of the RPPC meeting held on 26th September 2013**
Cllr Smith proposed and Cllr Howe seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.



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8. To receive any announcement by the Chairman:

- a) **In House Training:** Cllr Elmer reminded those present of the training on planning modules to be held at 7.00 p.m. on Wednesday 30th October in Hamilton House.
- b) **Christmas:** suggestions are welcomed to arrange an evening meal,

9. To hear a report on actions taken by the clerk and members as agreed at the last meeting:
Nothing not covered elsewhere

10. To consider any Planning issues received to the meeting date:

Application No: 13/01064/OUT

Location: Former Ramsey County Primary School Wix Road Ramsey

Proposal: Construction of 8no. new dwellings on former school site

A public meeting has been arranged at the Ramsey War Memorial Hall on Friday 18th October at 7.00 p.m after which the view of the RPPC will be submitted.

11. To consider the publication of a Parish Magazine: Cllr Howe has received 2 quotations and declared an interest with one submission being from a work colleague. Sample publications to be sourced for a decision to be made at the next meeting of the RPPC..

Action: Cllr Howe

12. To receive a report regarding the Parkeston Cemetery.

- Fir tree; located in front of the chapel has been examined by Clive Dawson on 16/10 following concerns of the tree being either dead or diseased who was unable to confirm either way. John Glover (Landscape Services) a qualified Tree Surgeon is to be asked to examine the tree further, raising concerns of wildlife causing damage at the foot of the tree; site visit to be arranged.

Action: Cllr Elmer

- The Laurels are now becoming established
- Hole in fence remains secure
- Headstone risk assessment to be carried out in Spring
- Estimate for road findings to be gained to maintain the roadway in the cemetery
- The cost to reproduce the memorial panels removed from St Paul's church has been sourced at a cost of £378.85. Cllr P Singh proposed for an order to be submitted, seconded by Cllr Smith with all in favour.
- The tenant is to be approached with a request to cut the hedge on the cemetery lodge boundary.

Action: Cllr Elmer

13. To receive a report regarding the Ramsey War Memorial Hall/Playing Field.

Cllr Smith reported:

- Remembrance Day service 10th November all welcome
- Proposal of hall path to the front of the memorial hall to replace existing stones with a concrete cross being considered
- A meeting has been held with TDC Gill Burdon stage 2 of the play area submission of the plan is going to panel at the beginning of December

14. To receive a report regarding the Welfare Park.

volunteer, Mr Priestnell, regularly litter picks on a Sunday and reports any problems

15. To receive a report regarding Parkeston Neighbourhood Watch: Nothing further

16. To receive a report from the Transport Representatives

Salt Distribution: a tonne of salt has been received from ECC for distribution; sites are to be agreed and volunteers made aware of procedures; Cllr M Donn and Cllr Singh kindly offered to arrange delivery of the salt.

Action: Clerk/Cllrs M Donn and Singh



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a) Ramsey:

- Cllr M Donn asked Cllr Erskine to take forward a request for maintenance, with cutting back vegetation along the bridle path which leads alongside the A120 with footpaths being difficult to access.
- The flag is missing from the pole at the bus stop at the bottom of Church Hill
Action: Cllr Erskine

b) Parkeston:

- Cllr Elmer reported on dust over the village from aggregates being stored on the quay at HIP with noise being excessive overnight through operations. To be taken forward to the next HIP Liaison meeting via RPPC representatives.
- Cllr Ferguson raised a further concern of pedestrians crossing the roundabout at Station Road/A120 and asked for the issue to be raised with schools and Harwich Town Council
Action: Cllrs Smith/Ferguson
- **Station Road:** No further progress has been made although Cllr Elmer has been in contact with Jonathan Hamlet (TDC Monitoring Officer) with a complaint of the rubbish in Station Road; an invite has been made for Nick Turner to attend a site visit with Cllrs Elmer and Ferguson with no response to date.
Ongoing Action: Cllr Ferguson

17. To receive reports from Councillors attending other meetings: None reported

18. To receive any correspondence for action/information not covered elsewhere: None

19. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.

20. To agree accounts for payment:

TDC – RWMH donation	97.50	PKF Littlejohn External Audit	360.00
Acumen Wages	22.20/22.20	E-On	80.83
L Keating Clerk Salary	1044.16	Landscape Sers	708.00
A&J Lighting	55.80	Accent Stationers	29.30
RWMH Hall Rental	20.00	Colchester Ins. Hall Rental (June-Nov inc)	90.00

21. To confirm that the in house planning training will be held on Wednesday 30th October 2013 at 7.00 p.m. and the next meeting of the Ramsey & Parkeston Parish Council will be held on Thursday 21st November 2013 in Hamilton House, Parkeston at 7.00 p.m.

The Chairman closed the meeting at 20:45



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