



Minutes of the meeting of the Ramsey & Parkeston Parish Council held in Hamilton House,
Station Road, Parkeston on Thursday 19th March 2015 at 7.00 p.m.

Present: Cllrs Elmer, L Donn, M Donn, Ferguson (Part), Howe, Passmore, Ramsay, Smith, Stertz (Part),

Also Present: Lin Keating (Clerk)
ECC Cllr A Erskine
PCSO Matt Ladkin
1 member of the public, Parkeston Resident

1. To accept apologies for absence: Cllrs Colbourne, Singh

2. To receive a report from Essex Police: information only:

A report received from PC Trevor Abrahams for the month of February was circulated for discussion; 49 incidents had been reported and 11 crimes recorded against 41 and 7 recorded for the same period of the previous year. Crimes recorded during February 2015 consisted of:

4 x Assault – domestic related in Ramsey

2 x Attempted Burglary Non-dwelling – Main Road and Church Hill, Ramsey

2 x Theft of batteries from fields in Ramsey

2 x Attempt Theft from motor vehicle – HIP and Indoors Bowls Club; theft from motor vehicle – Church Hill, Ramsey

PCSO Ladkin introduced his role that mainly covers Harwich, Dovercourt, Parkeston, Ramsey and the Oakleys, working with a team of 3 PCSOs on a shift pattern of 6 hours.

Contact details: matthew.ladkin@essex.pnn.police.uk or the Community Police mobile: 07711 147176. Due to lack of resources regular police representation at parish council meetings has ceased, however to interact with the public, PCSOs will hold a weekly 'street meet', held outside the Premier Convenience Store, Garland Road Parkeston together with Local Community Meetings (LCM) have been introduced, these will be chaired by a supervisory officer (Sergeant or above) are held regularly at 8 weekly intervals; the next such meeting is scheduled for Wednesday 22nd April at 1900hrs in Luney Hall, Barrack Lane. It was agreed for representation of the RPPC to attend the LCM meetings.

3. Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion and/or debate and declare any interest on any of the remaining agenda items.

4. To receive a report from Essex County Councillor Andrew Erskine:

a) Essex County Council Bus Review: a survey is currently being held to consult on a strategy that sets out how to grow and improve the bus network; the survey can be completed on line at: www.essexhighways.org; or by telephone: closing date 28th March. Full details to be displayed on the RPPC Noticeboards.

Action: Clerk

b) A120 Expansion: Cllr Erskine reported on his attendance at a briefing of the proposed expansion to the A120 Corridor – Harwich to Stanstead, improving travel time and relieving bottlenecks such as the A12/A120 at Marks Tey. The government appear to have now recognised the importance of the much needed improvements. Full details can be found at www.a120.co.uk.

c) **Quiet Lanes:** in relation to the initiative from ECC Highways to submit nominations for 'Quieter Lanes'. The initiative is aimed at making country lanes safer and calmer into 'Quiet Lanes' is being adopted by Essex County Council. Although cars would not be banned, HGVs would be banned and a 20mph would be implemented as standard practice together with routes selected being clearly signed. ECC has asked for each of the county's 12 Local Highways Panels to identify two roads to be considered: the following were nominated by RPPC and submitted to Cllr Erskine to take forward:



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- I. Wash Corner through The Street to the Triangle, Wix Road, Ramsey
 - II. Primrose Lane, Wrabness
 - III. The Maltings, Ramsey
 - IV. Mayes Lane, Ramsey
 - V. Station Road, Parkeston
 - VI. Garland Road, Parkston
- 5. To receive a report from TDC Councillor Tony Colbourne: Noting received**
- 6. To allow public participation (to enable members of the public and press to ask questions or give views on the business on the agenda for the meeting) 15 minutes allowed**
Mr Davidson reported that the TDC land to accommodate a football pitch on the boundary of the Welfare Park has been cleared. He further reported that the business venture proposed to the Diocese for the future of St. Paul's Church, Parkeston has been met with some difficulties.
- 7. To confirm the minutes of the RPPC meeting held on 15th February 2015**
Cllr Stertz proposed and Cllr Smith seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
- 8. To receive any announcement by the Chairman:**
- a) Councillor's Emails: RPPC issues email addresses for all councillors, hosted by Namesco, these are advertised on the RPPC website and noticeboards as a contact email to the relevant Councillor. To ensure all emails sent are captured by those not accessing the RPPC address were asked to provide an alternative personal address that will be linked to their published RPPC email address.
Action: Clerk
 - b) Proposed meeting dates 2015/16: the proposal to divide the meeting between both wards by alternating venues was agreed; the availability of the RWMH limited a suggestion of holding meetings on the 3rd Wednesday of the month; calendars with options are to be produced for voting at the Annual Meeting of the RPPC.
Action: Clerk
- 9. To hear a report on actions taken by the clerk and members as agreed at the last meeting:**
Nothing not covered elsewhere
- 10. To consider any Planning issues received to the meeting date:**
- a) To confirm the minutes of the planning meeting held on 2nd March 2015, proposed by Cllr Elmer, seconded by Cllr M Donn were agreed.
 - b) Application No: 15/00250/FUL
Proposal: removal of front wall and formation of access
Location: Greengate, Ramsey Road, Dovercourt
Proposed by Cllr Ferguson, seconded by Cllr Smith, the view of the RPPC to be submitted is no objection.
Action: Clerk
 - c) Application No: 15/00289/FUL
Proposal: Boiler House
Location: Harwich Golf Club, Station Road, Parkeston
Cllr Ramsay registered a non-pecuniary interest in the application.
Following a lengthy discussion Cllr L Donn proposed that the application to be referred back to TDC with a request for further information in relation to the design and functionality of the proposal, seconded by Cllr Ferguson with all in favour.
Action: Clerk

Decisions Received:

- a) Application No: 14/01179/FUL
Proposal: Part two-storey, part single-storey side and rear flat roof extensions to be used in connection with the B&B use.
Location: 2 Ramsey Hall Cottages, Tinker Street, Ramsey
Delegated Decision: Approval – Full
- b) Application No: 14/01743/Ful
Proposal: Conversion of barn to four bedroom dwelling with associated access, outbuilding, boundary treatments, landscaping and ancillary works.
Location: Barn adjacent Hill House, The Maltings, Ramsey
Delegated Decision: Approval – Full



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- c) Application No: 14/01906/FUL
Proposal: Erection of prefabricated industrial building for use of timber/dry store for building materials.
Location: Flying Building Supplies Ltd, Europa Way, Ramsey
Delegated Decision: Approval-Full

11. To receive a report regarding the Parkeston Cemetery:

- a) Water Leak; following a second high bill from Affinity Water a site visit was arranged for today, attended by the Clerk; the testing indicates that there is a potential leak in the pipe that runs from the meter to the Cemetery Lodge; the meter is sited at the top of the access road leading from Parkeston Road to The Hangings. The account has been frozen from today until Affinity Water carry out a check to the meter to ensure there is no leak at that point; if deemed to be the pipe then a 'Waste Water Notice' will be issued to responsibility passed to RPPC costs for the water invoiced. Progress of works and outcomes to be closely monitored.

Action: Clerk

- b) Hard standing parking: the area opposite the Cemetery Lodge for parking of personal cars of the tenants only has been cleared of the untaxed car following contact being made with the tenants; a proposal to screen the area with hedge planting was discussed and proposed by Cllr L Donn, seconded by Cllr Smith is to be taken forward for consultation with the Landscape contractor.

Action: Clerk

- c) Quotations have been done for a burial using a horse and carriage and a pre-planned interment of ashes into an existing grave. A booking for the interment of ashes has been arranged.

12. To receive a report regarding the Payback Team:

Cllr Passmore reported that the team have been working mainly in Dovercourt over the last month however following a meeting held 18/03 proposed work to the Ramsey Playing Field to include the clearing of the hedge line of the field and woods are in hand, although health and safety regulations do limit the use of some equipment and work allowed to carry out.

Permission from landowners for work to be carried out on hedges on their boundaries has been met with a mixed reaction.

Work to the pathways and ditches has given rise to issues in gaining permission from the highways departments; Cllr Passmore is arranging for a site meeting of all relevant departments in the attempt to overcome all issues.

Cllr Ferguson offered assist with any traffic marshalling as authorised to do so.

13. To receive a report regarding Spring Meadows CP School and the Two Village School

- a) Spring Meadow: Cllr Smith reported that the opening of the nursery went well with Cllr Colbourne being the only RPPC Councillor in attendance. Initially 16 places have been filled, 15 of those being funded. The school has been awarded assisted funding to replace all of the 16 windows within the school that are in dire need of updating that in turn will assist in savings on heating costs.

- b) Two Village: Cllr Howe reported that all inspections, including that by the diocese, have all resulted in good feedback; the Board of Governors are arranging a celebration for the school. The issue of parking remains although all parents have been written to; staff and governors are pro-active in interacting with parents when dropping off/picking up their children.

A variety show is being put on by the school children at the end of April and the school fete is scheduled for 4th July, all are invited to attend.

14. To receive a report from the Transport Representatives:

a) Ramsey:

- **Village Signs:** Cllr Passmore reported that contact has been made with ECC to highlight the complaints of the signs not showing Ramsey name as Ramsey Village and the objections to the positioning of the signs and the design not being in keeping with the conservation area of Ramsey Village; these issues are to be taken forward by Cllr Erskine.
- **Dog Bin:** Cllr Howe reported that a request for a bin to be situated on the Essex Way by the entrance to St Michael's Church has been submitted to Jonathan



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Hamlet, TDC with monitoring of the area to be undertaken to establish the need for such a bin; the suggestion of a litter bin to be requested that could be used for all types of litter as an alternative was agreed to be a more successful request.

Action: Cllr Howe

b) Parkeston:

- **Highways Survey:** Cllr Elmer reported that a full survey has been undertaken with the assistance of Cllr Stertz of all defects found for reporting as requested by Cllr Erskine, including disable parking bays with 4 Una Road identified as no longer required

Action: Clerk

- **Public Phone:** the telephone at the junction of Garland Road and Adelaide Street is now fully functional within a week of a report submitted by the clerk to BT.
- **Makins Road Fly Tipping:** the Clerk reported on fly tipping of a fridge/freezer on the pavement of Makins Road that has been reported via TDC Waste Crusader.
- **Former Service Station at Parkeston Quay:** the owner of the redundant site deemed as an eyesore to both residents and visitors transiting Parkeston Quay has been sourced with the assistance of Nigel Brown, TDC. A proposal made by Cllr L Donn, seconded by Cllr Ramsay that contact is to be made in writing asking for the site to be made tidy/boarded.

Action: Cllr Elmer/Clerk

- **First Bus:** following confirmation that the bus service to/from Parkeston that has been drastically reduced a letter of protest has been sent to the CEO of First Bus.
- **Station Road Vegetation:** although a response from Daren Taylor, HIP to a request for the vegetation of HIP boundaries to be cut back stating the work has been completed on 12/03, Cllr Elmer disputed all had been done and is to contact HIP.

Action: Cllr Elmer

15. To receive reports from Councillors attending other meetings:

- a) TDC Local Community Resilience Workshop: attended by Cllrs Smith and M Donn was also attended by parish councillors across the district to discuss emergency planning and the part parish councils can play in such. Should major incident take place the question of what facilities were available in the area to assist with temporary accommodation was discussed. There is a major exercise scheduled 30/09 at HIP that RPPC are expected to be involved; suitable sites for the use of temporary accommodation within Ramsey and Parkeston are to be investigated to prepare an emergency plan in any such occasion.

Action: Cllr Smith/M Donn/Clerk

Women's Cycle Tour: the event will visit Gt Oakley on 18/06 being the nearest point of the route to RPPC.

The next meeting is scheduled 09/06.

16. To receive any correspondence for action/information not covered elsewhere:

- a) **Parkeston Alleyways:** Cllr Howe declared a non-pecuniary interest on the matter: Cllr Elmer reported on a complaint received from a resident of Adelaide Street concerning fly tipping in the alleyway: Cllr Passmore offered to request for the Payback Team to move the debris to the end of the alleyway onto Garland Road and a request to TDC to remove the debris. Ownership of the alleyways remains unknown. A suggestion for letting agents to be contacted to highlight the problem, proposed by Cllr M Donn, seconded Cllr Passmore with all in favour.

Action: Clerk



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17. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.

To receive a finance report to end of year 14/15

18. To agree accounts for payment:

Colchester Institute (Hall Rent)	150.00	L Keating Expenses Phone/postage	738.72 82.66 14.88
W G Elmer – Chairman’s Allowance	300	A&J Lighting	111.60
E-On	73.01	Accent Stationers	119.94
RWMH (Hall Rent)	20.00	L Keating – 50 hrs holiday pay	513.00
ICO Data Protection Registration	35.00	W G Elmer – Telephone Allowance	69.00
A-On Insurance	941.73		

19. To receive a finance report to end of year 14/15: due to non-receipt of latest bank statement the report was not available.

20. To confirm the date of the Assembly meeting of the Ramsey & Parkeston Parish Council to be held on Thursday 15th April 2015 in the Ramsey War Memorial Hall, Church Hill, Ramsey at 6.30 pm: Councillors were asked to note the early start of 6.30 pm..

21. To confirm the date of the Ramsey & Parkeston Parish Council Annual Meeting to held on Thursday 21st May 2015 in the Ramsey War Memorial Hall, Church Hill, Ramsey at 7.30p.m.: Councillors were asked to note the late start of 7.30 pm.

The Chairman closed the meeting at 8.50 p.m.