

Present: Cllrs Bird, Davidson, Elmer (Chair), Ferguson, Howe (Part)

Also Present: Essex County Councillor Andy Erskine

Member of Public: 1

Absent: Cllr Donn, Cllr Ramsay

Clerk: Lin Keating

1. **To accept apologies for absence:** Cllrs Passmore, Stertz, Collis, Smith
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda.** Cllr Howe, as member of the RWMH Committee, declared an interest regarding item 9. The Chairman agreed for Cllr Howe to remain present during this item
3. **To receive a presentation from Debra Sampson-Scott, Tendring District Co-ordinator Neighbourhood Watch:** the presentation has been postponed until the RPPC meeting to be held on February 15th 2018.
4. **To receive a report from Essex Councillor Andrew Erskine (Ramsey & Parkeston):**
 - a) LHP: a briefing was held with Parish Councillors 14/11. The system via the internet to submit schemes to be considered by the Local Highways Panel has been well received; full details can be found at www.essexhighways.org
Cllr Howe asked for the ownership of the verge at the rear of the Two Village school when entering from Lodge Road to be established to address parking issues.
Action: Cllr Erskine
 - b) North Essex Parking Partnership: a meeting with the manager for Colchester, covering the Tendring area resulted in information received on the improvements intended to provide contact details with a specific person to take queries forward relating to parking issues, yellow lines etc.
 - c) HGV Signs, Harwich International Port: communications with the port have proved problematic to gain permission to erect signs on their land to give clear directions for HGVs to the port avoiding problems of HGVs being directed by Sat Navs through Parkeston Village. This issue will be pursued via the Port's Liaison meeting in the new year.
 - d) Station Road vegetation: ECC will not take the responsibility for the overgrown vegetation on private land, road; RPPC and the Parkeston Residents Association are to write to the landowners asking for the work to be carried out.
Action: Clerk/Cllr Davidson.
5. **To receive a report from TDC Councillor Tanya Ferguson:**
 - a) Tendring Local Plan Committee: Cllr Ferguson was pleased to be able to accept an invitation to sit on the committee that will give an opportunity for the RPPC to be represented.
 - a) Paying for Policing: a survey is current in place, 6th to 19th November, to consult with members of the public to establish the support for increased policing that would be paid by an increase on the annual council tax. A direct link to the survey has been promoted through the RPPC Facebook page.
 - b) Tendring Fear of Crime (Perception) Survey: the survey by Tendring Community Safety Partnership will run to December 31st 2017; a direct link will also be promoted on the RPPC Facebook page.
 - c) Ramsey roundabout: an apology has been received from Mel Willis for the lack of communication on the update of works proposed and further information is expected to be received in the next few days; should there be no positive outcome it was proposed by Cllr Ferguson, seconded by Cllr Davidson with all in favour for a formal written complaint to be sent from the RPPC giving 28 days' notice for action to be taken otherwise all issues to be taken to the press.
 - d) Tendring on line lottery: an opportunity for funding groups with a link to the Big Society Funds has been proposed with full details available in the new year.

6. **To confirm the minutes of the meeting of the RPPC held on 26th October 2017:** Cllr Bird proposed and Cllr Davidson seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting.**
Nothing not covered elsewhere.
8. **To hear a report from the Chairman:** Nothing to report
9. **To consider any Planning issues and decisions submitted to the meeting date.**
 - **Application No: 17/01917/FUL**
Proposal: to erect 2 new dwellings with associated parking & landscaping
Location: Windmill House, The Street, Ramsey
The view of the RPPC is no objection, proposed by Cllr Davidson, seconded by Cllr Ferguson, Cllr Howe abstained with other Councillors present in favour.
 - **Application No: 17/01901/OUT**
Proposal: Outline application with all matters reserved for the construction of 3 no. proposed dwellings.
Location: Ramsey War Memorial Hall, Church Hill, Ramsey
The view of the RPPC is to support the application, proposed by Cllr Davidson, seconded by Cllr Bird, Cllr Howe abstained with all other Councillors present in favour.
- a) To receive decisions submitted by the RPPC Planning Sub-Committee since the last meeting: None made.
- b) **To receive decisions received from TDC:**
 - Application No: 17/01556/OUT
Proposal: Erection of 3 dwellings
Location: Land adjacent Roborough, Church Hill, Ramsey
Delegated Decision: Approval – Outline
10. **To allow public participation: 15 minutes allowed:** no request to speak.
11. **To receive any report from Members on Community Activities.**
 - a) Parkeston Welfare Park/Residents Association: Cllr Davidson reported:
 - A good response has been received from local businesses in supporting the Children's Christmas party and thanked the RPPC for the donation of £300 towards the event.
 - Harwich International Port land; the port has withdrawn the offer of the land to be used for leisure facilities, an alternative site has been secured at the recently closed Parkeston Bowls Club.
 - b) Ramsey War Memorial Hall
 - a letter of thanks has been received by RPPC from the RWMH for the £300 donation towards equipment for the playgroup and library
 - Remembrance Sunday, the service was well supported and a wreath was laid on behalf of the RPPC by Cllr Howe
 - Carol Service: shared with St Michael's Church will be held on 10th December
 - Community Library: Weekly, Thursdays. The introduction for parents in 'telling through touch' has been well received.
12. **To receive a report regarding the Parkeston Cemetery. Cllrs Davidson and Elmer reported:**
 - a) The Queen's Jubilee memorial bench has been restored
 - b) Chapel doors; the need to protect the doors and flooring with maintenance is deemed urgent. Cllr Ferguson proposed, seconded by Cllr Bird with all in favour for the works to be carried out following estimates sourced with delegated power given to the Chairman and Cllr Davidson.
Structural damage has been reported by the Lodge residents, a site visit carried out by Cllr Davidson showed cracks to the internal and some external walls, a structural engineer is to be sourced to carry out a full survey as soon as possible.

Action: Clerk/Cllr Davidson
 - c) Landscaping Contract: additional quotes have been requested for consideration of including the maintenance of the laurel hedge and northern side hedge to be cut back.

To assist the Welfare Park Committee's volunteers Cllr Ferguson proposed that the additional land recently obtain should be added to the landscaping contract, currently set at a cost for Parkeston £115 per cut and Ramsey £140 per cut, seconded by Cllr Bird with all in favour.

Action: Clerk

- d) Homeless person; reports of the homeless man being back in the cemetery is to be addressed to have his presence removed as it has upset some visitors.
- e) Lychgate: the Diocese has yet to give written permission, held up by legal matters, to move the lychgate from St Pauls to the cemetery entrance.
- f) CCTV: remote access to video footage has been established in connecting to the residents of the Cemetery Lodge wi-fi; a reduction of £10 per month in the rent of the property has been agreed to compensate the residents as proposed by Cllr Ferguson, seconded by Cllr Davidson with all in favour.
- g) Remembrance Sunday: The Chairman laid a wreath on behalf of the RPPC at the memorial plaques held within the boundary of the Chapel.

13. To receive a report regarding Spring Meadows CP School and the Two Village School.

- a) Spring Meadows CP School: Cllr Smith submitted the following report via email:
 - Parking/Speeding: the issues are ongoing with support gained from Harwich Town Councillor Ivan Henderson; Cllr Ferguson made a suggestion for a check to be made if the request for a speed survey has been undertaken, if not so then to as Harwich Town Council to make a further request.
 - Headteacher: the new Headteacher is now working alongside the existing head who retires at Christmas after 17 years of service.
- b) Two Village CP School: Cllr Howe reported:
 - The Department of Education has issued an Academy order on the school, expected to be put in place in the second half of the new academic year. A consultation was held for parents to attend, ten were present, where assurance was given of there being no impact on staff, students or parents and is deemed to be a positive move.
 - Parking: issues ongoing with inconsiderate parking by parents dropping off and collecting students.

14. To receive a report from the Transport Representatives:

- a) Parkeston:
 - Garland Road/Parkeston Road pavement: following contacting the press repairs were carried out with 2 additional sites also repaired.
- b) Ramsey:
 - Ramsey Roundabout: item 5 c) of these minutes refers.
 - Church Hill verge: Highways Rangers have now cut the verge along the hill together with the verge opposite St Michaels Church.

15. To receive reports from Councillors attending other meeting. None

16. Correspondence to note. Nothing not covered elsewhere.

17. Councillors' report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- a) To agree the 2018/19 Precept for submission to Tendring District Council
- b) To agree annual donations to the Essex Air Ambulance and Tendring First Responders

18. To agree accounts for payment.

EXPENDITURE				INCOME			Bank Balance
Payee	Description	Payment Ref	£p	Name	Description	£p	
L Keating	Clerks Salary	online	£760.32		Brought Forward		£92,165.41
	Hol Pay/Expenses/BT		£706.60				
Royal British Legion	Poppy Wreaths	online	£48.00				
Homeview Surveillance	CCTV	online	£120.00	M Jay	Cemetery Lodge Rent	£570.00	
Landscape Services	Contract	online	£708.00		Burial	£878.00	
E-On	Electricity supply	online	£138.37				
EALC	Publication	online	£63.00				
Accent Stationers	Stationery	online	£204.25				
Acumen Wages Service	Service	online	£48.00				
A&J Lighting Solutions	Contract	cheque					
		Total	£2,796.54				
	including budget figures for water rates, business rates, landscaping less expenditure and lodge rent to date.		£6,127.61		Total	£1,448.00	£84,689.26



Minutes of the meeting of the Ramsey & Parkeston Parish Council held in Hamilton House, Foster Road, Parkeston on 16th November 2017 at 7.15 p.m.

- 19. To confirm the date of the next meeting of the Ramsey & Parkeston Parish Council is to be held in the Hamilton House, Foster Road, Parkeston on Thursday 18th January 2017 at 7.15 p.m.**

The Chairman closed the meeting at 9.05 p.m.