

Present: Cllrs Bird, Davidson, Elmer (Chair), Ramsay, Smith

Also Present: Essex County Councillor Andy Erskine

Member of Public: None

Absent: Cllrs Collis, Stertz, Donn

Clerk: Lin Keating

1. **To accept apologies for absence:** Cllrs Howe, Ferguson, Passmore
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda. None**
3. **To receive a presentation from Mr D Blackiston, Harwich and District Community Speed Watch:** Mr Blackiston explained the work carried out by the community led group of volunteers in the traffic monitoring scheme supported by Safer Essex Community Partnership with an aim to educate speeding motorists. The group consists of 29 volunteers from Harwich and District with 4 in Ramsey. Offences are recorded on a log sheet that is submitted to the Essex Police, resulting in 73 letters sent to date for the current month, that can lead to penalties imposed. Local hot spots identified are Station Road, Dovercourt and Church Hill, Ramsey, the RPPC were invited to submit any areas of concern to be monitored directly to Mr Blackiston. When on site, warning notices are erected with the group having 2 speed guns to record data.
For further information and updates follow the Harwich and District Community Speedwatch Facebook Page or email harwichspeedwatch@gmail.com
To further advertise the work of the group Cllr Davidson will put an article in the next Parkeston Residents Association newsletter, together with the clerk adding details on the RPPC Facebook Page and include poster in the noticeboards when received from Mr Blackiston.
The Chairman proposed that the RPPC support the scheme in encouraging volunteers to come forward, seconded by Cllr Davidson with all in favour. The Chairman thanked Mr Blackiston for his time, Mr Blackiston then left the meeting.
4. **To receive a presentation from Debra Sampson-Scott, Neighbourhood Watch:** Mrs Sampson-Scott explained her position as Co-ordinator for Hewitt Road covering 96 houses. A weekly newsletter is published to alert of latest scams and giving advice on protecting properties. Two Community Policemen are attached to the group to give support and take forward reports of concern. Information of security equipment is available and Mrs Sampson-Scott is available for further details on 07747 624412.
Cllr Davidson reported that he is the Co-ordinator for Parkeston with volunteers in place and regular meetings held.
The Chairman thanked Mrs Sampson-Scott for her time, Mrs Sampson-Scott then left the meeting.
5. **To receive a report from Essex Councillor Andrew Erskine (Ramsey & Parkeston):**
 - a) Safeguarding for Children: a meeting attended raised concerns of grooming in the area being cascaded down from London via Colchester. All were asked to be vigilant in looking out for any vulnerable children.
 - b) Budgets: ECC have their budgets in place; the current council tax systems are recognised as being outdated with a review being requested at government level.
 - c) New Schools: Cllr Erskine confirmed that the announcement for ECC to build 5 schools are to be outside of our area to accommodate the expansion of new builds in South Essex or Chelmsford with 2 confirmed at Severalls, Colchester. Tendring does not have large developments that demand additional schools at this time.
6. **To receive a report from TD Councillor Tanya Ferguson: a report was received in her absence**
 - a) Ramsey Roundabout-on either w/c 19th or 26th March. We should see temporary traffic lights installed in order for workers to cut down grass and weeds and treat with herbicides. Crown lift the silver Birches to allow more visibility. The verges will be done (cut and sprayed) as well. This work will include a follow up visit to add a layer of growth inhibitor to verges and other vegetation.
 - b) Cllr Ferguson has reported the visibility coming out of Wix Road onto the A120 and hopefully this will be included whilst the crew is in our area (as the recommended viewing distance on that road is 215m)

- c) Cllr Ferguson walked Clayton Road and the Play Area and all was well, except a little rubbish around a few houses. The play area was clear of dog mess and rubbish; ownership of the site is still debatable.
 - d) Cllr Ferguson walked Hewitt road and surrounding areas. She gets a regular update from Debra Sampson-Scott, which is very informative but generally about that area. There are a few issues to note, but I am sure she will update you in her presentation. I am keen to support David to set up NW in Clayton Road area and am free to meet up with him next week. Lin can you give him a prod to contact me.
 - e) Parkeston- Cllr Davidson took Cllr Ferguson me around the new Centre and updated her trolley issues and rubbish.
 - f) The Chairman had asked for clarification about Delegated decisions, this was the response: The case officer drafts their delegated report and makes a recommendation. An experienced Senior Officer/Team Leader then reviews the recommendation and signs it off. The decision notice is then dispatched by the support staff.
- 7. To confirm the minutes of the meeting of the RPPC held on 18th January 2018:** Cllr Smith proposed and Cllr Davidson seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
- 8. To hear a report on actions taken by the clerk and members as agreed at the last meeting:**
Nothing raised.
- 9. To receive a report from the Chairman:**
- a) The Chairman again showed disappointment in the number of Councillors in attendance at the meeting.
- 10. To consider any planning issues and decisions submitted to the meeting date:** None
- a) To receive decision submitted by the RPPC Planning Sub-committee since the last meeting:
None
 - b) To receive decisions received from TDC:
 - Application No: 17/01811/OUT
Proposal: Erection of 14 dwellings – resubmission following non-determination of application 17/00872/OUT
Location: Michaelstowe Farm Ramsey Road Ramsey
Decision: Committee decision – Approval - Outline
- 11. To allow public participation: 15 minutes allowed:** None present
- 12. To receive any report from Members on Community Activities:** Nothing to report
- 13. To receive a report regarding the Parkeston Cemetery:** Cllrs Elmer and Davidson reported:
- a) Cemetery Lodge: the cracks appearing in and outside of the building are being monitored for 6 months with wall crack indicators installed as recommended by the recent survey report.
 - b) Chapel doors: maintenance is to start soon, weather permitting.
 - c) Landscape Contract: an invitation to tender for the contract to commence 1st May 2018 has been published in the local Gazette and Harwich & Manningtree Standard, 26th February and advertised on the RPPC Website and Facebook Page. Closing date for completed applications is 14th March; to be opened at the next meeting of the RPPC on 15th March.
 - d) St Pauls Lychgate: the Diocese still has not hear from the solicitors to give the authority to re-site the Lychgate.
- 14. To receive a report regarding Spring Meadows CP School and the Two Village CP School:**
- a) Spring Meadows CP School: Essex County Council has advertised the vacancy for Governor following the resignation of Cllr Smith.
 - b) Two Village CP School: In her absence Cllr Howe sent the following report: nothing received.
- 15. To receive a report from the Transport Representatives:**
- a) Ramsey:
 - HGV access warning signs, no further information received on the erection of the signs to date, Cllr Ramsay and Cllr Passmore to take forward.

b) Parkeston:

- Tyler Street road surface: a report of the access to Anchorage flats is to be taken forward by Cllr Erskine, he did explain that following the recent cold weather this has become a common problem.
- Tyler Street: a 6' fence on the front boundary of a property in Tyler Street has been addressed by TDC with 14 days' notice to remove the fence. Fences allowed should be no more than 1 metre high and not within 1 metre of the highway.

16. To receive reports from Councillors attending other meetings: None

It was noted that no meeting of both the HIP Liaison and Haltermann Carless committees had been held for some time. Clarification of next meeting dates is to made to both organisations.

Action: Clerk

17. Correspondence to note:

- Surya Rice Factory; 2 complaints of noise from gulls and the factory have been received; Cllr Davidson has been in touch with the company who have stated they will investigate the complaints.
- Welfare Park Residents Association; request for a donation towards the installation of a disabled WC at the new community hub currently under refurbishment, site of the old bowls hall, Parkeston. Cllr Elmer proposed a donation of £500, seconded by Cllr Ramsay with all in favour.

18. Councillors report any items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. To discuss the changes to the General Data Protection Regulation (GDPR) to be complied with by 25 May 2018: the clerk reported that the EALC are compiling a bank of authorised personnel for consideration. The clerk/RFO cannot hold the position of Data Officer that would conflict with the position already held as Data Controller as registered with the ICO.

20. To agree accounts for payment. TDC have confirmed the payments for the 2018/19 precept to be made on 6th April and 4th October 2018.

EXPENDITURE				INCOME			Bank Balance
Payee	Description	Payment Ref	£p	Name	Description	£p	
L Keating	Clerks Salary	online	£760.32		Brought Forward		£87,098.77
	Expenses/BT		£66.98				
Newsquest	Tender Advert	online	£302.40				
Accent Stationers	Supply	online	£66.59	M Jay	Cemetery Lodge Rent	£560.00	
Eon	Supply	online	£138.37				
A&J Lighting	Contract	cheque	£55.80				
		Total	£1,390.46				
	including budget figures for water rates, business rates, landscaping less expenditure and lodge rent to date.		£6,952.28		Total	£560.00	£79,316.03

21. To confirm the date of the next meeting of the Ramsey & Parkeston Parish Council is to be held in the Hamilton House, Foster Road, Parkeston on Thursday 15th March 2018 at 7.15 p.m.

The Chairman closed the meeting at 8.45 p.m.