



**Present:** Cllrs Bird, Colbourne, Davidson - Chair (also TDC Cllr (Parkeston & the Vines), Fay, Ferguson, Kadlec, Lungley, Passmore (part)

**Also Present:**

**Clerk:** Lin Keating, Clerk

**Absent:** Cllr Stertz

1. **To accept apologies for absence:** ECC Cllr A Erskine, Cllr Ramsay
2. **To consider the precept to be set for 2020/21:** the clerk presented the recommendations for the precept to be set with some minor changes agreed led to a motion for the precept request to be submitted for £71,068.00 (4% on the previous year) proposed by Cllr Ferguson, seconded by Cllr Faye with all in favour. The revised recommendation including the changes is to be ready for adoption at the next meeting of the council.

Action: Clerk
3. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature where it, in relation to any item on the agenda. None received**
4. **To receive a report from Essex Councillor Andrew Erskine (Ramsey & Parkeston): the following report was received in Cllr Erskine's absence:**
  - a) A120 maintenance; response from Highways confirmed that the need to close the road overnight is for safety reasons; planning to restart work on the night of 24<sup>th</sup> October for further week to complete works between Horsley Cross and Ramsey. The works remaining are to complete the repair of the drainage gullies (27 out of 111 left to do) and applying the final permanent lining to the new surfaced areas. Heavy rain has caused some delay in works.
5. **To receive a report from Tendring District Councillors Davidson & Fairley: nothing received**

A request was made for the clerk to contact Cllr Fairley asking for an update on the outstanding action as below:

  - *Church Hill; concerns of the 30mph signage from the Michaelstowe Hall boundary that is obstructed by foliage from the site, together with the poor state of other signage in the area were raised with a request for the foliage to be cut back by those responsible and all other signs cleaned.*

Action on-going: Cllr Fairley
6. **To confirm the minutes of the meeting of the of RPPC held on 19<sup>th</sup> September 2019.**

Cllr Colbourne proposed and Cllr Lungley seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting: None**
8. **To receive a report from the Chairman**
  - a) Councillor's badges: the new badges were distributed to all present.
  - b) TDC tree planting scheme; no suitable project for the scheme can be identified in either ward.
9. **Planning Matters:**
  - a) Applications received for consideration by the RPPC: None
  - b) To receive decisions submitted by the RPPC Planning Sub-Committee since the last meeting: None
  - c) To receive decisions determined by Tendring District Council since the last meeting:
    - Application No: 19/00837/FUL  
Proposal: Proposed rear and side extensions and alterations to the roof to create a new first floor.  
Location: Cherries The Street Ramsey  
Delegated Decision 09.08.2019 – Approval Full
    - Application No: 19/00937/Ful  
Proposal: Variation of conditions 5) 24hr movements required, 7 days a week and 6) 24hr unloading/ loading required 7 days a week and removal of condition 1) to Planning Application 07/00838/FUL  
Location: Flying Trade Limited (Surya Rice) 3A Europa Way Parkeston  
Delegated Decision 15.08.2019 – Refusual Full
    - Application No: 19/00924/LUPR OP Lawful Use/Development  
Proposal: siting of a caravan within the residential curtilage of the existing property know as Cherries for purposes incidental to the dwelling.  
Location: Cherries The Street Ramsey  
Delegated Decision 16.08.2019 - Refused
    - Application No: 19/00406/DETAIL



Minutes of the meeting of the meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Community Centre, Hamilton Street, Parkeston on Thursday 17<sup>th</sup> October 2019

Proposal: construction of thirty houses with associated parking and landscaping

Location: Land rear of Una Road Parkeston

Delegated Decision 28.08.2019 – Approval – Reserved Matters/Detailed

**10. To allow public participation: 15 minutes allowed: None**

**11. To receive any reports from Members on community activities.**

Parkeston: Cllr Davidson reported:

- Halloween Party 2<sup>nd</sup> November at the Parkeston Railway Club is attracting good interest
- Children's Christmas Party 22<sup>nd</sup> December can cater for a maximum of 100 children with a good response for tickets to date.

Cllr Ferguson reported on events in Harwich including the Illuminate Festival 29-30<sup>th</sup> November and the Harwich Angels at Beacon Hill Fort who are holding a Fright Night on 1<sup>st</sup> November.

**12. To receive a report regarding the Parkeston Cemetery.**

- Cemetery Lodge: a claim has been made against our insurance policy for the subsistence reported following the recent engineering survey; £1000 excess will apply.
- Land registry; further advice is being sought from NALC in relation to the cemetery registration.
- Memorials maintenance; the schedule of works agreed has now been completed by Art in Stone.
- Commonwealth War Graves Commission; an offer to have a plaque erected at the entrance of the cemetery to show we have war graves within the cemetery has been taken.
- Chapel service; the service in the newly refurbished Chapel has been cancelled until further notice.
- Christmas Carol Service is being arranged to be held in the Chapel with a date to be confirmed.

**13. To receive a report from the Transport Representatives:**

a) Ramsey:

- Bridge damage: Cllr Colbourne reported that the bridge has been inspected and deemed safe to traffic.
- Abandoned vehicle: Cllr Passmore reported that the vehicle is registered for tax and a current MOT therefore is legal to be on the road.

b) Parkeston:

- Cllr Wood commented on the litter on the corner of Hamilton Street/Garland road outside the shop and asked for a request of a bin to be installed; Cllr Passmore proposed to take the request forward to Jonathan Hamlet, TDC, seconded by Cllr Ferguson with all in favour.

Action: Cllr Wood

**14. To receive reports from Councillors attending other meetings:**

- a) Cllr Passmore reported on a meeting with Jonathan Hamlet, TDC resulting in the possibility of recycling bins being provided for tetrapax at the Ramsey War Memorial Hall with the potential of placing others around the district to encourage more recycling.

**15. Correspondence to note: Nothing received**

A request for a monthly police report is to be made with PCSO Pat Smith. Costings of having a PCSO funded by the council are to be explored.

Action: Cllr Lungley

**16. Councillors report and items for future agendas:** each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors hall; respectfully reminded that this is not an opportunity for debate or decision making: nothing requested.

**17. To agree accounts for payment and to receive a report from the external auditors report 2018/19**

Comments received from the External Auditors were positive with their confirmation of being satisfied with procedures now in place as recommended by the Internal Auditor in adopting revised finance regulations and risk assessment by the council.



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17.10.19	PKF Littlejohn	External Audit	360.00	<b>84,739.30</b>
	E-on Electricity	Supply	187.90	<b>84,551.40</b>
	A&J Lighting	Contract	59.40	<b>84,492.00</b>
	James Todd	Wages Services	93.60	<b>84,398.40</b>
	L Keating	Clerk's Salary	797.54	<b>83,600.86</b>
	L Keating	October Expenses	96.25	<b>83,504.61</b>
	HRMC	PAYE/Tax/NI	293.57	<b>83,211.04</b>
	Marvan's Landscaping	2658	1,050.00	<b>82,161.04</b>
	Marvan's Landscaping	2656	216.00	<b>81,945.04</b>
	Marvan's Landscaping	2657	318.00	<b>81,627.04</b>
	Marvan's Landscaping	2679	1,476.00	<b>80,151.04</b>
	Veolia	Contract	33.98	<b>80,117.06</b>
	Tendring District Council	Election Expenses	251.10	<b>79,865.96</b>
	Art in Stone	Cemetery Maintenance	372.00	<b>79,493.96</b>
	Art in Stone	Cemetery Maintenance	372.00	<b>79,121.96</b>
	Art in Stone	Cemetery Maintenance	42.00	<b>79,079.96</b>

**18. To confirm the meeting of the Ramsey & Parkeston Parish Council is to be held on Thursday 21<sup>st</sup> November 2019 in the Parkeston Community Centre, Hamilton Street, Parkeson at 7.15 p.m.**

The Chairman closed the meeting at 7.55 p.m.