



Present: Cllrs Bird, Colbourne, Davidson - Chair (also TDC Cllr (Parkeston & the Vines), Kadlec, Lungley, Ramsay

Also Present: Essex County Councillor A Erskine, Ms Lucy Wood, Mr Sean Fay, 1 x member of the public

Clerk: Lin Keating

Absent: Cllr Stertz, TDC Cllr Fairley

1. **To accept apologies for absence:** Cllrs Ferguson, Passmore, PCSO Pat Smith
2. **Co-option of Councillors to Ramsey Ward and Parkeston Ward**
Ramsey Ward: Sean Fay accepted the post as Councillor for Ramsey Ward and signed his declaration of office.
Parkeston Ward: Lucy Wood accepted the post as Councillor for Parkeston Ward and signed her declaration of office.
 - a) Councillors Training: EALC councillor training day 1 (Tuesday 15th October) and councillor training day 2 (Tuesday 22nd October) courses are to be attended by Cllr Wood, Cllr Kadlec was offered the opportunity to join her.
3. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature where it, in relation to any item on the agenda. None received**
4. **To receive a report from Essex Councillor Andrew Erskine (Ramsey & Parkeston)**
 - a) Parkeston Street Lights: repairs have been made to all by the ongoing issue with Garland Road, lamp No.9
 - b) LHP: signage on Ramsey Road was discussed at length with agreement reached that those in place on the A120 are set in the area that does not give drivers enough notice before manoeuvring into the village; Cllr Lungley reported that he is taking all reported incidents forward with the HGV companies involved.
 - c) Two Village CP School: the request for a speed limit of 20 is plenty has been rejected due to the school being set back off of Mayes Lane, however they are at liberty to erect signage within their boundary.
 - d) 19/00917/OUT | Outline application for development of 31 dwellings and 10 almshouse type bungalows for older persons and associated open space. | Land to The South of Ramsey Road and East of Mayes Lane Ramsey Essex CO12 5EW
Concerns raised by Cllr Colbourne on the access/egress of the development has been responded to by Essex County Highways Department as submitted to Tendring District Council as below:

From a highway and transportation perspective the impact of the proposal is acceptable to Highway Authority subject to the following mitigation and conditions:

1. The access road off Ramsey Road at its centre line shall provide clear to ground visibility splays with dimensions of 2.4 metres by 150 metres in both directions, as measured from and along the nearside edge of the carriageway. Such vehicular visibility splays shall be provided before the road junction is first used by vehicular traffic and retained free of any obstruction at all times.

Reason: To provide adequate inter-visibility between vehicles using the road junction and those in the existing public highway in the interest of highway safety in accordance with policy DM1.

2. For the proposed access road off Mayes Lane, there should be no obstruction above ground level within a 2.4 m wide parallel band visibility splay as measured from and along the nearside edge of the carriageway across the entire site frontage. Such vehicular visibility splays shall be provided before the road junction / access is first used by vehicular traffic and retained free of any obstruction at all times.

Reason: To provide adequate inter-visibility between users of the access and the public highway in the interests of highway safety in accordance with policy DM1.

3. Vehicular parking and turning facilities in accordance with current policy standards shall be constructed, surfaced and maintained free from obstruction within the site at all times for that sole purpose.

Reason: To ensure that vehicles can enter and leave the highway in a forward gear in the interest of highway safety in accordance with policy DM1.

4. An area within the site for the purpose of loading, unloading and manoeuvring of all vehicles including construction traffic, as well as a timetable for their implementation, shall be submitted to and approved, in writing, by the Local Planning Authority prior to any works being undertaken on



site. The areas for loading, unloading and manoeuvring shall then be provided in accordance with the agreed details and shall be retained at all times for that sole purpose thereafter unless otherwise subsequently agreed, in writing, by the Local Planning Authority.

Reason: To ensure that appropriate turning, and loading / unloading facilities are available to ensure that the highway is not obstructed during the construction period in the interest of highway safety in accordance with policy DM1.

5. No unbound material shall be used in the surface treatment of the vehicular accesses.

Reason: To avoid displacement of loose material onto the highway in the interests of highway safety in accordance with policy DM1.

6. The vehicular access road off Ramsey Road shall be constructed at right angles to the highway boundary and to the existing carriageway and shall be provided, but not be limited to, the following aspects;

- Carriageways measuring no less than 5.5m in width
- 2x2m Footways on both sides of the access road
- Appropriate pedestrian crossing facilities where the new road joins the existing highway.
- Appropriate vehicle visibility splays in accordance with current policy standards.
- Kerb radii measuring 6m
- Any other reasonable items to ensure the access is in accordance with current policy standards.
- The upgrade of the two existing bus stops located in the vicinity of the site access on either side of Ramsey Road and the relocation of the southern bus stop to include: open/ cantilever shelter, raised kerbs, flag and timetable frame. The precise location to be agreed with the Highway Authority.
- A new footway measuring no less than 2m in width either side of the junction with tactile paving either side off Ramsey Road extending to the relocated bus stop on the south side.
- The vehicular access shall be for the sole use of vehicular traffic serving the 31 dwellings only and not for the proposed 10 almshouse type bungalows served by the new access off Mayes Lane.
- All residential properties to be provided with a Transport Information Marketing Pack.
- Areas within the site identified for the purpose of loading/unloading/reception and storage of building materials and manoeuvring clear of the highway and retained at all times for that sole purpose as approved in writing by the Local Planning Authority.

Reason: to ensure that vehicles can enter and leave the highway in a controlled manner in the interest of highway safety in accordance with policy DM1.

7. The vehicular access road off Mayes Lane shall be constructed at right angles to the highway boundary and to the existing carriageway and shall be provided, but not be limited to, the following aspects;

- Combined pedestrian and vehicular surface of 6m.
- A straight section of carriageway to be provided from the entrance junction for 10 metres.
- Priority for pedestrians and cyclists across junction.
- Appropriate vehicle visibility splays in accordance with current policy standards.
- Localised narrowing where appropriate.
- The vehicular access shall be for the sole use of vehicular traffic serving the 10 almshouse type bungalows only and not for the proposed 31 dwellings served by the new access off Ramsey Road.
- Combined pedestrian/ cycle links to be provided between the two developments.
- Appropriate vehicle visibility splays in accordance with current policy standards.
- All residential properties to be provided with a Transport Information Marketing Pack
- Any other reasonable items to ensure the access is in accordance with current policy standards.

Reason: to ensure that vehicles can enter and leave the highway in a controlled manner in the interest of highway safety in accordance with policy DM1.

8. Prior to commencement of the development details showing the means to prevent the discharge of surface water from the development onto the highway shall be submitted to and approved in writing by the Local Planning Authority. The approved scheme shall be carried out in its entirety prior to the access becoming operational and shall be retained at all times.

Reason: To prevent hazards caused by water flowing onto the highway and to avoid the formation of ice on the highway in the interest of highway safety to ensure accordance with policy DM1.



9. Prior to commencement of development, details of the estate roads and footways (including layout, levels, gradients, surfacing and means of surface water drainage) shall be submitted to and approved in writing by the Local Planning Authority.

Reason: To ensure roads/footways are constructed to an appropriate standard in the interests of highway safety in accordance with Policy DM7.

10. Prior to commencement of the proposed development details of a wheel cleaning facility within the site and adjacent to the egress onto the highway shall be submitted to and approved in writing by the Local Planning Authority. The wheel cleaning facility shall be provided at the commencement of the development and maintained during the period of construction.

Reason: To ensure that loose materials and spoil are not brought out onto the highway, in the interests of highway safety in accordance with policy DM1.

The above conditions are to ensure that the proposal conforms to the relevant policies contained within the County Highway Authority's Development Management Policies, adopted as County Council Supplementary Guidance in February 2011.

Informative 1: All housing developments in Essex which would result in the creation of a new street (more than five dwelling units communally served by a single all-purpose access) will be subject to The Advance Payments Code, Highways Act, 1980. The Developer will be served with an appropriate Notice within 6 weeks of building regulations approval being granted and prior to the commencement of any development must provide guaranteed deposits which will ensure that the new street is constructed in accordance with acceptable specification enough to ensure future maintenance as a public highway.

Informative 2: All work within or affecting the highway is to be laid out and constructed by prior arrangement with and to the requirements and specifications of the Highway Authority; all details shall be agreed before the commencement of works.

The applicants should be advised to contact the Development Management Team by email at development.management@essexhighways.org or by post to:

SMO1 - Essex Highways
Colchester Highways Depot,
653 The Crescent,
Colchester
CO4 9YQ

The Highway Authority cannot accept any liability for costs associated with a developer's improvement. This includes design check safety audits, site supervision, commuted sums for maintenance and any potential claims under Part 1 and Part 2 of the Land Compensation Act 1973. To protect the Highway Authority against such compensation claims a cash deposit or bond may be required.

5. To receive a report from Tendring District Councillors Davidson & Fairley

a) Cllr Davidson stated that during the recent quiet period there is nothing of significance to report.

b) Nothing has been received from Cllr Fairley to report in her absence: it was noted that communications with Cllr Fairley have proved to probmatic with no further information received on the action carried forward from the meeting of the RPPC on 27th June 2019:

- Church Hill; concerns of the 30mph signage from the Michaelstowe Hall boundary that is obstructed by foilage from the site, together with the poor state of other signage in the area were raised with a request for the foilage to be cut back by those responsible and all other signs cleaned.

Action on-going: Cllr Fairley

6. To confirm the minutes of the meeting of the of RPPC held on 25th July 2019.

Cllr Colbourne proposed and Cllr Kadlec seconded a motion that the minutes to be signed as a true recoord with the motion carried. The Chairman then signed the minutes as a true record.



7. To hear a report on actions taken by the clerk and members as agreed at the last meeting:
nothing not covered elsewhere.

8. To receive a report from the Chairman

- a) Essex Police Report: the following report has been received from PCSO Pat Smith in her absence:

There have been 6 incidents to note:

Stolen Vehicle: 31st August – Captain Fryatt PH Garland Road Parkeston

Attempted burglary: between 9th and 13th August: Ramsey Manor Ramsey

Arson: 24th August – Welfare Park Garland Road Parkeston

Burglary: 24th August – Master Butchers Ramsey, unknown if anything stolen

Theft of pedal cycle: between 5th and 9th September – Garland Road Parkeston

Theft of motor cycle: 17th September – Garland Road Parkeston

- b) RPPC Councillor's badges: an order has been submitted for a badge depicting the new logo for RPPC Councillors

9. Planning Matters:

- a) Applications received for consideration by the RPPC:

- Application No: 19/01367/FUL
Proposal: Single storey rear extension and porch
Location: 44 Adelaide Street Parkeston

The view of the RPPC is: No Objection proposed Cllr Colbourne, seconded by Cllr Ramsay with all in favour

- Application No: 19/01286/LBC
Proposal: proposed repairs to roof lantern and decorative cornice
Location: Ramsey Manor Ramsey Road Ramsey

The view of the RPPC is: No Objection proposed by Cllr Lungley, seconded by Cllr Wood with all in favour

- b) To receive decisions submitted by the RPPC Planning Sub-Committee since the last meeting:

- Application No: 19/01333/FUL
Proposal: Replacement of an agricultural storage building with a 3no bed dwelling (in lieu of prior approval for a dwelling subject of application 19/0010/COUNOT)
Location: Barn South of Foulton Hall Harwich Road Ramsey

The view of the RPPC submitted is No Objection

- c) To receive decisions determined by Tendring District Council since the last meeting: None received

10. To allow public participation: 15 minutes allowed: Mrs Suzanne Howe

Mrs Howe, speaking on behalf of the Ramsey War Memorial Hall, thank Cllr Lungley for his support in regards to the recreational ground and the cutting of the vegetation at Wash Corner.

The Hall has now set up a recycling scheme currently supporting the Tendring Primary School recycling scheme, with all items collected will be co-ordinated with TPRS. Any assistance in sharing the information regarding the scheme is welcomed, likewise support from local businesses and volunteers needed to sort the items is welcomed.

Mrs Howe then went onto explain the role of the ECC who are promoting a new campaign across Essex, United in Kind, to encourage small acts of kindness, infectious kindness.

The aim of the project is to tackle social isolation and loneliness at community level, focusing on high risk groups. This will be delivered through employed United in Kind Coaches and locally recruited volunteers, raising awareness, supporting existing groups and clubs to be as inclusive and accessible as possible, and where there isn't anything locally, facilitating new activities or groups. As local councillors you will be aware of the local needs and what issues your communities are facing. A presentation is being given at the Ramsey War Memorial Hall on 23rd October 2019 at 7 p.m. to deliver more information and understanding on the campaign, all are welcome to attend.

11. To receive any reports from Members on community activities.

- a) Parkeston: Cllr Davidson reported:

- The recent fun day held in the Welfare Park raise £400
- Halloween Night Party is to be held in the Parkeston Railway Club on November 2nd.

All funds raised from the events are to support the cost for insurance for the Welfare park circa £2k



12. To receive a report regarding the Parkeston Cemetery.

- a) Waste Collection: a contract with Veolia has been agreed circa £400 per annum for the collection of general waste. This will also be available in supporting litter picking in the village. Ramsey village were also given the opportunity to have a commercial bin installed that was not deemed necessary with one already in place at the Ramsey War Memorial Hall.
- b) A service is to be held in the Parish Chapel in memory of T/L George Elmer on Sunday 13th October 2019 at 3 p.m, Canon Margaret Shaw taking the service: All are welcome to attend. Works are planned to commence w/c 30th September on 'George Elmer Way' with the aim to include the sentiment within the service.
- c) Cemetery Lodge maintenance:
 - A survey of the electrics at the Chapel Lodge concludes in the need for a full re-wire circa £5k
 - A full engineering survey of the lodge has been undertaken by an external professional with the outcome of severe subsidence proven. The full report, yet to be received, is to be taken forward with the RPPC insurance company for further inspection; consideration of temporarily re-housing the current tenants will be part of the process. In the meantime remedial works highlighted by the tenants are to be addressed.
 - Jamestown Close Boundary; the issue raised by the tenants has not been concluded with no further contact with the residents received. Ellisons solicitors have been contracted to establish the legal situation with Land Registry.

13. To receive a report from the Transport Representatives:

- a) Ramsey:
 - Church Hill: a concerned resident raised issues of the condition of the pavement and overgrowth of vegetation along the length of Church Hill, together with reported speeding in the area; ECC Cllr Erskine is to take ownership of taking this forward.
Action: ECC Cllr Erskine
- b) Parkeston:
 - Refuse Collection: the change in service continues to bring issues with Princess Street being left out of the schedule once again and bags remain at the end of the alleyway between Tyler Street and Adelaide Street. Following a lack of response to issues raised with Tendring District Council, the RPPC are to formally raise all issues in writing. ECC Cllr Erskine advised for the Environment Portfolier Holder, TDC Cllr Talbot and ECC Cabinet Member for Environment, Simon Walsh to be copied into any correspondence.

Action: Clerk/Chairman

14. To receive reports from Councillors attending other meetings: None

15. To consider applications for donations:

- a) Essex Air Ambulance: £500 was proposed to be donated by Cllr Wood, seconded by Cllr Colbourne with all in favour
- b) Parkeston Welfare Community Centre: Cllr Davidson asked for a declaration of interest to be recorded and left the room: £2000 was proposed to be donated to support the project in re-structuring changes rooms lost in the fire by Cllr Ramsay, seconded by Cllr Lungley with all in favour.

16. Correspondence to note:

- a) A letter of thanks has been received for the donation of £150.00 to Harwich Teen Talk to support their gardening project in the Welfare Park.

17. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors hall; respectfully reminded that this is not an opportunity for debate or decision making: nothing requested.

18. To receive a draft finance report to 30 September 2019 and to agree accounts for payment.

a) A summary of finances to the end of September against budget, including predicted end of year against budget was circulated and explained by the Clerk, with no queries raised. The Clerk asked all to begin to consider the figures in preparation of the Budget meeting to be held on 17th October, any comments are welcome prior to this date via email/telephone.

Action: All

b) Financial Regulations: a revised model of the regulation has been received from NALC for comparison to those already in place with the RPPC; a revision is to be drafted for consideration.

Action: Clerk

c) To agree accounts for payment:

14.08.19	L Keating	BACS		797.54	797.54	95,633.54
	Lkeating	BACS		79.98	79.98	95,553.56
	HMRC	BACS		248.44	248.44	95,305.12
	Art In Stone Plot 143	BACS		372.00	372.00	94,933.12
	Art In Stone Plot 880	BACS		66.00	66.00	94,867.12
	Art In Stone Plot 176	BACS		250.00	250.00	94,617.12
	Affinity Water	BACS		209.16	209.16	94,407.96
	Ramsey War Memorial Hall	BACS		27.00	27.00	94,380.96
	E-on Electricity	BACS		194.17	194.17	94,186.79
	Accent Stationers	BACS		122.94	122.94	94,063.85
	AutoPrint bal 5578	BACS		15.00	15.00	94,048.85
	A&J Lighting	BACS		59.40	59.40	93,989.45
	Marvan's Landscaping	BACS		1,188.00	1,188.00	92,801.45
	Elcon Electrical	BACS		180.00	180.00	92,621.45
	Elcon Electrical	BACS		742.56	742.56	91,878.89
	Cemetery Lodge Rent		560.00		0.00	92,438.89
	L Keating refund (pension)				0.00	92,460.25
	Namesco	BACS		269.88	269.88	92,190.37
	Namesco	BACS		53.98	53.98	92,136.39
	HMRC	BACS		45.13	45.13	92,091.26
	E-on Electricity	BACS		194.17	194.17	91,897.09
	Art in Stone crem plot 877	BACS		42.00	42.00	91,855.09
	Art in Stone plot 110	BACS		372.00	372.00	91,483.09
	Marvan's Landscaping	BACS		1,020.00	1,020.00	90,463.09
	A&J Lighting	BACS		59.40	59.40	90,403.69
	Badge Plus	BACS		216.00	216.00	90,187.69
	Came & Co	BACS		1,183.41	1,183.41	89,004.28
	Bill Davidson	BACS		49.99	49.99	88,954.29
	L Keating	BACS		797.54	797.54	88,156.75
	L Keating	BACS		656.64	656.64	87,500.11
	L Keating	BACS		21.36	21.36	87,478.75
	L Keating	BACS		104.59	104.59	87,374.16
	HMRC	BACS		557.32	557.32	86,816.84
	HMRC	BACS		178.16	178.16	86,638.68
	L Keating	BACS		108.38	108.38	86,530.30
	Essex Air Ambulance	BACS		500.00	500.00	86,030.30
	Welfare Park /Community Centre	BACS		2,000.00	2,000.00	84,030.30
	Cemetery Lodge Rent		560.00		0.00	84,590.30
	Memorial		109.00		0.00	84,699.30
	Memorial		400.00		0.00	85,099.30

19. To confirm the Budget meeting of the Ramsey & Parkeston Parish Council is to be held on Thursday 17th October 2019 in the Parkeston Community Centre, Hamilton Street, Parkeson at 6.45 p.m. followed by a full council meeting.

The Chairman closed the meeting at 2035 p.m.