



**Present:** Cllrs Colbourne, Davidson (also TDC Cllr (Parkeston & the Vines), Ferguson, Kadlec, Passmore (Chair), Ramsay

**Also Present:** Essex County Councillor A Erskine, 3 members of the public

**Clerk:** Lin Keating

**Absent:** Cllr Bird, Cllr Stertz

1. **To accept apologies for absence:** Cllr Lungley, TDC Cllr Fairley (Stour Valley)
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature where it, in relation to any item on the agenda. None received**
3. **To consider applications received for the vacancies as Councillor, Ramsey Ward (1) and Parkeston Ward (1)**
  - a) Sean Fay, HT Councillor from Dovercourt and an ex resident of Ramsey was proposed for the vacancy as Councillor (Ramsey Ward) by Cllr Davidson, seconded by Cllr Ferguson with all in favour.
  - b) Lucy Wood, a resident of Parkeston and works voluntary on the Welfare Park Committee was proposed for the vacancy as Councillor (Parkeston Ward) by Cllr Davidson, seconded by Cllr Ferguson with all in favour.

Both are to be invited to attend the next meeting of the RPPC to be held on Thursday 19<sup>th</sup> September for co-option to the positions.

Action: Clerk

4. **To receive a presentation from stone mason, Art in Stone, Christopher Ward Williams. (moved from item 14. of the agenda)**

Cemetery Chapel Wall of Remembrance proposal: the secure area of the entrance to the chapel has been proposed to be used as a wall of remembrance with samples and costings presented:

  - Soct red bricks to be cut from the wall
  - To be replaced with Welsh slate bricks
  - Mortar to be matched to the original
  - Area to be left in a respectable condition after work is conducted
  - Names and years only cost £100 + VAT with a recommended retail price of £250-275 + VAT

Christopher has 16 years qualified experience, specialising in hand carved and bespoke memorials, holding a licence for all fittings within regulations.

Cllr Davidson proposed the project to be taken forward with a review of burial/memorial fees to be undertaken, seconded by Cllr Ferguson with all in favour.

Action: Cllrs Davidson and Ramsay

5. **To receive a report from Essex Councillor Andrew Erskine (Ramsey & Parkeston)**
  - a) Parkeston street lighting; a list of defects was passed to Cllr Erskine from Cllr Kadlec to take forward for repair.
6. **To receive a report from Tendring District Councillors Davidson & Fairley**
  - a) Cllr Davidson reported:
    - McDonalds: the business has agreed to cut back the land outside of their boundary, although ECC owned.
    - TDC CEO made a site visit to Parkeston Village with areas of concern noted, the disused garage at the Port, Garland Road derelict bungalow and Collier Road, he is to take the issue on all to TDC Enforcement with the instruction to have them cleared.
  - b) Cllr Fairley: nothing received in her absence with the outstanding action remaining from the last meeting:
    - *Church Hill; concerns of the 30mph signage from the Michaelstowe Hall boundary that is obstructed by foliage from the site, together with the poor state of other signage in the area were raised with a request for the foliage to be cut back by those responsible and all other signs cleaned.*

Action: Cllr Fairley

7. **To adopt the revised Financial Regulations of the RPPC**

The revised document, as previously circulated to all members, was proposed to be adopted by Cllr Davidson, seconded by Cllr Colbourne with all in favour. The Chairman then signed the revised copy.
8. **To adopt the revised financial Risk Assessment policy of the RPPC**

The revised document, as previously circulated to all members, was proposed to be adopted by Cllr Davidson, seconded by Cllr Ramsay with all in favour. The Chairman then signed the revised copy
9. **To confirm the minutes of the meeting of the of RPPC held on 27<sup>th</sup> June 2019.**

Cllr Davidson proposed and Cllr Ramsay seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.



**10. To hear a report on actions taken by the clerk and members as agreed at the last meeting.**

- a) River Stour classification; Cllr Davidson confirmed that the Stour is classified as a River by the Environment Agency.
- b) Ramsey Triangle: the sign on the triangle that was damaged by contact with an HGV remains in a poor condition. Cllr Colbourn is to take the issue forward to TDC/Highways through Speedwatch once it is established who is responsible for the maintenance.  
Ongoing Action: Cllr Colbourne
- c) RPPC Website: a SSL (Secure Socket Layer) certificate has been purchased through Namesco, the hosting company for the council's website and emails. The website now features a padlock symbol visible to visitors to the site and giving security to data held on the website. The cost of the service is £94.80 per annum.

**11. To receive a report from the Chairman**

- a) George Elmer Way: the estimate received from Marvan's Landscaping has proved higher than originally thought circa £1,500, a request to move forward the project was proposed by Cllr Davidson, seconded by Cllr Ferguson with all in favour.
- b) A Colchester company, relocating to the Ramsey area, producing ergonomics furniture has identified land in Rectory Lane using the old barn for storage and proposed build unit for manufacturing, has approached the RPPC for comment. The Chairman advised that this will be done on receipt of any planning application.

**12. Planning Matters:**

- a) Applications received for consideration by the RPPC:
  - Application No: 19/00917/OUT  
Proposal: Outline application for development of 31 dwellings including 10 almshouse type bungalows for older persons and associated open space  
Location: Land to the South of Ramsey Road and East of Mayes Lane Ramsey  
The 3 members of public present were invited to speak on the application raising concerns of access onto Mayes Lane with no real details shown on the current plan; the distance between existing properties appear close that would present overlooking issues; wildlife survey was believed to be carried out in December, giving a false result in the amount of wildlife that now boasts a high volume of owls and bats.  
The view of the RPPC is to take forward the concerns raised, although remains neutral.
- b) To receive decisions submitted by the RPPC Planning Sub-Committee since the last meeting: None
- c) To receive decisions determined by Tendring District Council since the last meeting:
  - Application No: 19/00816/TCA  
Proposal: 8 No. French Poplar - remove, 11 No. Poplars - reduce to 1/3 of existing height  
Location: Castle Inn The Street Ramsey  
Delegated Decision 05.07.2019  
Approval – Full
  - Application No: 19/00446/FUL  
Proposal: proposed cladding and small porch roof over side door  
Location: 6 Lucas Cottages The Street Ramsey  
Delegated Decision 10.07.2019  
Refusal - Full
  - Application No: 18/01749/FUL  
Proposal: Demolish and rebuild of garden wall  
Location: Owl Cottage 16 The Street Ramsey  
Delegated Decision 18.07.2019  
Approval – Full
  - Application No: 18/01097/FUL  
Proposal: Single storey rear extension, including extension to rear dormer  
Location: 20 Mayes Lane Ramsey  
Delegated Decision 18.07.2019  
Approval - Full



Minutes of the meeting of the meeting of the Ramsey & Parkeston Parish Council held in the Ramsey War Memorial Hall, Church Hill, Ramsey on Thursday 25<sup>th</sup> July 2019

**13. To allow public participation: 15 minutes allowed.** 3 members of the public present were invited to speak as detailed under item 12 a) as above reference Application No: 19/00917/OUT

**14. To receive any reports from Members on community activities.**

a) Parkeston: Cllr Davidson reported:

- Vandalism in the park has been repaired by the offender.
- CCTV coverage in the park and the 5-a-side area is in place with support from Surya Rice supplying the electricity.
- Teen Talk have taken on the project to paint a mural on the container
- Football: the season is soon to start with sponsorship from McDonalds in providing the youth team's kit

b) Ramsey: Cllr Passmore reported:

- Problems with the grass cutting under the landscaping contract continues with close monitoring continuing; the contractor has been working with the RMWH
- Mobile refreshments are now available in the park with 50% of the sales donated to the RWMH charity funds
- New Hall project; fundraising is ongoing with all options being considered, possibly with input with developers.
- Football: this will be the first season for ladies' football. 4 sponsors have come forward to support the teams.

**15. To receive a report regarding the Parkeston Cemetery.**

Cllr Davidson reported:

- Jamestown Close Boundary; the report received from the RPPC landscaping contractors, Marvan's, suggested the problem laid with the fence not being maintained with some weeds encroaching from the cemetery boundary, a quote of £2700 for renewed fencing and clearing of brambles was rejected until further investigations are carried out and legal advice sourced.

Action: Cllr Davidson/Clerk

- Memorial Service: plans for a service in memory of T/L George Elmer are in place with Cannon Margaret Shaw agreeing to take the service; full details to be confirmed.

**16. To receive a report from the Transport Representatives:**

- a) Winter Salt Scheme 2019: 1 tonne of salt has been applied for at no cost from Essex County Council, delivery is to be made October to the rear of the Ramsey War Memorial Hall for distribution throughout both wards.
- b) Ramsey: nothing to report
- c) Parkeston: nothing to report

**17. To receive reports from Councillors attending other meetings.**

a) Haltermann Carless: Cllrs Ramsay and Davidson attended the meeting held on 11/07 and reported on topics discussed:

- A turndown on finances is evident in relation to the Brexit situation
- Plant improvements: current plans to install new equipment has been costed at £3-4m
- Site visit: meeting attendees were given a site visit that was well received
- The revised Emergency Plan has been received by the RPPC

**18. Correspondence to note:**

- a) Harwich Teen Talk to support a gardening project in the Welfare Park the group have asked for a donation to assist in the project; Cllr Ferguson proposed a donation of £150.00, seconded by Cllr Colbourne with all in favour.

**19. Councillors report and items for future agendas:** each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors hall; respectfully reminded that this is not an opportunity for debate or decision making: nothing requested.



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**20. To agree accounts for payment.**

25.07.19	L Keating	BACS Clerk's Net Salary			797.54	<b>98,687.19</b>
	L Keating	BACS Expenses July			79.98	<b>98,607.21</b>
	HMRC	BACS Clerk's Tax/NI			248.44	<b>98,358.77</b>
	DHF Products (Street Signs Direct)	BACS George Elmer Way			296.40	<b>98,062.37</b>
	Marvan's Landscaping	BACS Contract -2548			1,428.00	<b>96,634.37</b>
	Marvan's Landscaping	BACS Contract -2555			252.00	<b>96,382.37</b>
	Harwich Poppy Appeal	BACS Donation x 3 wreaths			55.50	<b>96,326.87</b>
	AutoPrint	BACS Crime booklets -4943			94.00	<b>96,232.87</b>
	AutoPrint	BACS Chapel window board-5628			136.80	<b>96,096.07</b>
	AutoPrint	BACS Notice board - 5578			3.00	<b>96,093.07</b>
	A Smiths Builders	BACS Chapel Project - 2657			78.00	<b>96,015.07</b>
	A Smiths Builders	BACS Chapel Project - 2695			192.00	<b>95,823.07</b>
	E-on Electricity	BACS Supply- H175496C71			187.90	<b>95,635.17</b>
	A&J Lighting	BACS Contract - 33119			59.40	<b>95,575.77</b>
	RWMH	BACS Hall Rent - RPPC21			27.00	<b>95,548.77</b>
	SLCC	BACS Affiliation 2019/20			156.00	<b>95,392.77</b>
	B Davidson	BACS Expenses Chapel Project			94.89	<b>95,297.88</b>
	Namesco	BACS Website Cert - PH220018			94.80	<b>95,203.08</b>
	Teen Talk Donation	BACS Donation			150.00	<b>95,053.08</b>
	L Keating refund		518.00		0.00	<b>95,571.08</b>
	Donation to Chapel project		300.00		0.00	<b>95,871.08</b>
	Cemetery Lodge Rent			560.00	0.00	<b>96,431.08</b>

**21. To confirm the date of the next meeting of the Ramsey & Parkeston Parish Council is to be held in the Ramsey War Memorial Hall, Church Hill, Ramsey on Thursday 19<sup>th</sup> September 2019 at 7.15 p.m.**

The Chairman closed the meeting at 8.30 p.m.