



Minutes of the meeting of the Ramsey & Parkeston Parish Council held remotely, in line with Government guidance and legislation, using the Zoom application, on Thursday 19th November 2020 at 7 p.m.

Present: Cllrs Baalham, Davidson, Kadlec, Lungley, Passmore (Chair), Ramsay,

Also Present: ECC Cllr Erskine, TDC Cllr Fairley

Clerk: Lin Keating, Clerk

Absent: None

1. **To accept apologies for absence including those due to technical issues:** Cllrs Bird, Colbourne, Fay, Ferguson, Wood
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda.** None.
3. **To confirm the minutes of the meeting of the RPPC held on 15 October 2020,** as previously circulated to all Councillors. Cllr Davidson proposed and Cllr Lungley seconded a motion that the minutes be signed as a true record with the motion carried. The Chairman is to sign the minutes retrospectively as a true record at the earliest opportunity of a meeting held in person.
4. **To acknowledge receipt of reports and to address any queries raised as circulated prior to this meeting:**

- a) Flytipping: an email received from a resident of Parkeston Village, as previously circulated, relating to legislation to address the problem was discussed and the information supplied is to be investigated further.

Action: Cllr Baalham
- b) Cemetery waste: an estimate received from Art in Stone for the installation a timber structure of sleepers as a compost area in the cemetery, cost £1964.00, 2m x 2m x 2m x 1200mm in height with removable front panels for loading/unloading was presented for approval by Cllr Davidson, seconded by Cllr Lungley with all infavour.
- c) Parkeston Cemetery: a burial is to take place on Friday 27th November at 11.15am
- d) TDC Cllr Fairley reported:
 - COVID-19: Tendring is one of the lowest areas nationally
 - Health & Wellbeing: Tendring has the highest rate of suicide within Tendring, work is being done to understand and address underlying issues.
 - County elections are planned to take place 6th May 2021
- e) ECC Cllr Erskine reported:
 - Emergency Food Bank Funds: an email from EALC received is to be circulated to Councillors for information.

Action: Clerk
 - Ramsey HGVs: issues of HGVs in the area of Burr Close Ramsey were identified as deliveries being made in the area, as permitted with a 7.5T restriction in place. Working in conjunction with neighbouring councils a request to LHP to revisit guides on vehicle weight limits in our area was well received. Speed surveys are currently on hold due to low traffic during the COVID restriction that would not give true statistics.
- f) Planning Updates:

Applications received:

- Application No: 20/01405/FUL
Proposal: application for proposal of the height for the earth levels adjacent to Church Hill
Location: Langham Place Church Hill Ramsey
The view of the RPPC is No Objection, proposed by Cllr Davidson, seconded by Cllr Lungley with all in favour,
- Application No: 20/01405/FUL
Proposal: 1.5 eco friendly dwelling with garage, access and residential curtilage
Location: Land between Connemara and Netherfield Michaelstowe Drive Ramsey
The view of the RPPC is No Objection, proposed by Cllr Ramsay, seconded by Cllr Baalham with all in favour,

Applications considered by the Planning Sub Committees since the last meeting:

- Application No: 20/01384/FUL
Proposal: Placement of a ground-mounted solar farm including associated infrastructure, namely inverters, transformer, a DNO substation and grid connection
Location: Land South of Primrose Hall Primrose Lane Ramsey
View of the RPPC submitted to TDC: No Objection.
- Application No: 20/01439/COUNOT
Proposal: Proposed change of use of an agricultural building for B8 commercial storage
Location: Bickens Farm Wix Road Ramsey
View of the RPPC submitted to TDC: No Objection.

Decisions received: None



Minutes of the meeting of the Ramsey & Parkeston Parish Council held remotely, in line with Government guidance and legislation, using the Zoom application, on Thursday 19th November 2020 at 7 p.m.

- 5. Chairman's report:** Due to current Government guidelines restrictions at the Ramsey War Memorial Hall and lack of space at the Parkeston Community Centre dictates that future meetings will continue to be held virtually using ZOOM and will be continued to be monitored on a monthly basis.
- Councillor Training: Cllrs Baalham and Kadlec have been booked to attend the virtual Councillor Training Day 1 (1st December) and Day 2 (8th December). Cllr Wood is to confirm her preferred date to complete her training in attending Day 2.
 - Mental Health First Aid: Essex Wellbeing Service Provide, a free half day online course 9am-2pm has been offered to all Councillors with dates provided; Cllrs Baalham and Kadlec have shown an interest with all Councillors encouraged to join them, dates have been circulated and preferences are to be made to the Clerk by the end of November to secure places for December and January dates.

6. To receive details for proposed projects for consideration in the new budget 2021/22, to be taken for full debate at the Budget meeting set 3rd December 2020.

The Clerk reported on her attendance at the TEAMS virtual meeting hosted by TDC Finance Officer, Richard Barrett for Tendring Clerks in relation to Precept planning 2021/22 and re-iterated points shared previously to Councillors:

- There is no capping on the amount requested with no plans to reduce services further
- Tax base – expected to remain on par with last year – figures to be confirmed and published early December
- LTCSS grant, the late notice from government last year of receiving £1066 came after we had submitted our precept request; TDC are unable to confirm if this grant will be received again for next year
- Ready reckonor: showing the confirmed tax base is the formal request to be submitted to TDC is expected to be ready for distribution early December.

The Clerk took the opportunity to put a question to the host in relation to reduced services at the recycling centres, specifically Dovercourt Recycling Centre, impacting in the increased issues of fly-tipping in the area. Mr Barrett stated that he would take the issue to the politicians to enquire if additional funding is available to assist in the costs being imposed on the town/parish councils in having to address the problem.

Proposals for projects 2021/22 Budget: the following were brought forward to be included in the proposal for full debate at the budget meeting:

- Ramsey War Memorial Hall/playing field – Cllr Passmore: support in funding changing rooms/public WCs/refreshments within the playing field area to support the football clubs and public use of the area.
- Parkeston Cemetery– Cllr Ramsay: marketing the services via brochures/websites/social media, circa £2,000
- Mile Markers – Cllr Lungley: reinstating the stolen Ramsay mile marker supported by Tendring Rangers, circa £500

Full recommendations to include all proposals for projects submitted for 2021/22 precept setting are to be circulated in full for debate at the budget meeting 3rd December; all members are encourage to attend, or if unable, to submit any comments prior to the meeting via email to the Clerk.

7. To agree accounts for payment as approved by the Chair/Vice Chair as previously circulated.

- a) To receive an update report in relation to the External Audit: External Audit: the External Auditors' report has been received with no issues raised; the report has been published in line with the deadline of 30th November 2020.
- b) To adopt the revised Financial Regulations and Financial Risk Assessment as previously circulated to reflect the use of the newly received Debit Card. The purpose of having a debit card is to enable the Clerk to settle invoices that are not able to be met through the transfer of funds and to avoid having to use cheques that attract a bank charge. The PIN number associated with the card will not be activated as unnecessary, no cash withdrawals are required or authorised. Cllr Davidson proposed for both documents to be adopted and signed by the Chairman at the first opportunity, seconded by Cllr Lungley with all in favour.



Minutes of the meeting of the Ramsey & Parkeston Parish Council held remotely, in line with Government guidance and legislation, using the Zoom application, on Thursday 19th November 2020 at 7 p.m.

L Keating	Net Pay November	824.16	126,788.57
HMRC	Clerks tax/NI	247.56	126,541.01
HMRC	Employers NI	46.64	126,494.37
L Keating	November Expenses	63.87	126,430.50
E-On	Supply	194.17	126,236.33
Veolia	Waste Management	37.74	126,198.59
A&J Lighting	Contract	59.40	126,139.19
Mr Tip It	Waste Management	120.00	126,019.19
Marvan's Landscaping	Contract	1,308.00	124,711.19
Ellisons Solicitors	Consultation	574.20	124,136.99
Art in Stone	Maintenance	78.00	124,058.99
Art in Stone	Maintenance	372.00	123,686.99
Art in Stone	Maintenance	228.00	123,458.99
Art in Stone	Maintenance	372.00	123,086.99
Art in Stone	Maintenance	40.00	123,046.99
Accent Stationers	Stationery	120.70	122,926.29
Royal Mail (PO Box No)	Contract	352.50	122,573.79
Cemetery Lodge Rent		560.00	123,133.79
Burial/memorials		174.00	123,307.79

Cllr Davidson proposed the approval of accounts for payment as previously circulated, seconded by Cllr Lungley with all in favour. The Clerk reported that the Chapel Lodge rent continues to be received in line with the contract with the tenants.

8. To confirm the next meeting of the Ramsey & Parkston Parish Council is to be held under current guidance:

Restrictions during the COVID pandemic dictate the possibility of holding face to face meetings, therefore a change of venue may not be avoidable:

Budget Meeting – 3 rd December 2020	Remote
21st January 2021 Propose to move forward to 14th January 2021	Parkeston/Remote – TBC To adopt Precept in time to submit to TDC with deadline of 15th January 2021
18 th February 2021	Parkeston/Remote - TBC
18 th March 2021	Parkeston/Remote - TBC
22 nd April 2021	Parkeston/Remote - TBC

The Chairman closed the meeting at 7.35p.m.