



Minutes of the meeting of the Ramsey & Parkeston Parish Council held on Thursday 16th September 2021 in the Ramsey War Memorial Hall, Ramsey at 7.15 p.m.

Present: Cllrs Bird, Davidson, Fay, Ferguson (Part), Kadlec, Lungley, Nogan, Passmore

Also Present: ECC Cllr Land

Clerk: Lin Keating, Clerk

Absent: None

The chairman welcomed all to the meeting and invited all to join him in a minute's silence in memory of Ed Ramsay, a long standing member of the Ramsey & Parkeston Parish Council

1. **To accept apologies for absence:** TDC Cllr Fairley
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda.** Cllr Davidson asked for a record to be made of an interest in relation to item 10a) of the agenda.
3. **To confirm the minutes of the meeting of the RPPC held on the 15th July 2021**
Cllr Fay proposed and Cllr Kadlec seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
4. **To adopt the policies as previously circulated with this agenda:**
 - Sickness and absence policy
 - Disciplinary and Grievance policy
 - Health & Safety policy
 - Equality and Diversity policy
 - Annual Leave policyCllr Passmore proposed and Cllr Bird seconded a motion for the adoption of all the policies as listed with the motion carried. The Chairman signed the policies as adopted.
5. **To receive a report from Essex County Councillor Daniel Land**
 - a) Ramsey Bridge Update: the proposed diversion over the bridge during A120 maintenance was retracted following liaison with Essex Highways, and the teamwork between RPPC Councillors and TDC Cllr Fairly.
 - b) Cllr Passmore joined Cllr Land on Ramsey site visit to understand the issues of pavement damage in the area of the Triangle and the impact on the A120 during flooding.
6. **To receive a report from Tendring District Councillors Zoe Fairley and Bill Davidson**

A report received from Cllr Fairly in her absence asked for thanks to be passed onto all Councillors working to have the diversion over Ramsey Bridge to arrive at the best solution available. Cllr Lungley asked for details on the timescale on repairs of the bridge following damage by vehicles; he raised concerns of movement of the bridge and the crack visibly enlarging. Photographs are to provided to take forward.

Action: Cllr Lungley/ECC Cllr Land
7. **To receive a report from the Clerk and Councillors activities:**
 - a) George Elmer Way: approval of the renewal licence to occupy the land between West Dock Road and Collier Road, Harwich International Port in place 25th June 2021 to 24th June 2022.
 - b) Liaison meetings representative: Harwich International Port and Haltermann Carless have been advised of the RPPC representatives at meetings and will email all future meeting documents directly.
 - c) Emperor House Update: Cllr Davidson reported a site visit has been arranged with TDC, the landlord and Essex Fire Services to address the on-going issues. Once a suitable area is established, large refuse bins are to be put place. There has been no further interaction with the residents following an open invite to contact both Cllrs Ferguson and Balhaam following their meeting with residents.
 - d) Parkeston Cemetery Update: Cllr Davidson reported:
 - Entrance gates; the new gates are on order, expected to be in place by the end of the month.
 - Parkeston Chapel service: the interment of Ed Ramsay at Parkeston Cemetery will be followed by a service in the chapel on Friday 1st October at 2.30p.m. A memorial brick will be installed on behalf of the RPPC in his memory.
 - e) Ramsey Bus Shelters: ownership still to be confirmed with an ongoing investigation in place.
 - f) Winter Salt Scheme Update: a delivery of 1 tonne of winter salt has been received at the Parkeston Community Centre for distribution on request.



8. Planning Updates:

a) Applications received for consultation:

- Application No: 21/00/0/COUNOT – For Information Only
Proposal: Proposed change of use of class Q permitted development agricultural out building to residential building
Location: Maltings Barn The Maltings Ramsey

b) Applications considered by the Planning Sub Committees since the last meeting:

- Application No: 21/01130/FUL
Proposal: Proposed terrace of 9 x two-bedroom units with private amenity space and parking
Location: Land at Makins Road And Collier Road Parkeston

The view of the RPPC submitted is: To fully support the development to enhance the area that has become rundown over the years and attracted fly-tipping. It is requested that all S106 funding is set aside for projects in the Parkeston Welfare Park.

- Application No: 21/01390/FUL
Proposal: Proposed rear extension, front porch and changes to external facing materials.
Location: 17 Burr Close Ramsey CO12 5EN

The view of the RPPC submitted is: No Objection

- Application No: 21/01430/TCA
Proposal: 1 No. Diadoral Spruce – fell
Location: Bridge House The Street Ramsey

The view of the RPPC submitted is : No Objection

c) Decisions received:

- Application No: 21/01023/FUL
Proposal: Proposed conversion and extension of agricultural building into a four bed dwelling.
Location: Craig End Farm The Maltings

Decision: Refusal – Full 07.09.2021

9. Chairman's report:

10. To consider applications for donations received to date:

- a) Welfare Park: Christmas Party: Cllr Davidson, although showing an interest on this item, was invited to give an overview of the request. He explained that the request for a donation was greater than normal this year due to the usual support from local businesses cannot be relied on due to them struggling with the impact during COVID. The plan is to make this year as big as able, again COVID impacting on last year resulting in cancellation of the party, and to include a Christmas grotto outside that can be accommodated with facilities.

Cllr Passmore reported that the Ramsey War Memorial Hall committee have yet to confirm if there are able to hold a Children's Christmas party this year due to ongoing COVID restrictions.

Cllr Ferguson proposed to support both with a donation of £1000 for each committee, seconded by Cllr Kadlec with all in favour the motion was carried. Cllr Passmore is to confirm as and when able if the Ramsey War Memorial Hall are to hold a party, at such time the funds will be transferred.

- b) The impact of Devolution- Cllr Davidson raised concerns of the proposed maximum funding from Essex County Council in taking any works from them to be just £0.68 pence per resident, this equates to circa £3,400 to cover both Ramsey & Parkeston wards and concluded it not to be a viable proposition at this time to consider undertaking any works.

ECC Cllr Land commented that in his role as Clerk to Little Clacton Parish Council, works have been done 'ad hoc' and are able to claim funding for each job. He also confirmed that Essex County Council are to continue with the cutting programme in place.

Concerns of adding works to the precept that are already claimed by the County and District Councils, coupled with the expanse of works in the rural area of Ramsey and the additional workload imposed on the Clerk it was the general consencous to refrain from joining the scheme. The Clerk has had communications with the Clerk of West Bergholt Parish Council who are taking part in the pilot scheme, together with Highways Devolution team at Essex County Council and will forward the emails to all for information.

- c) Councillor Training delivered by EALC:
- Suicide Prevention – online: Cllr Lungley encourage all to take the training that takes just approximately 20 minutes. Cllr Davidson has also taken the training and has raised the point that it is set around adults, whereas he and many others deal with under 18's. the provider has taken this comment on board and looking into a new version directed at children.
 - ECC Highways Multi Topic Briefing – delivered by ZOOM: no interest was shown in joining the briefing.
- d) Councillors' resignation: Katie Balhaam resigned from her role as Councillor with effect from 1st August 2021 and is present as a member of the public.
- e) New Parkeston Village sign: the option to install a replacement village sign at the top of Station Road, leaving the Parkeston Roundabout was discussed; the quotation received for the design and sign unity with posts estimates a cost of £565.00 plus carriage (£65) and VAT. Cllr Lungley, seconded by Cllr Ferguson proposed for the purchase of the sign, with all in favour the motion was carried.

11. To agree accounts for payment as approved by the Chair/Vice Chair as previously circulated and receive a report on finance.

16.09.21	L Keating			824.76	94,237.70
	L Keating			67.13	94,170.57
	HMRC			246.96	93,923.61
	HMRC			45.95	93,877.66
	PFK Auditors			360.00	93,517.66
	Veolia			63.86	93,453.80
	Came & Co			2,625.00	90,828.80
	Royal British Legion			51.00	90,777.80
	Buckland&Woodward Plumber			156.00	90,621.80
	A&J Lighting			59.40	90,562.40
	Marvan's Landscaping			1,180.00	89,382.40
	E-on			194.17	89,188.23
	Welfare Park			1,000.00	88,188.23
	Cemetery Lodge Rent		616.00		88,804.23
	Cemetery Burials	505.00			89,309.23

- a) To receive six monthly report against budget 2021/22: the Clerk gave an overview of the report with an expectation of slightly underbudget overall. No questions were raised.
- b) Precept – 2nd payment due to be received in Bank 7th October 2021.
- c) External Audit: The report has been received as previously circulated; AGAR 2020/21 Sections 1,2 and 3 have been published on our website in line with the statutory deadline of 30th September 2021.
- d) Q1 accounts check undertaken by Cllr Fay with no issues raised: Cllr Kadlec volunteered to undertake the check for Q2.
- e) Revision of RPPC bank mandate with the Co-operative Bank has been submitted to reflect the changes in Councillors.
- f) E-On Electricity: notice of energy prices effective 1st September 2021 proves to be an increase of 15% that will be taken into consideration in setting the precept 2022/23.
- g) To accept the revised insurance policy submitted by Came & Company Local Council insurers; as previously circulated. Proposed by Cllr Davidson, seconded by Cllr Ferguson with all in favour the motion was carried.
- 12. To confirm date of the next meeting of the Ramsey & Parkeston Parish Council to be held on Thursday 21st October 2021, to be held in the Parkeston Community Centre, Hamilton Street, at 7.15 p.m. All Councillors are encourage to submit any projects for consideration in the new budget year.**
- 13. To set a date and venue for the annual Budget meeting of the Ramsey & Parkeston Parish Council; proposed Thursday 2nd December 2021 to allow for the signing of the approved budet to be made at the meeting of the RPPC on 13th January 2022.**
- The Clerk is to attend the meeting delivered by Tendring District Council for Tendring Clerks on 23rd November in relation to setting he new precept 2022/23: the Clerk asked for any questions/comments to take forward to be emailed as soon as possible to forward to TDC. All present were in agreement of the date set for the Budget meeting – Thursday 2nd December 2021.



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18 th November 2021	Parkeston
2 nd December 2021 – Budget Meeting	Parkeston
13 th January 2022	Parkeston
17 th February 2022	Parkeston
17 th March 2022	Parkeston
21 st April 2022	Assembly at 6.45 p.m. followed by meeting Ramsey

The Chairman closed the meeting at 8.15 pm