



Minutes of the meeting of the Ramsey & Parkeston Parish Council held on Wednesday 23rd June 2021 in the Parkeston Community Centre at 7.15 p.m.

Present: Cllrs Bird, Baalham, Davidson, Fay, Ferguson, Kadlec, Lungley,

Also Present: ECC Cllr Lang, Mrs Maureen Norgan

Clerk: Lin Keating, Clerk

Absent: None

- 1) **To accept a apologies for absence:** Cllr Passmore, Ramsay
- 2) **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests (DPI) or other interest and nature of it, in relation to any item on the agenda.** None
- 3) **The co-option of Councillor for Ramsey Ward:** The proposal by Cllr Baalham for Mrs Maureen Norgan to be co-opted to the vacancy of Councillor, Ramsey Ward, was seconded by Cllr Ferguson with all in favour with the motion carried. Mrs Norgan signed her declaration of acceptance of office and joined the meeting.
- 4) **To confirm the minutes of the Annual meeting of the RPPC held on the 13th May 2021**
Cllr Fay proposed and Cllr Baalham seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
- 5) **To consider applications for donations:**
 - Ramsey & Mistley Football Club, to support the self- build of changing rooms, totalling £23k, to date £8k raised. The facilities will support the growing popularity of the current 10 adult teams, 2 ladie's teams and youth teams that have 50+ girls aged 5-11 years and 50+ boys aged 4-8 years enrolled.

In discussing the application and reviewing the donations from the previous year of £3,750 to both Ramsey War Memorial Hall and the Welfare Park that gave both organisations to enhance the areas, both being extremely popular with local residents and giving the opportunity for increasing the health and well being through the football teams, Cllr Davidson asked for a record to be made of a DPI on his behalf, as Chairman of the Welfare Park, it was proposed by Cllr Ferguson that a donation of £4,000 to both organisations to be made from this year's budget, seconded by Cllr Fay with all in the favour the motion was carried. Approval also included for the donations to be added to the current month's payments due.

The Chairman invited our new ECC Cllr Daniel Lang to introduce himself to the members.

Cllr Lang is a Clerk for 2 Parish Councils, Chair of a Parish Council, TDC and EEC Councillor over a long term, gaining knowledge across the business and running Councils.

Cllr Lang reported:

- Ramsey Roundabout: the overgrown foliage is being cut this week
- Church Hill: pot holes in the road are to be reported for repair
- Ramsey Bridge: a complaint of vegetaion on the bridge is to be taken forward
- Essex Way: complaints received of the access being blocked and issues for access toempty the bins will be taken forward with details to be supplied.
Action: Cllr Davidson
- Ramsey & Parkeston roundabouts: a report from Cllr Kadlec of the street lights remaining on during the day is to be taken forward
- Funding available from the Locality Fund to approx. £1k will be made available for the Ramsey & Parkeston wards on application
- Ramsey speed survey: confirmation of the site for the strips to be positioned correctly
Action: Cllr Fay
- Essex County Council reports: any reports made to ECC are issued with a report number that in copying to Cllr Lang will give him the opportunity to monitor the issue raised, details to be emailed to: cldr.daniel.land@essex.gov.uk or telephone: 07590 034305
Action: All

To become familiar with both wards, the suggestion by Cllr Ferguson for a site visit with the Chairman was agreed to be beneficial.

Action: Cllrs Lang/Davidson



6) To consider the purchase of a vehicle to assist in waste management

Cllr Davidson asked for consideration to be made again for the purchase of a vehicle to be used for such work as removing rubbish, a weekly requirement from the Cemetery to the commercial waste bin situation in Parkeston, distribution of salt etc. that are currently done by the use of Councillors' private cars.

Cllr Lungley raised a concern of the potential cost and stated that the current use of Mr Tiplt, a local registered waste disposal company, would be preferable and more cost effective.

Costings are to be sought for further debate.

The Clerk reminded all that the project, rejected in a previous budget is not covered in the current year and agreement was made to defer the item until the budget meeting.

Action: Cllr Davidson/Clerk

7) To consider the replacement of the gates at the entrance of Parkeston Cemetery

Cllr Davidson reported on the poor state of the current metal gates at the entrance of the Cemetery that are no longer functional and requested authority to replace them with a hard wood set, at a cost of approximately £5-600. The Clerk stated that the current budget for memorials stands at £1,000 and as it would fit with the lychgate these funds could be used for the project. Cllr Ferguson proposed, seconded by Cllr Lungley for the project to be authorised within the budget of £1,000, with all in favour the motion was carried.

Action: Cllr Davidson

8) To receive a report on the issues in relation to the Dock River, Ramsey – Cllr Lungley

Cllr Lungley gave an overview of his report that was circulated with the agenda for this meeting on the issues of flooding due to parts of the river clogged up by vegetation and debris. His offer to liaise with other local councils was accepted with a request for a site visit with the Environment Agency to be taken forward.

Cllr Davidson reported that the Environment Agency was now in the 3rd year of a 5 year plan to clear the waters from Parkeston to Oakley; full details of the plan are to be sent onto Cllr Lungley.

Action: Cllrs Davidson/Lungley

9) To report on any available Mental Health training: Cllr Passmore has not yet advised on contact details to make a request for such training.

10) Planning Updates:

a) Applications received: None

b) Decisions received:

- Application No: 20/00196/FUL

Proposal: Retention of deli and proposed relocation of fridge, food preparation unit and containers within new covered enclosure

Location: 5 Main Road, Ramsey

Delegated Decision 09.06.2021 -Approval – Full

- Application No: 21/00656/FUL

Proposal: Variation of condition 2 (Approved Plans) of Planning Permission ref: 12/01420/FUL

(Proposed front porch and first floor extensions and roof re-configuration) to encompass changes to encompass changes to first floor rear extension, roof profile and deletion of front porch

Location: Willowfields, The Street, Ramsey

Delegated Decision: 02.06.2021 – Approval - Full

11) Chairman's report:

Cllr Davidson reported:

- Funding opportunities are available from TDC for small projects on application
- Welfare Park: issues with a fight in the park is being investigated with the Police
- Jubilee Park: the overgrowth of vegetation is scheduled to be cut tomorrow, 24th June
- Emperor House, Parkeston: attendance at a site meeting with the owners to address issues with tenants anti-social behaviour proved positive with assurance that the car park under the building is to be opened. A sub-committee to assist Cllr Davidson in dealing with the complaints raised by tenants and to attempt to build a rapport with them was proposed by Cllr Ferguson with Cllr Balhaam offering to become involved. A site visit is to be arranged to meet with the tenants.

Action: Cllrs Davidson/Balhaam/Ferguson

12) To agree accounts for payment as approved by the Chair/Vice Chair as previously circulated and receive a report on the audit process.

- a) Internal Audit: the return report from the internal auditor has been received as circulated with no issues raised.
- b) External Audit: documents were submitted on 13th June 2021 as requested to PKF Littlejohn LLP, External Auditors in line of the deadline for submission of Friday 2 July 2021, thereafter a statutory deadline of 30th September for publishing the approved Sections 1,2 and 3 (External Auditor's certificate) is to be met.

23.06.21	L Keating	Bacs	Net Pay		824.56	128,588.21
	HMRC	Bacs	Clerks tax/NI		247.16	128,341.05
	HMRC	Bacs	Employers NI		45.95	128,295.10
	L Keating	Bacs	June Expenses		235.96	128,059.14
	A&J Lighting	Bacs	Contract		59.40	127,999.74
	Veolia	Bacs	Contract		42.06	127,957.68
	Trevor Brown CPFA	Bacs	Internal Auditor		230.00	127,727.68
	Mr Tiplit	Bacs	Waste Management		370.00	127,357.68
	Bill Davidson	Bacs	June Expenses		33.98	127,323.70
	CVST	Bacs	2021/22 Affiliation		25.00	127,298.70
	Marvan's Landscaping	Bacs	Landscaping	10,944.00		116,354.70
	Marvan's Landscaping	Bacs	Contract	1,464.00		114,890.70
	Marvan's Landscaping	Bacs	Contract	180.00		114,710.70
	Doverston Ramsey FC	Bacs	Donation		4,000.00	110,710.70
	Welfare Park	Bacs	Donation		4,000.00	106,710.70
	Cemetery Lodge Rent			560.00		107,270.70

13) To confirm the date and venue of the next meeting of Ramsey & Parkeston Parish Council is to be held on Thursday 15th July 2021 in the Ramsey War Memorial Hall at 7.15 p.m.

15 th July 2021	Ramsey
16 th September 2021	Ramsey
21 st October 2021	Parkeston
18 th November 2021	Parkeston
13 th January 2022	Parkeston
17 th February 2022	Parkeston
17 th March 2022	Parkeston
21 st April 2022	Assembly at 6.45 p.m. followed by meeting Ramsey

The Chairman closed the meeting at 8.20 p.m.