



Minutes of the meeting of the Ramsey & Parkeston Parish Council held on Thursday 21st October 2021 in the Parkeston Community Centre, Hamilton Street at 7.15 p.m.

Present: Cllrs Bird, Davidson, Ferguson, Kadlec, Norgan, Passmore

Also Present: ECC Cllr Land, 3 members of public

Clerk: Lin Keating, Clerk

Absent: None

Cllr Ferguson proposed one minutes' silence was held in memory of MP David Aimsley who recently was sadly murdered by a member of public whilst carrying out his duties in his surgery in Leigh on Sea; all present showed their respect in participating in the one minutes' silence.

1. **To accept apologies for absence:** Cllrs Fay, Lungley, TDC Cllr Fairley
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda.**
3. **Co-option of Councillor for the vacancy in the Ramsey Ward and for the vacancy in the Parkeston Ward**

- a) David Smith accepted the Office as Councillor (Ramsey Ward) and signed the declaration of Office.
- b) Steven Wogan accepted the Office as Councillor (Parkeston Ward) and signed the declaration of Office.

The Chairman welcomed both to the Parish Council with all Councillors present introducing themselves, Cllrs Smith and Wogan joined the meeting.

4. **To confirm the minutes of the meeting of the RPPC held on the 16th September 2021**
With addition of Cllr Norgan as attended, Cllr Ferguson proposed and Cllr Kadlec seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
5. **To receive a report from Essex County Councillor Daniel Land**
 - a) Essex Highways: a review of all road signage from Horsley Cross to Parkeston roundabout is being undertaken; the request for weight restriction signage entering Parkeston is to be considered.
 - b) Footpaths: a report of a young rider being injured through overgrown vegetation is to be taken forward with Cllr Passmore.
Cllr Passmore reported on a meeting regarding the Ramsey ward bridleways; those at the rear of St Michael's Church and the side of Ramsey Garage are currently accessible; however those on the boundary of the Country Park are being impacted on by overgrown brambles, restricting safe passing for horse and riders. It is reported that both that approval to be cut back due to disturbing wildlife has been refused. This has been taken forward to Essex County Council with a response yet to be received.
Action: Cllrs Land/Passmore
 - c) Two Village School: Montesorri unit at the school have made a request for slow speed and parking restriction signage to be erected at the premises.
 - d) Mayes Lane signage: the speed signs that have been turned around have been reported for correction.
 - e) Morrisons roundabout: the ongoing issue of defective lights as reported by Cllr Kadlec will be taken forward to Essex Highways.
 - f) Clayton Road: Cllr Bird reported on water on the road at the junction with Main Road; an ongoing issue with blocked drains, Cllr Land is to take the report forward to Essex Highways.
Action: Cllr Land
6. **To receive a report from Tendring District Councillors Zoe Fairley and Bill Davidson**
 - a) Councillor Fairley:
In her absence the Chairman made a report as received by Cllr Fairley:
 - Clayton Road Park: ongoing issues with the ownership of the land has now been taken to Ian Taylor, Essex County Council.
 - b) Councillor Davidson:
 - Housing Developments: the roll out is currently 66,000 under target of the requirements set by the Government for Tendring District Council, the yearly target is 550 dwellings.
 - COVID: concerns were discussed of the rising numbers in the district, reported mainly within the under 40 year old age range.
7. **To receive a report from the Clerk and Councillors activities:**
 - a) Emperor House Update: Cllr Davidson reported on a site visit including Essex Fire and Rescue following which a letter to all residents giving 7 days' notice to clear all common areas of items and rubbish; the owner took it upon himself to clear the areas without consultation with the tenants.
The issue of rubbish from the bin area on Station Road, now overflowing onto the pavement and obstructing the memorial garden has been reported as fly-tipping.



Minutes of the meeting of the Ramsey & Parkeston Parish Council held on Thursday 21st October 2021 in the Parkeston Community Centre, Hamilton Street at 7.15 p.m.

Cllr Ferguson, liaison representative for Emperor House, has tried to engage with residents, supported by Katie Balhaam. She has a meeting with one of the residents 22/10 to listen to their concerns.

Engagement with the property agent with a request for a resident caretaker to be employed in the property was not met with any encouragement.

- b) Parkeston Cemetery Update: Cllr Davidson reported:
- the new gates have now been installed; compliments have been received on the design. The tenants of the Cemetery Lodge are to be asked to keep the gates closed overnight.
 - Cemetery Lodge subsidence: the latest report from the company, directed under the Council's insurers, are to continue monitoring for any movement throughout the winter months.
 - Cemetery Chapel: to continue with the business aims set by Ed Ramsay and Cllr Davidson a push through the Cemetery sub-committee is to be advanced in moving forward with a new brochure to publicise the new services offered, including holding services and memorial bricks. The PA system has been purchased to assist in clarity of services held; currently plans for the new year of a wedding and blessings to be held in the Chapel are in hand.
 - Memorial bricks update: the stonemason is unable to take on the project at the present time, any progress will be reported.
- c) Welfare Park: Cllr Davidson reported:
- Installation of the new slide takes place today, open to the public on Monday.
 - Kiddies Christmas Party – all plans are in place for the party on 19th December.
- d) Ramsey War Memorial Hall: Cllr Passmore reported:
- Fencing damaged by vandalism is being addressed.
 - Remembrance Service: planned for 14th November
 - Kiddies Christmas Party: plans are in place for a party on 12th December; as approved at the last meeting a donation from the RPPC of £1000 was accepted with thanks.
- e) Remembrance Poppy Wreaths: 3 wreaths have been purchased for distribution to St. Michael's Church, Ramsey, Parkeston Cemetery and the Ramsey War Memorial Hall.
- f) Harwich International Port Road: a complaint received from a Parkeston resident regarding mis-use of the junction to/from the village is to be taken forward to the next liaison meeting, a request for confirmation of the date for the next meeting is to be made.

Action: Cllr Ferguson/Clerk

8. Planning Updates:

- a) **Applications received for consultation:** None
- b) **Applications considered by the Planning Sub Committees since the last meeting:** None
- c) **Decisions received for information only:**
- Application No: 21/01390/FUL
Proposal: Proposed rear extension, front porch and changes to external facing materials
Location: 17 Burr Close Ramsey
Decision: Approval Ful – 20.09.2021

9. **Chairman's report:** Cllr Davidson opened a discussion on concerns of residents struggling with rising costs in energy bills and food. A proposal for the RPPC to run a scheme in providing essentials was not taken to a vote as it is not a service we are able to provide under legislation. Funding is potentially available as promoted by the CVST, all future emails will be shared with all Councillors to be able to investigate the potential of supporting the cause under the umbrella of either the Parkeston Community Centre or Ramsey War Memorial Hall, a registered charity.



Minutes of the meeting of the Ramsey & Parkeston Parish Council held on Thursday 21st October 2021 in the Parkeston Community Centre, Hamilton Street at 7.15 p.m.

10. Finance:

- a) To agree accounts for payment as approved by the Chair/Vice Chair as previously circulated and receive a report on finance.

	Payee/Income	Payment method		Check Total against breakdown	Balance
21.10.21	HMRC	Bacs	Employers NI	148.63	89,160.60
	Marvan's Landscaping	Bacs	Missed VAT	236.00	89,160.60
	Marvan's Landscaping	Bacs	Contract	1,812.00	87,348.60
	Bill Davidson	Bacs	Oct Expenses	99.99	87,248.61
	Veolia	Bacs	Contract	38.99	87,209.62
	Autoprint	Bacs	Supply	48.00	87,161.62
	Autoprint	Bacs	Supply	12.00	87,149.62
	Accent Stationers	Bacs	Stationery	1.97	87,147.65
	James Todd	Bacs	Wages Service	93.60	87,054.05
	E-on	Bacs	Supply	215.95	86,838.10
	A&J Lighting	Bacs	Contract	59.40	86,778.70
	D Taylor Engineering	Bacs	Supply	2,264.40	84,514.30
	Creative Services	Bacs	Supply	50.00	84,464.30
	L Keating	Bacs	Net Pay	1,329.04	83,135.26
	HMRC	Bacs	Clerks tax/NI	484.64	82,650.62
	L Keating	Bacs	Oct Expenses	193.10	82,457.52
	Amazon	Debit Card	Supply	11.99	82,445.53
	Amazon	Debit Card	Supply	19.98	82,425.55
	Audio Installations	Debit Card	Supply	289.00	82,136.55
	RWMH	Bacs	Donation	1,000.00	81,136.55
	Essex Air Ambulance	Bacs	Donation	500.00	80,636.55
	Harwich First Responders	Bacs	Donation	500.00	80,136.55
	RNLI Harwich	Bacs	Donation	550.00	79,586.55
	TDC Second Half Precept				116,331.55
	Cemetery Lodge Rent				116,947.55

- d) To approve the appointment of a new Internal Auditor – Mrs Val Evans – (EALC approved) Cllr Ferguson proposed and Cllr Smith seconded the motion with all in favour the motion was carried.
- e) To approve the annual donations under the budget year 2021/22:
- Harwich and District First Responders - £500
 - Essex and Herts Air Ambulance - £500

Cllr Ferguson proposed a motion for the donations to be made, seconded by Cllr Kadlec with all in favour the motion was carried.

- RNLI: in memory of ex Councillor Ed Ramsay who had requested for any donations at his service to be made to the Harwich Branch, Cllr Kadlec proposed a motion that, what would have been his claim for his allowance 2021/22 of £516, rounded to £550 by the RPPC should be made as a donation to the RNLI, seconded by Cllr Ferguson with all in favour the motion was carried.

11. To confirm date of the next meeting of the Ramsey & Parkeston Parish Council to be held on Thursday 28th November 2021, to be held in the Parkeston Community Centre, Hamilton Street, at 7.15 p.m.

2 nd December 2021 – Budget Meeting	Parkeston
13 th January 2022	Parkeston
17 th February 2022	Parkeston
17 th March 2022	Parkeston
21 st April 2022	Assembly at 6.45 p.m. followed by meeting Ramsey

Commented [LK1]:

The Chairman closed the meeting at 8.20 pm