**Present:** Cllrs Davidson, Ferguson, Kadlec, Passmore, Smith, Norgan, Wogan, Fay, Bird and Cllr Land from ECC

**Also Present:**

**Clerk:** Teresa Le-Blanc

**Absent: Cllr Fairley**

1. **Chairman’s welcome**
2. **Apologies and reasons for absence:** Cllr Norgan is at the hospital, apologies accepted
3. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda:** None declared
4. **To allow public participation - 15 minutes –** Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting: No members of the public were in attendance.
5. **To confirm the minutes of the RPPC Annual meeting held on the 17th October 2022:** Meeting minutes signed by the Chairman Cllr Davidson
6. **To receive a report from Essex County Councillor Daniel Land:** Cllr Land has been involved in aPothole scheme, 18 potholes were nominated in November, no potholes suggested for Ramsey and Parkeston, there was a crack in the road by the Ramsey Memorial Hall reported by a resident which is being looked into.

Lads need Dads and Tendring Family Solutions have both had donations, there is some grant money left Cllr Land was looking for suggestions.

New LED lighting is being rolled out, Mayes Lane – major issues with road surface, Cllr Land has confirmed this should now be resolved.

Footpaths around 2 village school, the contractor has changed but the changeover has not been smooth.

A resident from Garland Road has been in touch, his concern was that the BT post near him has been damaged, also flytipping. Clayton Road, speed strips/bumps needed, in progress. Winter Warmer Grant is available, Cllr Land suggests advertising for volunteers on Facebook.

1. **To receive a report from Tendring District Councillors Zoe Fairley and Bill Davidson** – Cllr Fairley has supplied a report, Cllr Davidson has requested that some of the details go on Whats App/Facebook

**Action: Clerk**

Cllr Davidson has received funding from Haven Authority and will be using some to run a soup kitchen with Cllr Kadlec, could do with more volunteers, Cllr Davidson is looking for a cook for every other Friday.

1. **To receive a report from the Clerk and Councillors activities:**
2. Clerk’s Report – Report given, response to the TDC emergency planning email is that Cllr Ferguson would be very interested in attending Catherine’s sessions on Emergency planning leaflets next year, clerk to keep Cllr’s updated on dates when released.

Action:Clerk

1. Ramsey Councillors Report: Cllr Passmore has found an oak tree down by the park in Ramsey, it has now been cleared. Flooding issue on Wix Road going towards the Street, has started to fill up again.

Cllr Lungley has been looking at statistics for facebook posts and there is quite a broad reach, so this method should be used to impart information.

1. Parkeston Councillors Report: Jubilee Park will have 60 trees to make an avenue, there is also going to be a memorial garden for kinder transport.
2. **Planning Updates:**
3. **Applications received for consultation/information:**
* Appeal Number: APP/P1560/W/22/3303049 Under Section 78 for Application Number: 20/00585/OUT

Proposal: Erection of five bespoke self-build/custom built dwellings (concurrent application with a proposal for an additional car park for the Two Village Primary School) (considering access).

Location: Land rear of Soma View and Roborough Church Hill, Ramsey.

Cllr Comment: Cllr’s would like a caveat is put in place that only these 5 dwellings can be built on the land.

* Appeal Number: APP/P1560/W/22/3303051 Under section 78 for application number: 20/01057/FUL.

Proposal: Provision of an additional car park for the Two Village Primary School.

Location: Land adjacent of Two Village School, Mayes Lane – No Comment given

* Application number: 22/01643/VOC

Proposal: Application under Section 73 of the Town and Country Planning Act, to allow a variation of conditions 2 (approved plans) and 21 (site access details) of 20/01384/FUL to enable the improvement of site access at both construction and operation

Location: Land South of Primrose Hall, Primrose Lane, Ramsey, Harwich – No comment given

* Application number: 22/01369/FUL

Proposal: Proposed relocation of Carson Vehicle Transfer Ltd to Harwich International Port including site parking/vehicle storage, site offices and a welfare and workshop building.

Location: Dock Hereditament and Premises, Parkeston Quay, Harwich, Essex – No Comment given

1. **Applications considered by the Planning Sub Committees since the last meeting:** None
2. **Decisions received** – For information only:
* Application Number: 22/01655/TPO

Proposal: 3 No. Willow – re-pollard back to main stem, removal of 1 stem leaning on sheds and 1 stem leaning on fence line and pushing fence out.

Location: 1 Lucas Cottages, The street, Ramsey, Harwich, Essex, CO12 5HN

Decision: Approved – Full 07.11.22 Delegated decision.

1. **Ramsey & Parkeston Parish Council Emergency Plan: formation of working group to build an Emergency Plan for both wards.**
* Update from Cllr’s – Cllr Ferguson Proposed that further to Clerk’s email, Cllr’s should attend Catherine’s course and complete the leaflet in 2023. All Agreed. Cllr Lungley suggested that there is a 2019 leaflet that is 2/3 written and can be used and updated as required.
1. **Chairman’s report:**
	1. Projects for budget meeting:
* Speedwatch Cameras - Agreed
* Mile Marker Stones – Agreed 8 for 1 against
* Cemetery Lodge Subsidence repairs – has been delayed, will happen in the new year.
* Purchase of van – After vigorous debate it was Agreed 8 for 1 against
* Roadside weed control – to go with the van, Cllr Passmore requested course for strimmer use, Cllr Lungley suggested contacting the Harwich Rangers.

Action: Clerk

* To improve the sign at the end of Garland Road – Chairman requested that this remain on the list but was agreed 2021
	1. Christmas Hamper Giveaway for 2023, £1,000 proposed to be allocated – Cllr Davidson suggested giving £25 Supermarket giftcards to vulnerable people, Cllr’s debated and all agreed for 4 giftcards per councillor, £1,000 to be transferred to Cllr Davidson who will purchase giftcards.

Action: Clerk

* 1. King Charles’ Coronation – To allocate £7,500 to Parkeston and £7,500 to Ramsey for Coronation Celebrations – After some vigorous debate Agreed Unanimously
1. **Finance:**
	1. To agree accounts for payment as approved by the Chair/Vice Chair as previously circulated.



* 1. To increase the grass maintenance cost to include pathways and alleyways in both Ramsey including, Clayton road and Parkeston by £1000. To increase the grass maintenance budget in line with inflation - Unanimously agreed
	2. Any final projects for consideration for inclusion in the new budget.- None
1. **Matters to be raised by members for the next agenda:**
* King Charles Coronation allocate roles etc.
1. **To agree the next meeting of the Ramsey & Parkeston Parish Council is to be held on Monday 16th January 2023 in the Parkeston Community Centre 7.15 p.m.** - Agreed

1. **A reminder that the RPPC Budget Meeting to be held on Monday 5th December 2022 in the Parkeston Community Centre at 7.15 p.m.** – Cllr Wogan has given his apologies, Cllr Ferguson requested the time to be changed to 6.15pm – All Agreed.
2. The Chair closed the meeting at 8.51pm

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| **Monday, 17th October ‘22** | **Ramsey** |
| **Monday, 21st November ‘22** | **Parkeston** |
| **Monday, 16th January ‘23** | **Parkeston** |
| **Monday, 20th February ‘23** | **Parkeston** |
| **Monday, 20th March ‘23** | **Parkeston** |
| **Monday, 17th April ’23 (Assembly)**  | **Parkeston** |