**Ramsey & Parkeston Parish Council**

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| **Clerk:** Teresa Le-Blanc |
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# To all members of the council

You are hereby summoned to attend a meeting of the Ramsey & Parkeston Parish Council to be held in the Parkeston Community Halll on **Monday 27th March 2023** for the purpose of transacting the following business:



Teresa Le Blanc, Clerk

**Members of the Public and Press are invited to attend**

**AGENDA**

# Chairman’s welcome

# To accept apologies and reasons for absence:

# Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda:

# To allow public participation - 15 minutes – Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting:

# To confirm the minutes of the RPPC Meeting held on 20th February 2023:

# To receive a report from Essex County Councillor Daniel Land.

# To receive a report from Tendring District Councillors Zoe Fairley and Bill Davidson.

# To receive a report from the Clerk and Councillors activities:

## Clerk’s Report –

* Councillor Lungley has sent a resignation letter to both clerk and Chairman with immediate effect, Monitoring Officer Nikki Nepean has advised that the vacancy will still need to be advertised, however, she recommends against filling the role before the May elections (any possible candidates are welcome to apply through the election process though).
* The Pre-election Period is currently in progress, please can councillors be mindful of what they say and do during this period as it is a sensitive period.

## Correspondance: Bank statement received.

## Ramsey Councillors Report:

## Cllr Norgan has requested a bottle bank for a river cleanup going ahead, to be discussed and a resolution made where appropriate.

## Parkeston Councillors Report:

## A letter has been received from a concerned resident regarding some car parking on Adelaide Street, letter to be discussed and a resolution made where appropriate.

## Parkeston Cemetery Report:

## Lodge – 20% deposit paid to caravan park for the tenants to move to whilst subsidence repairs are being completed 15th April to 13th May.

# Planning Updates:

## **Applications received for consultation/information:**

* Application Received: 23/000294/FULHH

Proposal: Proposed two storey side extension with detatched garage (resubmission of approved planning 22/01391/FULHH)

Location: 1 Poplar Cottages, Wix Road, Ramsey, Harwich CO12 5LU

* Application Received: 23/00287/TCA

Proposal: 1 No. Contorted Willow – Remove

Location: Milestone, The Street, Ramsey, Harwich, Essex CO12 5HW

* Application Received: 23/00311/OUT

Proposal: Outline planning application (Access to be considered only) for erection of 6 no, dwellings

Location: The Old Parsonage, Makins Road, Parkeston, Harwich, Essex, CO12 4QD

## **Applications considered by the Planning Sub Committees since the last meeting:** None

## **Decisions received** – For information only:

* Application Number: 23/00292/TELLIC – Deemed Consent 03.03.2023

Proposal: Proposed removal of 1no equipment cabinet. Installation of 1no replacement equipment cabinet and associated ancillary apparatus.

Location: Harwich International Port, Station Road, Parkeston, Essex

* Application Number: 23/00034/FULHH Approval – Full 06.03.2023

Proposal: dropped kerb to the west of the existing driveway.

Location: Landrecies, Ramsey Road, Dovercourt, Harwich, Essex CO12 4TF

* Application Number: 22/01876/OUT Application Withdrawn 13.03.2023 Delegated Decision.

Proposal: Outline Planning Application with all matters reserved for the proposed construction of 1no. four bedroom house with a separate cart lodge and garage.

Location: Woodside, Wrabness Road, Ramsey, Harwich, Essex, CO12 5NE

* Application Number: 23/00201/TPO Approval – Full 15.03.2023 Delegated Decision

Proposal: 1 No. Beech - 20% reduction with crown thin and removal of any overlapping or congested limbs.

Location: Bramblings, Wrabness Road, Ramsey, Harwich, Essex, CO12 5NE

# Ramsey & Parkeston Parish Council Emergency Plan: formation of working group to build an Emergency Plan for both wards.

* Email sent to chase up Catherine at TDC with regards to sessions being organised for local councils to set up their own emergency leaflets.

# Clerk CiLCA Course:

# Clerk has completed most of the CiLCA Core courses and EALC have confirmed that it is possible that the CiLCA course can commence in September 2023 but application would need to be made now for it, the CiLCA course costs are £675.00 to EALC and £450.00 for SLCC, however, a bursary is possible and after the CiLCA qualification has been obtained if we have 2/3 of councillors as elected councillors the Council can apply for General power of Competence – To be discussed and resolution voted on where appropriate.

# Newsletter:

# Clerk has attended an EALC course and Parish Councils should be producing a newsletter to let parishoners know what work the Council are doing, it should be A5, potentially start off yearly/quarterly and would need to be paper copies delivered to all residents. RPPC would require this in order to achieve the foundation level of NALC accreditation, which RPPC would require before they can then achieve the next level of accreditation, which is required for the General Power of Competence – to be discussed and resolution voted on where appropriate.

# Chairman’s report:

# Finance:

## To agree accounts for payment as approved by the Chair/Vice Chair as previously circulated.

## Payments have been made of £7,500.00 each on 21st February 2023 to both Ramsey War Memorial Hall and Welfare Park Parkeston for Kings Coronation party as agreed in 20th Feb Meeting.

## James Todd have been in contact and from 1st April 2023 their payroll fees will increase by 10% going from £31.20 per month to £34.32 per month – For information only.

## Clerk has attended Financial regulations course, where a better banking situation was discussed, Unity Trust was recommended as they provide specialist bank accounts for councils, where the clerk/RFO can set up payments, they then need to be approved online by 2 x councillors, adding an extra layer of protection – To be discussed and a resolution voted on where appropriate.

# Matters to be raised by members for the next agenda:

# To agree the next meeting of the Ramsey & Parkeston Parish Council is to be held on Monday 17th April 2023 with Annual Parish Meeting for electors at 6.45pm followed by meeting at 7.15pm in the Parkeston Community Centre

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Part 2 of Agenda

1. **Grounds Maintenance Tender:**

• Tender invitations have been sent out for the grounds maintenance contract, with a deadline date of 1st March 2023, we have currently received 4 x responses - current contract ends on 31st April 2023 – To be discussed and resolution voted on where appropriate.